SENQU MUNICIPALITY

S72 MID YEAR PERFORMANCE REPORT

January 25, 2013

REPORT TO COUNCIL: 25 JANUARY 2013

OFFICE OF THE MAYOR

MID-YEAR BUDGET AND PERFORMANCE ASSESSMENT REPORT

1. PURPOSE

The purpose of the report is for Council to consider the mid-year budget and performance assessment for the period ending 31 December 2012 in the 2012/2013 financial year.

2. AUTHORITY

Council

3. LEGAL / STATUTORY REQUIREMENTS

Municipal Finance Management Act No 56, 2003 Chapter 7, Section 72.

4. BACKGROUND

In terms of Section 72, of the Municipal Finance Management Act No. 56, 2003, Chapter 8, the accounting officer of the municipality must by 25 January of each year submit a mid-year performance assessment report of the municipality to the mayor of the municipality.

In terms of the Section 54 (1), (2) and (3) of the Municipal Finance Management Act No. 56, 2003 Chapter 7, the following applies: -

"(1) on receipt of a statement or report submitted by the accounting officer of the Municipality

In terms of section 72, the mayor must –

(a) consider the statement or report;

(b) check whether the municipality's approved budget is implemented in accordance with the service delivery and budget implementation plan;

(d) issue any appropriate instructions to the accounting officer to ensure –

(i) that the budget is implemented in accordance with the service delivery and budget implementation plan; and

(ii) that spending of funds and revenue collection proceed in accordance with the budget;

(f) submit the report to the Council by 31 January of each year."

MAYOR

DATE: _____

Noted: In addition the accounting officer must ensure that the financial performance information as at 31 December 2012 is submitted electronically to National Treasury on the Schedule C template format inclusive of the s72 report.

KPA/CMC MID YEAR SCORES

SDBIP SCORECARD ACHIEVEMENT – QUARTER 1 AND 2 (1 JULY 2012 TO 31 DECEMBER 2012)

KPA	Total Number of KPI's Per KPA	Number KPI's Exceeding Target	Number KPI's Achieved	Number of KPI's Not Achieved	Number of KPI's Where No Reporting and/or Could Not Be Assessed	Number of KPI's On Hold/ No Funding	Number of KPI's To Be Revised/ Reviewed/ Reconstructed	% Achieved Per KPA
Local Economic Development	10	0	5	5	0	0	0	50
Service Delivery	30	0	18	5	5	0	0	60
Financial Viability	15	0	9	5	1	0	0	60
Municipal Transformation & Development	19	0	9	3	6	0	1	47.36
Good Governance & Public Participation	20	0	15	4	1	0	0	75
OVERALL TOTAL	94	0	56	17	13	0	0	59.57 %

2 targets related to Water & Sanitation were removed from Service Delivery as the function has been transferred to the Joe Gqabi District Municipality

COMPULSORY CMC'S	Total Number of KPI's In CMC	Number KPI's Exceeding Target	Number of KPI's in CMC's achieved	Number of KPI's Not Achieved	Number of KPI's Where No Reporting and/or Could Not Be Assessed	Number of KPI's On Hold/ No Funding	Number of KPI's To Be Revised/ Reviewed/ Reconstructed	% Achieved Per KPA
CMC 1: Financial Management	5	0	4	1	0	0	0	80
CMC 2: People Management & Empowerment	3	0	2	0	1	0	0	66
CMC 3: Client Orientation & Customer Focus	6	0	5	0	1	0	0	83.33%
OVERALL TOTAL	14	0	11	1	2	0	0	78.57

Total overall score for Institutional KPA's = 59.57 % Level

Total overall score for Compulsory CMC's = 78.57% level

5. EXPOSITION OF FACTS

5.1 EXECUTIVE SUMMARY ON THE IMPLEMENTATION OF THE BUDGET AND THE FINANCIAL STATE OF AFFAIRS OF THE MUNICIPALITY

5.1.1 Dashboard / Performance Summary

Table 1: Performance Summary

Dashboard - Overview of Operations

	R'000		R'000
Overall Operating results		**Cash Management**	
Income	**R105,697**	Total investments -(including own funds)	**R171,157**
Expenditure	**R 55,818**	Equitable Share	**R 62,461**
Transfers Recognised – Capital	**R 18,931**	Net inflow of cash	**R 45,359**
Operating Surplus	**R 49,879**	Borrowings	**R 16,035**
Debtors		**Surplus / (Deficit) per Service**	
Total debtors book	**R 23,352**	Electricity	**R 1,271**
		Water	**R 592**
		Refuse	**R1,405**
		Sewerage	**R 1,230**
Capital Expenditure-MIG		**Capital Expenditure**	
Capital Expenditure (**R 3 890 997**) as a % of total approved budget(**R 26 623 750**)- MIG Funding	**14.66%**	Capital Expenditure **R 9 831 045** as a % of the approved budget **R 45 153 750**	**21.77%**
Financial		**Human Resources**	
Operating surplus for the period	**R 49,879**	Salary bill - Councilors	**R 4,752**
Debtors collection ratio %		Salary bill - Officials	**R 17,808**
YTD all grants and subsidies	**R 94,044**	Workforce costs as a % of income	**21.34%**

5.1.2 Summary of the Financial Performance and Position of the Municipality

Liquidity position/ Cash and Cash Equivalents

The Municipality's liquidity is considered relatively sound as the Current Ratio by far exceeds its short term obligations. The total of current assets is **R 204,4** million as compared to the current liabilities of R **43,3** million . However it should be noted that one of the contributing components to the increase in the current ratio is the investments held by the municipality totaling **R 170,62**million which constitutes **83.47%** of the current assets. Equitable share comprises

R62,461 million of the investments held. (Refer attached schedule C Report: Part 1- C6 and C7- Cash Flow Statement)

Debtors Collection Rate and Outstanding Debtors

The total debtors book for the period ending 31 December **2012** amounts to **R23,3** million. An amount of **R13.8** million pertains to debt older than 365 days, which is **59,38%** of the total debt book. The debtors' analysis by customer category is as follows:

Households:	**R15,7** million;
Business:	**R 3,9** million;
Government:	**R3.4** million;
Other:	**R0,27** million.

The ratio of outstanding debtors' to revenue is **22.09%**.The debtors' age analysis report is reflected on Annexure Part 2 – SC3.

Outstanding Creditors

Senqu LM is paying its creditors within 30 days as stipulated by the MFMA except where there are disputes between the Municipality and the creditor. The age creditor's analysis is reflected in the attached schedule C Report: Annexure Part 2-SC 4 Creditors Payments schedule.

Capital Projects

The total expenditure on capital projects as at 31 December **2012** amounts to **R21.77** million which is **21.77%** of the approved budget of **R45,153** million for the **2012/13** financial year.

5.2 STATEMENT OF FINANCIAL PERFORMANCE FOR THE PERIOD ENDING 31 DECEMBER 2011

The Statement of Financial Performance is presented on the **accrual basis**, which identifies budgeted revenue and expenditure to accrued revenue and expenditure and the corresponding surplus generated for the period (Refer attached schedule C Report: refer to the attached annexure , Schedule C Report A – C4).

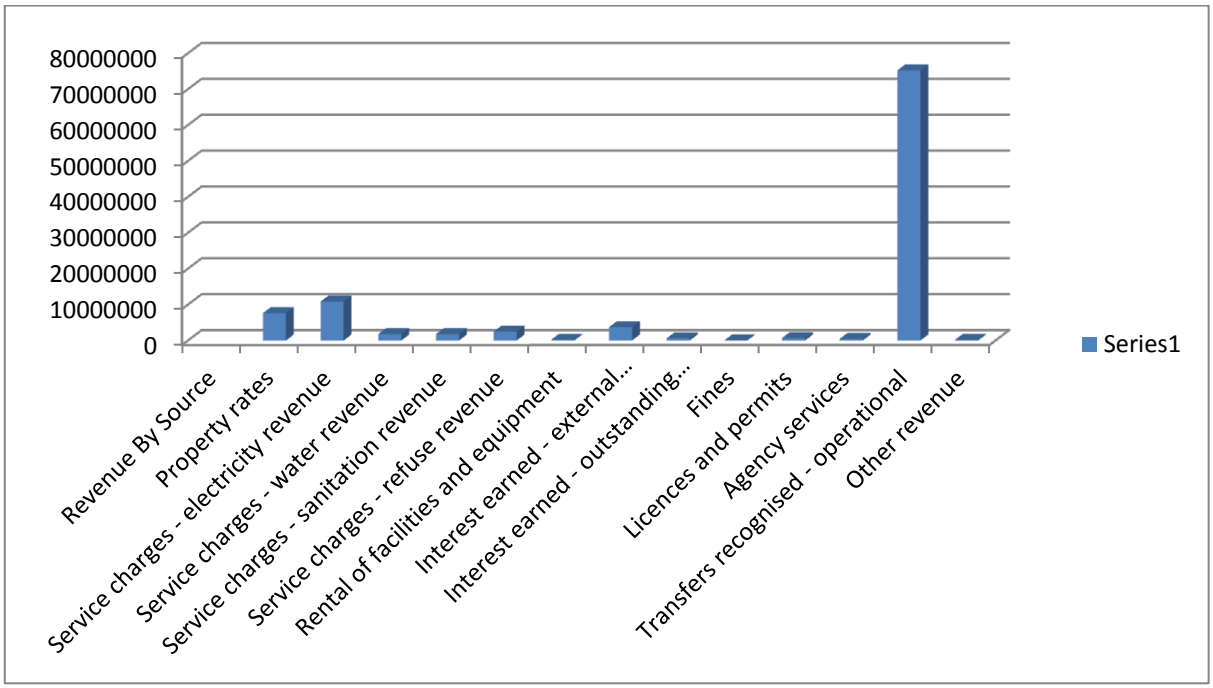
Table 2: Statement of Financial Performance for the Period Ending 31 December 2012

Description	Ref	2011/12	Budget Year 2012/13							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source										
Property rates			4 425		219	7 623	3 764	3 859	103%	4 425
Property rates - penalties & collection charges			–		–	–	–	–		–
Service charges - electricity revenue			19 157		1 117	10 849	9 579	1 271	13%	19 157
Service charges - water revenue			2 436		546	1 810	1 218	592	49%	2 436
Service charges - sanitation revenue			1 093		701	1 776	547	1 230	225%	1 093
Service charges - refuse revenue			2 171		885	2 490	1 086	1 405	129%	2 171
Service charges - other			10 319		–	–	5 159	(5 159)	-100%	10 319
Rental of facilities and equipment			283		24	219	142	77	55%	283
Interest earned - external investments			6 000		393	3 711	3 000	711	24%	6 000
Interest earned - outstanding debtors			903		115	619	452	168	37%	903
Dividends received			–		–	–	–	–		–
Fines			25		6	39	13	27	212%	25
Licences and permits			840		55	677	420	257	61%	840
Agency services			561		58	454	280	174	62%	561
Transfers recognised - operational			99 545		–	75 244	78 872	(3 628)	-5%	99 545
Other revenue			408		13	183	204	(21)	-10%	408
Gains on disposal of PPE			–		–	–	–	–		–
Total Revenue (excl. capital transfers and contributions)		**–**	**148 167**	**–**	**4 131**	**105 697**	**104 734**	**962**	**1%**	**148 167**
Expenditure By Type										
Employee related costs			49 846		2 746	17 808	26 490	(8 682)	-33%	49 846
Remuneration of councillors			9 056		1 267	4 752	4 528	224	5%	9 056
Debt impairment			5 580		–	–	2 790	(2 790)	-100%	5 580
Depreciation & asset impairment			13 810		–	3	6 905	(6 902)	-100%	13 810
Finance charges			2 319		–	612	1 159	(547)	-47%	2 319
Bulk purchases			20 072		765	10 105	10 036	70	1%	20 072
Other materials			–		–	–	–	–		–
Contracted services			–		–	–	–	–		–
Transfers and grants			333		–	–	167	(167)	-100%	333
Other expenditure			43 190		2 623	22 537	21 791	746	3%	43 190
Loss on disposal of PPE			–		–	–	–	–		–
Total Expenditure		**–**	**144 207**	**–**	**7 401**	**55 818**	**73 866**	**(18 048)**	**-24%**	**144 207**

Table 2: Statement of Financial Performance for the Period Ending 31 December 2012 (Cont.)

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands									%	
Surplus/(Deficit)		–	**3 959**	–	**(3 270)**	**49 879**	**30 868**	**19 011**	**0**	**3 959**
Transfers recognised - capital			26 624		–	–	18 309	(18 309)	**(0)**	26 624
Contributions recognised - capital								–		
Contributed assets								–		
Surplus/(Deficit) after capital transfers & contributions		–	**30 583**	–	**(3 270)**	**49 879**	**49 177**			**30 583**
Taxation										
Surplus/(Deficit) after taxation		–	**30 583**	–	**(3 270)**	**49 879**	**49 177**			**30 583**
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		–	**30 583**	–	**(3 270)**	**49 879**	**49 177**			**30 583**
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		–	**30 583**	–	**(3 270)**	**49 879**	**49 177**			**30 583**

The Pie Chart Depicts the Revenue Generated for the period ending 31 December 2012



Notes to the Statement of Financial Performance for the Period Ending 31 December 2012

1. **Service Charges**

   All the services exceed their year to date projected forecast budget. However, Water and sanitation services has been transferred to the district municipality and will be removed from the municipalities books during the adjustment budget process.

2. **Transfers Recognised – Operational**

   The transfers recognised relates to grants and subsidies received. Operational Grants and Subsidies received to date amounts to R 75,113 million. Operating income is recognised as the expenditure is incurred and to date R69,460 million has been recognized as operational expenditure.

3. **Debt Impairment and Depreciation**

   The provision for bad debts in respect of Debt Impairment and Depreciation as not been provided for in the Statement of Financial Performance for the period ending 31 December 2013 as the actual will be computed at the end of the

financial year , 30 June 2014

4. **Bulk Purchases**

This represents purchases of electricity to the amount of R10.105 million (year to dated budget R10,105) indicating a variance of 1% for under expenditure. It has to be noted that Eskom is intending to increase electricity tariffs by 16% per year for 5 years. It has to be noted that NERSA has not approved this tariff increases and the process is still open for public comments. Should Eskom succeed in it application there would be pronounced consequences for Senqu Municipality and the Community Members it serves.

5. **Employee Related Costs**

The employee related costs were under spent by 27%, due to vacant funded posts that are not yet filled. Critical Posts have subsequently been appointed and it is expected that expenditure relating to personnel would subsequently increase. Refer to Part 2 – SC 8 for the employee related costs expenditure breakdown per type

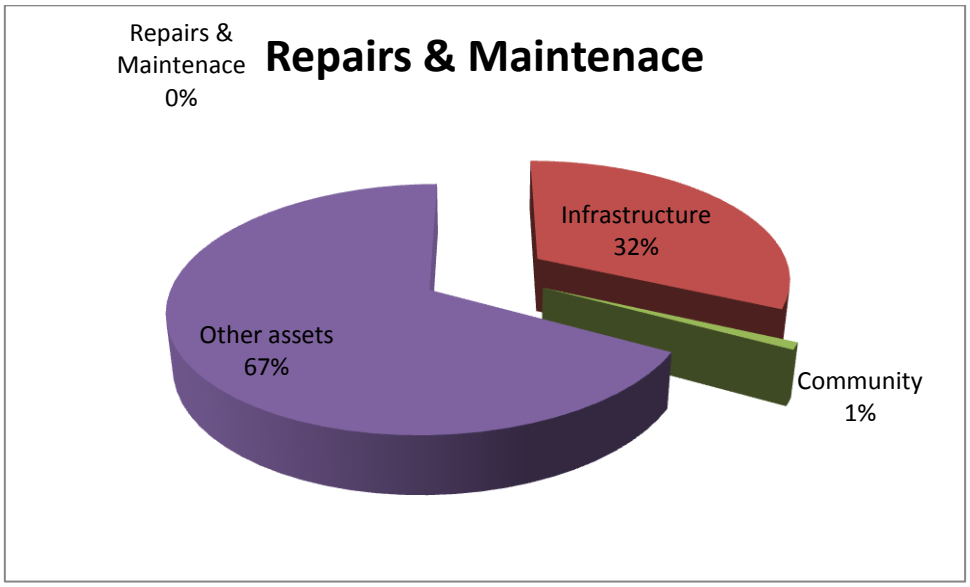
Repairs and Maintenance

Table 4 below reflects Repairs and Maintenance expenditure efficiency for the period ending 31 December 2012 which stands at 41.3% (R1,052 million) of the year to date budget.(R1,791) It is anticipated that the expenditure will improve in the second half of the financial year. Refer to Part 2: SC13c(repairs and maintenance by asset class).

Table 4: Repairs and Maintenance per Asset Class

Repairs & Maintenance					
Budget Year 2012/13					
	Original Budget	YearTD actual	YearTD budget	YTD variance	YTD variance
Total Repairs and Maintenance Expenditure	3 583	1 052	1 791	740	41.3%

The pie chart below represents the Repairs and Maintenance expenditure for the six months ending 31 December 2012 as represented of the year to date budget



5.3 CAPITAL EXPENDITURE

The total capital expenditure as at 31 December 2012 amounts to R 9,831 million which is 21.77% of the approved budget of R45,154 million for the 2012/13 financial year. However, the capital expenditure, when compared to the year-to date budget is 29.59%. The Infrastructure asset section have expensed 47,93% of its year to date budget of R11,1 million for the period ending 31 December 2012

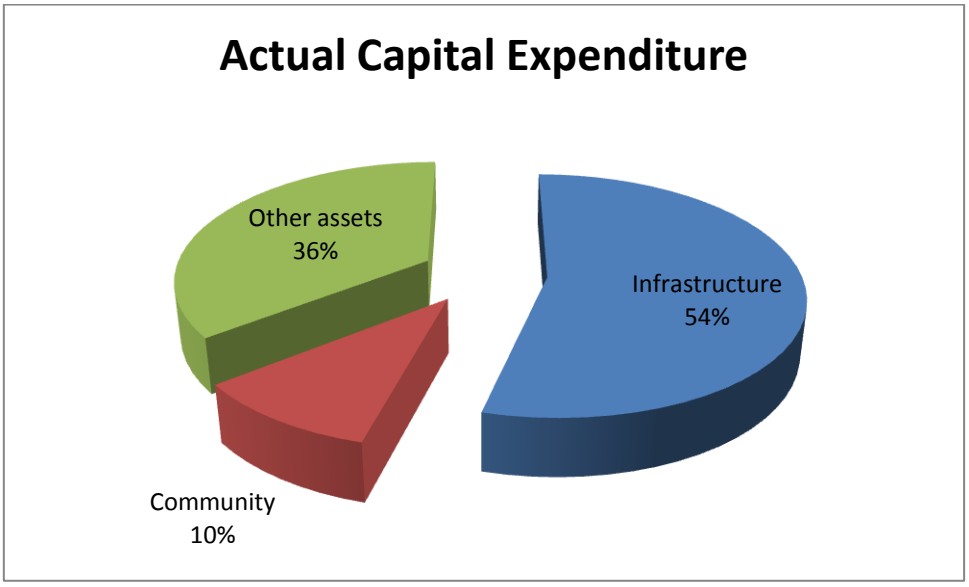
Refer to the attached Schedule C Report: Part 1 C 5 for the breakdown per municipal vote, standard classification & funding; SC13a for breakdown of asset by asset class

Table below gives a breakdown of the asset by class.

Table 8: Actual Expenditure per Asset Class against Budget

	Budget Year 2012/13				
	Original Budget	YearTD actual	YearTD budget	YTD variance	YTD variance
Infrastructure	22 030	5 321	11 100	5 779	52.1%
Community	6 494	1 011	6 494	5 483	84.4%
Other assets	15 980	3 499	14 975	11 476	76.6%

Pie Chart depicts the Actual Expenditure per Asset Class



5.4 EXPENDITURE ON GRANTS - DORA ALLOCATION

ACT EXP YTD VS BUDGET EXP YTD	2012 – 2013 YearTD Actual Exp	2012 – 2013 YearTD Budget Exp	2012 – 2013 YTD variance
National Government:	**68 289 037**	**71 000 225**	**-2 468 459**
Local Government Equitable Share	62 461 000	68 149 600	-5 688 600
Finance Management	503 138	750 000	-246 862
Nat Gov: NDPG	4 731 747	1 150 000	3 581 747
Nat Gov: Councillor Remuneration	-	-	-
Municipal Systems Improvement	135 256	250 000	-114 745
Municipal Infrastructure (MIG)	457 896	700 625	-
Nat Gov: EPWP Incentive Grant	-	-	-
Provincial Government:	**1 171 053**	**610 895**	**-**
ProvGov: Musong Road	1 171 053	610 895	-
Total OpEx on Transfers and Grants:	**69 460 091**	**71 611 120**	**-2 468 459**
National Government:	**3 890 997**	**15 693 570**	**-11 802 573**
Municipal Infrastructure (MIG)	3 890 997	15 693 570	-11 802 573
Total CapEx of Transfers and Grants	**3 890 997**	**15 693 570**	**-11 802 573**
TOTAL EXP OF TRANSFERS AND GRANTS	**73 351 088**	**87 304 690**	**-14 271 032**

DoRA Current Allocation

The 2012/13 financial year approved budget includes conditional grants DoRA current allocation of R29.69 million. The total expenditure on conditional grants

DoRA current allocation as at 31 December 2011 amounts to R20.53 million which is 69%ofthe total allocated budget.

The municipality gas anticipated that its conditional grant allocation in terms of DoRA will be fully spent by 30 June 2012

6. CHALLENGES

Revenue Management

A major portion of the municipality's debt is greater than 365 days. As a result the municipality needs to enforce strict credit control measures in terms of its credit control policy and by- laws.

Additional Matters to consider is the continued unrest situation in Sterkspruit which is resulting in meters not being read and account payments not being done

7. FINANCIAL IMPLICATIONS

The ability for the municipality not to collect outstanding debt will have a direct effect on the cash flow of the Municipality and its ability to fully meet its future financial obligations as well fund its own capital infrastructure program. Currently, the municipality is grant dependant on the DoRA allocation from National Government for funding for its capital program. These funding are conditional and are governed by the Circulars of the Municipal Finance Management Act

8. RECOMMENDATION

It is recommended that:

a) Council considers the 2012/13 Mid-Year Budget and Performance Assessment Report for the 2012/13 Financial Year in terms of S72 of the MFMA and the Supporting Documentation which is attached.
b) Council considers the financial state of affairs of the Municipality as reflected in this report and takes note of the outstanding debt book as at 31 December 2012.

c) Council notes that in terms of current cash flow projections the Municipality will be totally dependent on grant funding by 2012/13 financial year to fund its capital infrastructure programme if the debtors collection rate does not improve.

d) The accounting Officer submits the S72 report and the attached supporting documents in an electronic format (Schedule C- AS attached) and a signed hard copy to National Treasury and other relevant stakeholders

e) The accounting officer ensures that the Mid- Year report and its supporting schedules are placed on the municipality's website

f) Council considers the tabling of an adjustment budget not later than 28 February 2013, taking into account the following:
   - The appropriation of any additional revenue received during the current financial year.
   - Adjust revenue downward on Water Services as the District Municipality took over the function of water and sanitation with effect 1 July 2012.
   - Any unforeseeable and unavoidable expenditure that has been incurred in the current financial year and approved by the Mayor.
   - Adjustments to the Operating and Capital budget for Virements and transfer of funding.
   - Transfer of projects of an operating nature from the capital budget to the operating budget.

Part 1
IN YEAR BUDGET REPORT AND SUPPORTING TABLES

Schedule C

Note: Whilst the attached schedules are attached for easy reference it must be understood that **the electronic version of the National Treasury IN YEAR BUDGET REPORT AND SUPPORTING TABLES: Schedule C must be completed on line and be submitted together with this report.**

EC142 Senqu - Table C1 Monthly Budget Statement Summary - 06 December

Description	2011/12	Budget Year 2012/13							
R thousands	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Financial Performance									
Property rates	–	4 425	–	219	7 623	3 764	3 859	103%	4 425
Service charges	–	35 177	–	3 249	16 926	17 589	(663)	-4%	35 177
Investment revenue	–	6 000	–	393	3 711	3 000	711	24%	6 903
Transfers recognised - operational	–	99 545	–	–	75 244	78 872	(3 628)	-5%	99 545
Other own revenue	–	3 020	–	270	2 192	1 510	682	45%	2 117
Total Revenue (excluding capital transfers and contributions)	**–**	**148 167**	**–**	**4 131**	**105 697**	**104 734**	**962**	**1%**	**148 167**
Employee costs	–	49 846	–	2 746	17 808	26 490	(8 682)	-33%	49 846
Remuneration of Councillors	–	9 056	–	1 267	4 752	4 528	224	5%	9 056
Depreciation & asset impairment	–	13 810	–	–	3	6 905	(6 902)	-100%	13 810
Finance charges	–	2 319	–	–	612	1 159	(547)	-47%	2 319
Materials and bulk purchases	–	20 072	–	765	10 105	10 036	70	1%	20 072
Transfers and grants	–	333	–	–	–	167	(167)		333
Other expenditure	–	48 771	–	2 623	22 537	24 581	(2 044)	-8%	48 771
Total Expenditure	**–**	**144 207**	**–**	**7 401**	**55 818**	**73 866**	**(18 048)**	**-24%**	**144 207**
Surplus/(Deficit)	**–**	**3 959**	**–**	**(3 270)**	**49 879**	**30 868**	**19 011**	**62%**	**3 959**
Transfers recognised - capital	–	26 624	–	–	–	18 309	(18 309)	-100%	26 624
Contributions & Contributed assets	–	–	–	–	–	–	–		–
Surplus/(Deficit) after capital transfers & contributions	**–**	**30 583**	**–**	**(3 270)**	**49 879**	**49 177**	**702**	**1%**	**30 583**
Share of surplus/ (deficit) of associate	–	–	–	–	–	–	–		–
Surplus/ (Deficit) for the year	**–**	**30 583**	**–**	**(3 270)**	**49 879**	**49 177**	**702**	**1%**	**30 583**
Capital expenditure & funds sources									
Capital expenditure	**–**	**45 154**	**–**	**2 659**	**9 831**	**33 219**	**(23 388)**	**-70%**	**45 154**
Capital transfers recognised	–	26 624	–	960	3 891	15 694	(11 803)	-75%	26 624
Public contributions & donations	–	–	–	–	–	–	–		–
Borrowing	–	–	–	–	–	–	–		–
Internally generated funds	**–**	**18 530**	**–**	**1 700**	**5 940**	**17 525**	**(11 585)**	**-66%**	**18 530**
Total sources of capital funds	**–**	**45 154**	**–**	**2 659**	**9 831**	**33 219**	**(23 388)**	**-70%**	**45 154**
Financial position									
Total current assets	–	111 143	–		204 414				111 143
Total non current assets	–	217 350	–		187 060				217 350
Total current liabilities	–	16 204	–		43 372				16 204
Total non current liabilities	–	30 245	–		37 692				30 245
Community wealth/Equity	**–**	**282 044**	**–**		**310 409**				**282 044**
Cash flows									
Net cash from (used) operating	–	46 202	–	1 350	(9 386)	47 667	(57 053)	-120%	46 202
Net cash from (used) investing	–	(45 140)	–	1 217	163 986	(23 069)	187 054	-811%	(45 140)
Net cash from (used) financing	–	(1 172)	–	–	16 658	(101)	16 758	-16672%	(1 172)
Cash/cash equivalents at the month/year end	**–**	**95 779**	**–**	**–**	**171 257**	**120 386**	**50 871**	**42%**	**(109)**

/(Cont.)

Description R thousands	2011/12	Budget Year 2012/13							
	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Debtors & creditors analysis	**0-30 Days**	**31-60 Days**	**61-90 Days**	**91-120 Days**	**121-150 Dys**	**151-180 Dys**	**181 Dys-1 Yr**	**Over 1Yr**	**Total**
Debtors Age Analysis									
Total By Revenue Source	1 527	1 314	692	1 163	779	653	3 359	########	23 352
Creditors Age Analysis									
Total Creditors	13 693	–	–	–	–	–	–	–	13 693

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December										
Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Standard										
Governance &administration		–	**92 688**	–	**648**	**70 677**	**72 326**	(1 649)	-2%	**92 688**
Executive and council		–	4 836	–	–	4 836	3 854	982	25%	4 836
Budget and treasury office		–	87 799	–	648	65 805	68 446	(2 641)	-4%	87 799
Corporate services		–	53	–	–	37	27	10	38%	53
Community and public safety		–	**7 139**	–	**28**	**1 592**	**4 695**	(3 102)	-66%	**7 139**
Community and social services		–	3 062	–	27	1 442	1 907	(465)	-24%	3 062
Sport and recreation		–	3 994	–	–	–	2 746	(2 746)	-100%	3 994
Public safety		–	23	–	1	11	12	(1)	-5%	23
Housing		–	60	–	0	139	30	109	364%	60
Health		–	–	–	–	–	–	–		–
Economic and environmental services		–	**26 825**	–	**118**	**5 776**	**18 517**	(12 741)	-69%	**26 825**
Planning and development		–	2 300	–	–	2 300	1 725	575	33%	2 300
Road transport		–	24 525	–	118	3 476	16 792	(13 316)	-79%	24 525
Environmental protection		–	–	–	–	–	–	–		–
Trading services		–	**48 138**	–	**3 338**	**27 651**	**27 506**	146	1%	**48 138**
Electricity		–	25 795	–	1 157	17 352	14 774	2 578	17%	25 795
Water		–	7 413	–	561	1 894	3 706	1 813)	-49%	7 413
Waste water management		–	6 653	–	714	1 855	3 326	(1 471)	-44%	6 653
Waste management		–	8 277	–	905	6 551	5 699	852	15%	8 277
Other	4	–	–	–	–	–	–	–		–
Total Revenue - Standard	2	–	**174 790**	–	**4 131**	**105 697**	**123 044**	**(17 347)**	**-14%**	**174 790**
Expenditure - Standard	-									
Governance and administration		–	**41 962**	–	**2 840**	**17 363**	**21 698**	(4 335)	-20%	**41 962**
Executive and council		–	23 352	–	1 814	9 138	12 282	(3 143)	-26%	23 352
Budget and treasury office		–	10 225	–	444	4 593	5 148	(555)	-11%	10 225
Corporate services		–	8 384	–	582	3 632	4 268	(637)	-15%	8 384
Community and public safety		–	**7 843**	–	**387**	**3 939**	**4 050**	(112)	-3%	**7 843**
Community and social services		–	6 070	–	432	2 639	3 131	(492)	-16%	6 070
Sport and recreation		–	158	–	3	17	81	(64)	-79%	158
Public safety		–	719	–	(99)	145	371	(226)	-61%	719
Housing		–	896	–	51	1 137	467	670	144%	896
Health		–	–	–	–	–	–	–		–
Economic and environmental services		–	**39 673**	–	**2 221**	**16 530**	**20 162**	(3 633)	-18%	**39 673**
Planning and development		–	11 199	–	924	7 953	5 718	2 235	39%	11 199
Road transport		–	28 475	–	1 297	8 577	14 445	(5 868)	-41%	28 475
Environmental protection		–	–	–	–	–	–	–		–
Trading services		–	**54 729**	–	**1 953**	**17 987**	**27 955**	(9 969)	-36%	**54 729**
Electricity		–	29 160	–	1 201	13 039	14 706	(1 667)	-11%	29 160
Water		–	7 458	–	40	264	3 846	(3 582)	-93%	7 458
Waste water management		–	7 976	–	1	7	4 154	(4 117)	-99%	7 976
Waste management		–	10 135	–	711	4 647	5 250	(602)	-11%	10 135
Other		–	–	–	–	–	–	–		–
Total Expenditure - Standard	3	–	**144 207**	–	**7 401**	**55 818**	**73 866**	**(18 048)**	**-24%**	**144 207**
Surplus/ (Deficit) for the year		–	**30 583**	–	**(3 270)**	**49 879**	**49 177**	**702**	**1%**	**30 583**

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Revenue - Standard										
Municipal governance and administration		–	**92 688**	–	**648**	**70 677**	**72 326**	(1 649)	-2%	**92 688**
Executive and council		–	4 836	–	–	4 836	3 854	982	0	4 836
Mayor and Council			4 836	–	–	4 836	3 854	982	0	4 836
Municipal Manager			–	–	–	–	–	–		–
Budget and treasury office			87 799	–	648	65 805	68 446	(2 641)	(0)	87 799
Corporate services		–	53	–	–	37	27	10	0	53
Human Resources			53	–	–	37	27	10	0	53
Information Technology								–		–
Property Services								–		–
Other Admin								–		–
Community and public safety		–	**7 139**	–	**28**	**1 592**	**4 695**	**(3 102)**	**(0)**	**7 139**
Community and social services		–	**3 062**	–	**27**	**1 442**	**1 907**	**(465)**	**(0)**	**3 062**
Libraries and Archives			742	–	0	1 201	371	829	0	742
Museums & Art Galleries etc								–		–
Community halls and Facilities			1 522	–	1	10	1 043	(1 033)	(0)	1 522
Cemeteries & Crematoriums			516	–	1	8	352	(344)	(0)	516
Child Care								–		–
Aged Care								–		–
Other Community								–		–
Other Social			282	–	26	224	141	83	0	282
Sport and recreation			3 994	–	–	–	2 746	(2 746)	(0)	3 994
Public safety		–	**23**	–	**1**	**11**	**12**	**(1)**	**(0)**	**23**
Police								–		–
Fire								–		–
Civil Defence								–		–
Street Lighting								–		–
Other			23	–	1	11	12	(1)	(0)	23
Housing			**60**	–	**0**	**139**	**30**	**109**	**0**	**60**
Health		–	–	–	–	–	–	–		
Clinics								–		
Ambulance								–		
Other								–		
Economic and environmental services		–	**26 825**	–	**118**	**5 776**	**18 517**	**(12 741)**	**(0)**	**26 825**
Planning and development		–	**2 300**	–	–	**2 300**	**1 725**	**575**	**0**	**2 300**
Economic Development/ Planning Town Planning /Building enforcement			2 300	–	–	2 300	1 725	575	0	2 300
								–		–
Licensing & Regulation								–		–

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December (Cont.)

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Road transport		–	**24 525**	–	**118**	**3 476**	**16 792**	**(13 316)**	**(0)**	**24 525**
Roads			19 852	–	–	564	13 728	(13 165)	(0)	19 852
Public Buses								–		–
Parking Garages								–		–
Vehicle Licensing and Testing			1 415	–	118	1 159	708	452	0	1 415
Other			3 258	–	–	1 753	2 356	(603)	(0)	3 258
Environmental protection		–	–	–	–	–	–	–		–
Pollution Control								–		
Biodiversity & Landscape								–		
Other								–		
Trading services		–	**48 138**	–	**3 338**	**27 651**	**27 506**	**146**	**0**	**48 138**
Electricity		–	**25 795**	–	**1 157**	**17 352**	**14 774**	**2 578**	**0**	**25 795**
Electricity Distribution			25 795	–	1 157	17 352	14 774	2 578	0	25 795
Electricity Generation								–		–
Water		–	**7 413**	–	**561**	**1 894**	**3 706**	**(1 813)**	**(0)**	**7 413**
Water Distribution			7 413	–	561	1 894	3 706	(1 813)	(0)	7 413
Water Storage								–		–
Waste water management		–	**6 653**	–	**714**	**1 855**	**3 326**	**(1 471)**	**(0)**	**6 653**
Sewerage			6 653	–	714	1 855	3 326	(1 471)	(0)	6 653
Storm Water Management			–	–	–	–	–	–		–
Public Toilets								–		–
Waste management		–	**8 277**	–	**905**	**6 551**	**5 699**	**852**	**0**	**8 277**
Solid Waste			8 277	–	905	6 551	5 699	852	0	8 277
Other		–	–	–	–	–	–	–		–
Air Transport								–		
Abattoirs								–		
Tourism								–		
Forestry								–		
Markets								–		
Total Revenue - Standard	2	–	**174 790**	–	**4 131**	**105 697**	**123 044**	**(17 347)**	**(0)**	**174 790**
Expenditure - Standard										
Municipal governance and administration		–	**41 962**	–	**2 840**	**17 363**	**21 698**	**(4 335)**	**(0)**	**41 962**
Executive and council		–	23 352	–	1 814	9 138	12 282	(3 143)	(0)	23 352
Mayor and Council			12 206	–	1 495	6 607	6 122	485	0	12 206
Municipal Manager			11 146	–	318	2 531	6 160	(3 629)	(0)	11 146
Budget and treasury office			10 225	–	444	4 593	5 148	(555)	(0)	10 225
Corporate services		–	8 384	–	582	3 632	4 268	(637)	(0)	8 384
Human Resources			8 384	–	582	3 632	4 268	(637)	(0)	8 384
Information Technology								–		–
Property Services								–		–
Other Admin								–		–
Community and public safety		–	**7 843**	–	**387**	**3 939**	**4 050**	**(112)**	**(0)**	**7 843**

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December (Cont.)

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Community and social services	-	–	**6 070**	**–**	**432**	**2 639**	**3 131**	**(492)**	**(0)**	**6 070**
Libraries and Archives	-		757	–	71	452	395	57	0	757
Museums & Art Galleries etc	-							–		–
Community halls and Facilities	-		2 978	–	185	1 244	1 541	(297)	(0)	2 978
Cemeteries & Crematoriums	-		53	–	1	11	27	(15)	(0)	53
Child Care	-							–		–
Aged Care	-							–		–
Other Community	-		2 283	–	174	932	1 168	(236)	(0)	2 283
Other Social	-							–		–
Sport and recreation	-		158	–	3	17	81	(64)	(0)	158
Public safety	-	–	**719**	**–**	**(99)**	**145**	**371**	**(226)**	**(0)**	**719**
Police	-							–		–
Fire	-							–		–
Civil Defence	-							–		–
Street Lighting	-		713	–	(99)	128	368	(241)	(0)	713
Other	-		6	–	–	17	3	14	0	6
Housing	-		**896**	**–**	**51**	**1 137**	**467**	**670**	**0**	**896**
Health	-	–	**–**	**–**	**–**	**–**	**–**	**–**		**–**
Clinics	-							–		
Ambulance	-							–		
Other	-							–		
Economic and environmental services	-	–	**39 673**	**–**	**2 221**	**16 530**	**20 162**	**(3 633)**	**(0)**	**39 673**
Planning and development	-	–	**11 199**	**–**	**924**	**7 953**	**5 718**	**2 235**	**0**	**11 199**
Economic Development/ Planning			11 199	–	924	7 953	5 718	2 235	0	11 199
Town Planning/Building enforcement								–		–
Licensing & Regulation	-							–		–
Road transport	-	–	**28 475**	**–**	**1 297**	**8 577**	**14 445**	**(5 868)**	**(0)**	**28 475**
Roads	-		25 457	–	1 169	7 791	12 895	(5 104)	(0)	25 457
Public Buses	-							–		–
Parking Garages	-							–		–
Vehicle Licensing and Testing	-		3 017	–	128	786	1 550	(764)	(0)	3 017
Other	-							–		–
Environmental protection	-	–	**–**	**–**	**–**	**–**	**–**	**–**		**–**
Pollution Control	-							–		
Biodiversity & Landscape								–		
Other	-							–		
Trading services	-	–	**54 729**	**–**	**1 953**	**17 987**	**27 955**	**(9 969)**	**(0)**	**54 729**
Electricity	-	–	**29 160**	**–**	**1 201**	**13 039**	**14 706**	**(1 667)**	**(0)**	**29 160**
Electricity Distribution	-		29 160	–	1 201	13 039	14 706	(1 667)	(0)	29 160
Electricity Generation	-							–		–

EC142 Senqu - Table C2 Monthly Budget Statement - Financial Performance (standard classification) - M06 December (Cont.)

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Water	-	–	**7 458**	–	**40**	**264**	**3 846**	**(3 582)**	**(0)**	**7 458**
Water Distribution	-		7 458	–	40	264	3 846	(3 582)	(0)	7 458
Water Storage	-							–		–
Waste water management	-	–	**7 976**	–	**1**	**37**	**4 154**	**(4 117)**	**(0)**	**7 976**
Sewerage	-		7 469	–	–	4	3 900	(3 897)	(0)	7 469
Storm Water Management	-		508	–	1	33	254	(221)	(0)	508
Public Toilets	-							–		–
Waste management	-	–	**10 135**	–	**711**	**4 647**	**5 250**	**(602)**	**(0)**	**10 135**
Solid Waste			10 135	–	711	4 647	5 250	(602)	(0)	10 135
Other		–	–	–	–	–	–	–		–
Air Transport								–		
Abattoirs								–		
Tourism								–		
Forestry								–		
Markets								–		
Total Expenditure - Standard	3	–	**144 207**	–	**7 401**	**55 818**	**73 866**	**(18 048)**	**(0)**	**144 207**
Surplus/ (Deficit) for the year		–	**30 583**	–	**(3 270)**	**49 879**	**49 177**	**702**	**0**	**30 583**

EC142 Senqu - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - M06 December

Vote Description	Ref	2011/12	Budget Year 2012/13							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue by Vote	1									
Vote 1 - Executive & Council		–	4 836	–	–	4 836	3 854	982	25.5%	4 836
Vote 2 - Planning & Development		–	2 300	–	–	2 300	1 725	575	33.3%	2 300
Vote 3 - Corporate Services		–	53	–	–	37	27	10	38.4%	53
Vote 4 - Budget & Treasury		–	87 799	–	648	65 805	68 446	(2 641)	-3.9%	87 799
Vote 5 - Road Transport		–	24 525	–	118	3 476	16 792	(13 316)	-79.3%	24 525
Vote 6 - Waste Water Management		–	6 653	–	714	1 855	3 326	(1 471)	-44.2%	6 653
Vote 7 - Housing		–	60	–	0	139	30	109	363.8%	60
Vote 8 - Health		–	–	–	–	–	–	–		–
Vote 9 - Community & Social Services		–	3 062	–	27	1 442	1 907	(465)	-24.4%	3 062
Vote 10 - Sport & Recreation		–	3 994	–	–	–	2 746	(2 746)	-100.0%	3 994
Vote 11 - Public Safety		–	23	–	1	11	12	(1)	-5.2%	23
Vote 12 - Electricity		–	25 795	–	1 157	17 352	14 774	2 578	17.4%	25 795
Vote 13 - Waste Management		–	8 277	–	905	6 551	5 699	852	14.9%	8 277
Vote 14 - Water		–	7 413	–	561	1 894	3 706	(1 813)	-48.9%	7 413
Vote 15 - Other		–	–	–	–	–	–	–		–
Total Revenue by Vote	2	**–**	**174 790**	**–**	**4 131**	**105 697**	**123 044**	**(17 347)**	**-14.1%**	**174 790**
Expenditure by Vote	1									
Vote 1 - Executive & Council		–	23 352	–	1 814	9 138	12 282	(3 143)	-25.6%	23 352
Vote 2 - Planning & Development		–	11 199	–	924	7 953	5 718	2 235	39.1%	11 199
Vote 3 - Corporate Services		–	8 384	–	582	3 632	4 268	(637)	-14.9%	8 384
Vote 4 - Budget & Treasury		–	10 225	–	444	4 593	5 148	(555)	-10.8%	10 225
Vote 5 - Road Transport		–	28 475	–	1 297	8 577	14 445	(5 868)	-40.6%	28 475
Vote 6 - Waste Water Management		–	7 976	–	1	37	4 154	(4 117)	-99.1%	7 976
Vote 7 - Housing		–	896	–	51	1 137	467	670	143.6%	896
Vote 8 - Health		–	–	–	–	–	–	–		–
Vote 9 - Community & Social Services		–	6 070	–	432	2 639	3 131	(492)	-15.7%	6 070
Vote 10 - Sport & Recreation		–	158	–	3	17	81	(64)	-78.7%	158
Vote 11 - Public Safety		–	6	–	–	17	3	14	466.5%	6
Vote 12 - Electricity		–	29 873	–	1 102	13 167	15 074	(1 908)	-12.7%	29 873
Vote 13 - Waste Management		–	10 135	–	711	4 647	5 250	(602)	-11.5%	10 135
Vote 14 - Water		–	7 458	–	40	264	3 846	(3 582)	-93.1%	7 458
Vote 15 - Other		–	–	–	–	–	–	–		–
Total Expenditure by Vote	2	**–**	**144 207**	**–**	**7 401**	**55 818**	**73 866**	**(18 048)**	**-24.4%**	**144 207**
Surplus/ (Deficit) for the year	2	**–**	**30 583**	**–**	**(3 270)**	**49 879**	**49 177**	**702**	**1.4%**	**30 583**

EC142 Senqu - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M06 December

Vote Description		2011/12	Budget Year 2012/13							
R thousand	Ref	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
Revenue by Vote	1									
Vote 1 - Executive & Council		–	**4 836**	–	–	**4 836**	**3 854**	982	25%	**4 836**
1.1 - Council			4 836		–	4 836	3 854	982	25%	4 836
1.2 - Executive			–		–	–	–	–		
Vote 2 - Planning & Development		–	**2 300**	–	–	**2 300**	**1 725**	575	33%	**2 300**
2.1 - Planning & Development			2 300		–	2 300	1 725	575	33%	2 300
								–		
Vote 3 - Corporate Services		–	**53**	–	–	**37**	**27**	10	38%	**53**
3.1 - Corporate Services			–		–	–	–	–		–
3.2 - Technical Services			–		–	–	–	–		–
3.3 - Community Services			–		–	–	–	–		–
3.4 - Finance & Administration			53		–	37	27	10	38%	53
								–		
Vote 4 - Budget & Treasury		–	**87 799**	–	**648**	**65 805**	**68 446**	(2 641)	-4%	**87 799**
4.1 - Budget & Treasury			–		–	–	–	–		–
4.2 - Finance & Administration			87 799		648	65 805	68 446	(2 641)	-4%	87 799
Vote 5 - Road Transport		–	**24 525**	–	**118**	**3 476**	**16 792**	(13 316)	-79%	**24 525**
5.1 - Vehicle Licensing and Testing			1 415		118	1 159	708	452	64%	1 415
5.2 - Road Transport			19 852		–	564	13 728	(13 165)	-96%	19 852
5.3 - Finance & Administration			3 258		–	1 753	2 356	(603)	-26%	3 258
5.4 - Waste Water (Storm Water)			–		–	–	–	–		
								–		
Vote 6 - Waste Water Management		–	**6 653**	–	**714**	**1 855**	**3 326**	(1 471)	-44%	**6 653**
6.1 - Storm Water			–		–	–	–	–		–
6.2 - Waste Water (Sewerage)			6 653		714	1 855	3 326	(1 471)	-44%	6 653
								–		
Vote 7 - Housing		–	**60**	–	**0**	**139**	**30**	109	364%	**60**
7.1 - Housing			60		0	139	30	109	364%	60
								–		
Vote 8 - Health		–	–	–	–	–	–	–		–
8.1 - Clinic					–	–	–	–		
								–		
Vote 9 - Community & Social Services		–	**3 062**	–	**27**	**1 442**	**1 907**	(465)	-24%	**3 062**
9.1 - Community & Social (Libraries)			742		0	1 201	371	829	223%	742
9.2 - Community & Social (Halls & Facilities)			1 522		1	10	1 043	(1 033)	-99%	1 522
9.3 - Community & Social (Cemeteries)			516		1	8	352	(344)	-98%	516
9.4 - Finance & Administration			282		26	224	141	83	59%	282
								–		
Vote 10 - Sport & Recreation		–	**3 994**	–	–	–	**2 746**	(2 746)	-100%	**3 994**
10.1 - Sport & Recreation			3 994		–	–	2 746	(2 746)	-100%	3 994
								–		
Vote 11 - Public Safety		–	**23**	–	**1**	**11**	**12**	(1)	-5%	**23**
11.1 - Public Safety			23		1	11	12	(1)	-5%	23
11.2 - Street Lighting			–		–	–	–	–		
Vote 12 - Electricity		–	**25 795**	–	**1 157**	**17 352**	**14 774**	2 578	17%	**25 795**
12.1 - Distribution			25 795		1 157	17 352	14 774	2 578	17%	25 795
12.2 - Street Lighting			–		–	–	–	–		
								–		
Vote 13 - Waste Management		–	**8 277**	–	**905**	**6 551**	**5 699**	852	15%	**8 277**
13.1 - Waste Management (Refuse)			8 277		905	6 551	5 699	852	15%	8 277
								–		

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EC142 Senqu - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M06 December

Vote Description		2011/12	Budget Year 2012/13							
R thousand	Ref	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
Vote 14 - Water		**–**	**7 413**	**–**	**561**	**1 894**	**3 706**	(1 813)	-49%	**7 413**
14.1 - Water			7 413		561	1 894	3 706	(1 813)	-49%	7 413
Vote 15 - Other		**–**	**–**	**–**	**–**	**–**	**–**	–		**–**
15.1 - Tourism					–	–	–	–		
Total Revenue by Vote	2	**–**	**174 790**	**–**	**4 131**	**105 697**	**123 044**	(17 347)	-14%	**174 790**
Expenditure by Vote	1							–		
Vote 1 - Executive & Council		**–**	**23 352**	**–**	**1 814**	**9 138**	**12 282**	(3 143)	-26%	**23 352**
1.1 - Council			12 206		1 495	6 607	6 122	485	8%	12 206
1.2 - Executive			11 146		318	2 531	6 160	(3 629)	-59%	11 146
Vote 2 - Planning & Development		**–**	**11 199**	**–**	**924**	**7 953**	**5 718**	2 235	39%	**11 199**
2.1 - Planning & Development			11 199		924	7 953	5 718	2 235	39%	11 199
Vote 3 - Corporate Services		**–**	**8 384**	**–**	**582**	**3 632**	**4 268**	(637)	-15%	**8 384**
3.1 - Corporate Services			–		–	–	–	–		–
3.2 - Technical Services			–		–	–	–	–		
3.3 - Community Services			–		–	–	–	–		–
3.4 - Finance & Administration			8 384		582	3 632	4 268	(637)	-15%	8 384
Vote 4 - Budget & Treasury		**–**	**10 225**	**–**	**444**	**4 593**	**5 148**	(555)	-11%	**10 225**
4.1 - Budget & Treasury			–		–	–	–	–		–
4.2 - Finance & Administration			10 225		444	4 593	5 148	(555)	-11%	10 225
Vote 5 - Road Transport		**–**	**28 475**	**–**	**1 297**	**8 577**	**14 445**	(5 868)	-41%	**28 475**
5.1 - Vehicle Licensing and Testing			3 017		128	786	1 550	(764)	-49%	3 017
5.2 - Road Transport			22 176		955	6 230	11 172	(4 943)	-44%	22 176
5.3 - Finance & Administration			3 282		214	1 561	1 722	(161)	-9%	3 282
5.4 - Waste Water (Storm Water)			–		–	–	–	–		
Vote 6 - Waste Water Management		**–**	**7 976**	**–**	**1**	**37**	**4 154**	(4 117)	-99%	**7 976**
6.1 - Storm Water			508		1	33	254	(221)	-87%	508
6.2 - Waste Water (Sewerage)			7 469		–	4	3 900	(3 897)	-100%	7 469
Vote 7 - Housing		**–**	**896**	**–**	**51**	**1 137**	**467**	670	144%	**896**
7.1 - Housing			896		51	1 137	467	670	144%	896
Vote 8 - Health		**–**	**–**	**–**	**–**	**–**	**–**	–		**–**
8.1 - Clinic					–	–	–	–		
Vote 9 - Community & Social Services		**–**	**6 070**	**–**	**432**	**2 639**	**3 131**	(492)	-16%	**6 070**
9.1 - Community & Social (Libraries)			757		71	452	395	57	14%	757
9.2 - Community & Social (Halls & Facilities)			2 978		185	1 244	1 541	(297)	-19%	2 978
9.3 - Community & Social (Cemeteries)			53		1	11	27	(15)	-58%	53
9.4 - Finance & Administration			2 283		174	932	1 168	(236)	-20%	2 283
Vote 10 - Sport & Recreation		**–**	**158**	**–**	**3**	**17**	**81**	(64)	-79%	**158**
10.1 - Sport & Recreation			158		3	17	81	(64)	-79%	158

/Cont.

EC142 Senqu - Table C3 Monthly Budget Statement - Financial Performance (revenue and expenditure by municipal vote) - A - M06 December

Vote Description		2011/12	Budget Year 2012/13							
R thousand	Ref	Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
Vote 11 - Public Safety		–	**6**	–	–	**17**	**3**	14	467%	**6**
11.1 - Public Safety			6		–	17	3	14	467%	6
11.2 - Street Lighting			–		–	–	–	–		
								–		
Vote 12 - Electricity		–	**29 873**	–	**1 102**	**13 167**	**15 074**	(1 908)	-13%	**29 873**
12.1 - Distribution			29 160		1 201	13 039	14 706	(1 667)	-11%	29 160
12.2 - Street Lighting			713		(99)	128	368	(241)	-65%	713
								–		
Vote 13 - Waste Management		–	**10 135**	–	**711**	**4 647**	**5 250**	(602)	-11%	**10 135**
13.1 - Waste Management (Refuse)			10 135		711	4 647	5 250	(602)	-11%	10 135
								–		
Vote 14 - Water		–	**7 458**	–	**40**	**264**	**3 846**	(3 582)	-93%	**7 458**
14.1 - Water			7 458		40	264	3 846	(3 582)	-93%	7 458
								–		
Vote 15 - Other		–	–	–	–	–	–	–		–
15.1 - Tourism								–		
Total Expenditure by Vote	2	–	**144 207**	–	**7 401**	**55 818**	**73 866**	**(18 048)**	**(0)**	**144 207**
								–		
Surplus/ (Deficit) for the year	2	–	**30 583**	–	**(3 270)**	**49 879**	**49 177**	**702**	**0**	**30 583**

EC142 Senqu - Table C4 Monthly Budget Statement - Financial Performance (revenue and expenditure) - M06 December

Description	Ref	2011/12	Budget Year 2012/13							
R thousands		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Revenue By Source										
Property rates			4 425		219	7 623	3 764	3 859	103%	4 425
Property rates - penalties & collection charges			–		–	–	–	–		–
Service charges - electricity revenue			19 157		1 117	10 849	9 579	1 271	13%	19 157
Service charges - water revenue			2 436		546	1 810	1 218	592	49%	2 436
Service charges - sanitation revenue			1 093		701	1 776	547	1 230	225%	1 093
Service charges - refuse revenue			2 171		885	2 490	1 086	1 405	129%	2 171
Service charges - other			10 319		–	–	5 159	(5 159)	-100%	10 319
Rental of facilities and equipment			283		24	219	142	77	55%	283
Interest earned - external investments			6 000		393	3 711	3 000	711	24%	6 000
Interest earned - outstanding debtors			903		115	619	452	168	37%	903
Dividends received			–		–	–	–	–		–
Fines			25		6	39	13	27	212%	25
Licences and permits			840		55	677	420	257	61%	840
Agency services			561		58	454	280	174	62%	561
Transfers recognised - operational			99 545		–	75 244	78 872	(3 628)	-5%	99 545
Other revenue			408		13	183	204	(21)	-10%	408
Gains on disposal of PPE			–		–	–	–	–		–
Total Revenue (excluding capital transfers and contributions)		**–**	**148 167**	**–**	**4 131**	**105 697**	**104 734**	**962**	**1%**	**148 167**
Expenditure By Type	-									
Employee related costs			49 846		2 746	17 808	26 490	(8 682)	-33%	49 846
Remuneration of councillors			9 056		1 267	4 752	4 528	224	5%	9 056
Debt impairment			5 580		–	–	2 790	(2 790)	-100%	5 580
Depreciation & asset impairment			13 810		–	3	6 905	(6 902)	-100%	13 810
Finance charges			2 319		–	612	1 159	(547)	-47%	2 319
Bulk purchases			20 072		765	10 105	10 036	70	1%	20 072
Other materials			–		–	–	–	–		–
Contracted services			–		–	–	–	–		–
Transfers and grants			333		–	–	167	(167)	-100%	333
Other expenditure			43 190		2 623	22 537	21 791	746	3%	43 190
Loss on disposal of PPE			–		–	–	–	–		–
Total Expenditure		**–**	**144 207**	**–**	**7 401**	**55 818**	**73 866**	**(18 048)**	**-24%**	**144 207**
Surplus/(Deficit)		**–**	**3 959**	**–**	**(3 270)**	**49 879**	**30 868**	**19 011**	**0**	**3 959**
Transfers recognised - capital			26 624		–	–	18 309	(18 309)	**(0)**	26 624
Contributions recognised - capital								–		
Contributed assets								–		
Surplus/(Deficit) after capital transfers & contributions		**–**	**30 583**	**–**	**(3 270)**	**49 879**	**49 177**			**30 583**
Taxation										
Surplus/(Deficit) after taxation		**–**	**30 583**	**–**	**(3 270)**	**49 879**	**49 177**			**30 583**
Attributable to minorities										
Surplus/(Deficit) attributable to municipality		**–**	**30 583**	**–**	**(3 270)**	**49 879**	**49 177**			**30 583**
Share of surplus/ (deficit) of associate										
Surplus/ (Deficit) for the year		**–**	**30 583**	**–**	**(3 270)**	**49 879**	**49 177**			**30 583**

EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M06 December

Vote Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Multi-Year expenditure appropriation	2									
Vote 1 - Executive & Council		–	–	–	–	–	–	–		–
Vote 2 - Planning & Development		–	–	–	–	–	–	–		–
Vote 3 - Corporate Services		–	–	–	–	–	–	–		–
Vote 4 - Budget & Treasury		–	–	–	–	–	–	–		–
Vote 5 - Road Transport		–	–	–	–	–	–	–		–
Vote 6 - Waste Water Management		–	–	–	–	–	–	–		–
Vote 7 - Housing		–	–	–	–	–	–	–		–
Vote 8 - Health		–	–	–	–	–	–	–		–
Vote 9 - Community & Social Services		–	–	–	–	–	–	–		–
Vote 10 - Sport & Recreation		–	–	–	–	–	–	–		–
Vote 11 - Public Safety		–	–	–	–	–	–	–		–
Vote 12 - Electricity		–	–	–	–	–	–	–		–
Vote 13 - Waste Management		–	–	–	–	–	–	–		–
Vote 14 - Water		–	–	–	–	–	–	–		–
Vote 15 - Other		–	–	–	–	–	–	–		–
Total Capital Multi-year expenditure	4, 7	**–**	**–**	**–**	**–**	**–**	**–**	**–**		**–**
Single Year expenditure appropriation	2									
Vote 1 - Executive & Council		–	1 000	–	–	697	1 000	(303)	-30%	1 000
Vote 2 - Planning & Development		–	350	–	–	–	350	(350)	100%	350
Vote 3 - Corporate Services		–	2 900	–	614	815	2 900	(2 085)	-72%	2 900
Vote 4 - Budget & Treasury		–	500	–	–	2	500	(498)	100%	500
Vote 5 - Road Transport		**–**	**27 905**	**–**	**228**	**4 652**	**18 975**	**(14 323)**	**-75%**	**27 905**
Vote 6 - Waste Water Management		–	–	–	–	–	–	–		–
Vote 7 - Housing		–	–	–	–	–	–	–		–
Vote 8 - Health		–	–	–	–	–	–	–		–
Vote 9 - Community & Social Services		–	3 150	–	81	886	3 150	(2 264)	-72%	3 150
Vote 10 - Sport & Recreation		–	3 994	–	–	125	3 994	(3 869)	-97%	3 994
Vote 11 - Public Safety		–	500	–	–	–	–	–		500
Vote 12 - Electricity		–	805	–	–	883	750	133	18%	805
Vote 13 - Waste Management		–	4 050	–	1 737	1 771	1 600	171	11%	4 050
Vote 14 - Water		–	–	–	–	–	–	–		–
Vote 15 - Other		–	–	–	–	–	–	–		–
Total Capital single-year expenditure	4	–	45 154	–	2 659	9 831	33 219	**(23 388)**	**-70%**	45 154
Total Capital Expenditure		**–**	**45 154**	**–**	**2 659**	**9 831**	**33 219**	**(23 388)**	**-70%**	**45 154**

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EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - M06 December

Vote Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
Capital Expenditure - Standard Classification										
Governance and administration		–	**4 400**	–	**614**	**1 514**	**4 400**	(2 886)	-66%	**4 400**
Executive and council			1 000		–	697	1 000	(303)	-30%	1 000
Budget and treasury office			500		–	2	500	(498)	100%	500
Corporate services			2 900		614	815	2 900	(2 085)	-72%	2 900
Community and public safety		–	**7 644**	–	**81**	**1 011**	**7 144**	(6 133)	-86%	**7 644**
Community and social services			3 150		81	886	3 150	(2 264)	-72%	3 150
Sport and recreation			3 994		–	125	3 994	(3 869)	-97%	3 994
Public safety			500		–	–	–	–		500
Housing								–		
Health								–		
Economic and environmental services		–	**28 255**	–	**228**	**4 652**	**19 325**	(14 673)	-76%	**28 255**
Planning and development			350		–	–	350	(350)	-100%	350
Road transport			27 905		228	4 652	18 975	(14 323)	-75%	27 905
Environmental protection								–		
Trading services		–	**4 855**	–	**1 737**	**2 654**	**2 350**	304	13%	**4 855**
Electricity			805		–	883	750	133	18%	805
Water								–		–
Waste water management			–		–	–	–	–		–
Waste management			4 050		1 737	1 771	1 600	171	11%	4 050
Other								–		–
Total Capital Expenditure - Standard Classification	3	–	**45 154**	–	**2 659**	**9 831**	**33 219**	**(23 388)**	**-70%**	**45 154**
Funded by:										
National Government			26 624		960	3 891	15 694	(11 803)	-75%	26 624
Provincial Government								–		
District Municipality								–		
Other transfers and grants								–		
Transfers recognised - capital		–	**26 624**	–	**960**	**3 891**	**15 694**	**(11 803)**	**-75%**	**26 624**
Public contributions & donations	5							–		
Borrowing	6							–		
Internally generated funds			18 530		1 700	5 940	17 525	11 585)	-66%	18 530
Total Capital Funding		–	**45 154**	–	**2 659**	**9 831**	**33 219**	**(23 388)**	**-70%**	**45 154**

EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - M06 December

Vote Description	Ref	2011/12	Budget Year 2012/13							
R thousand		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Capital expenditure - Municipal Vote										
Expenditure of multi-year capital appropriation	1									
Vote 1 - Executive & Council		–	–	–	–	–	–	–		–
1.1 - Council								–		
1.2 - Executive								–		
								–		
Vote 2 - Planning & Development		–	–	–	–	–	–	–		–
2.1 - Planning & Development								–		
								–		
Vote 3 - Corporate Services		–	–	–	–	–	–	–		–
3.1 - Corporate Services								–		
3.2 - Technical Services								–		
3.3 - Community Services								–		
3.4 - Finance & Administration								–		
								–		
Vote 4 - Budget & Treasury		–	–	–	–	–	–	–		–
4.1 - Budget & Treasury								–		
4.2 - Finance & Administration								–		
								–		
Vote 5 - Road Transport		–	–	–	–	–	–	–		–
5.1 - Vehicle Licensing and Testing								–		
5.2 - Road Transport								–		
5.3 - Finance & Administration								–		
5.4 - Waste Water (Storm Water)								–		
								–		
Vote 6 - Waste Water Management		–	–	–	–	–	–	–		–
6.1 - Storm Water								–		
6.2 - Waste Water (Sewerage)								–		
								–		
Vote 7 - Housing		–	–	–	–	–	–	–		–
7.1 - Housing								–		
								–		
Vote 8 - Health		–	–	–	–	–	–	–		–
8.1 - Clinic								–		
								–		
Vote 9 - Community & Social Services		–	–	–	–	–	–	–		–
9.1 - Community & Social (Libraries)								–		
9.2 - Community & Social (Halls & Facilities)								–		
9.3 - Community & Social (Cemeteries)								–		
9.4 - Finance & Administration								–		
								–		

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EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - M06 December

Vote Description	Ref	2011/12	Budget Year 2012/13							
R thousand		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Vote 10 - Sport & Recreation		–	–	–	–	–	–	–		–
10.1 - Sport & Recreation								–		
Vote 11 - Public Safety		–	–	–	–	–	–	–		–
11.1 - Public Safety								–		
11.2 - Street Lighting								–		
								–		
Vote 12 - Electricity		–	–	–	–	–	–	–		–
12.1 - Distribution								–		
12.2 - Street Lighting								–		
								–		
Vote 13 - Waste Management		–	–	–	–	–	–	–		–
13.1 - Waste Management (Refuse)								–		
Vote 14 - Water		–	–	–	–	–	–	–		–
14.1 - Water								–		
								–		
Vote 15 - Other		–	–	–	–	–	–	–		–
15.1 - Tourism								–		
								–		
Total multi-year capital expenditure		–	–	–	–	–	–	–		–
Capital expenditure - Municipal Vote Expenditue of single-year capital appropriation	1							–		
Vote 1 - Executive & Council		–	**1 000**	–	–	**697**	**1 000**	(303)	-30%	**1 000**
1.1 - Council			850		–	677	850	(173)	-20%	850
1.2 - Executive			150		–	21	150	(129)	-86%	150
								–		
Vote 2 - Planning & Development		–	**350**	–	–	–	**350**	(350)	-100%	**350**
2.1 - Planning & Development			350		–	–	350	(350)	-100%	350
								–		
Vote 3 - Corporate Services		–	**2 900**	–	**614**	**815**	**2 900**	(2 085)	-72%	**2 900**
3.1 - Corporate Services			–		–	–	–	–		–
3.2 - Technical Services			–		–	–	–	–		–
3.3 - Community Services			–		–	–	–	–		–
3.4 - Finance & Administration			2 900		614	815	2 900	(2 085)	-72%	2 900
								–		
Vote 4 - Budget & Treasury		–	**500**	–	–	**2**	**500**	(498)	-100%	**500**
4.1 - Budget & Treasury			–		–	–	–	–		–
4.2 - Finance & Administration			500		–	2	500	(498)	-100%	500
								–		
Vote 5 - Road Transport		–	**27 905**	–	**228**	**4 652**	**18 975**	(14 323)	-75%	**27 905**
5.1 - Vehicle Licensing and Testing			1 320		–	25	1 320	(1 295)	-98%	1 320
5.2 - Road Transport			26 510		228	4 626	17 580	(12 954)	-74%	26 510
5.3 - Finance & Administration			75		–	1	75	(74)	-99%	75
5.4 - Waste Water (Storm Water)			–		–	–	–	–		–
								–		

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EC142 Senqu - Table C5 Monthly Budget Statement - Capital Expenditure (municipal vote, standard classification and funding) - A - M06 December

Vote Description	Ref	2011/12	Budget Year 2012/13							
R thousand		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance %	Full Year Forecast
Vote 6 - Waste Water Management		–	–	–	–	–	–	–		–
6.1 - Storm Water					–	–	–	–		
6.2 - Waste Water (Sewerage)					–	–	–	–		
								–		
Vote 7 - Housing		–	–	–	–	–	–	–		–
7.1 - Housing					–	–	–	–		
								–		
Vote 8 - Health		–	–	–	–	–	–	–		–
8.1 - Clinic					–	–	–	–		
								–		
Vote 9 - Community & Social Services		–	**3 150**	–	**81**	**886**	**3 150**	(2 264)	-72%	**3 150**
9.1 - Community & Social (Libraries)			–		–	–	–	–		–
9.2 - Community & Social (Halls & Facilities)			2 150		81	761	2 150	(1 389)	-65%	2 150
9.3 - Community & Social (Cemeteries)			1 000		–	125	1 000	(875)	-88%	1 000
9.4 - Finance & Administration			–		–	–	–	–		–
								–		
Vote 10 - Sport & Recreation		–	**3 994**	–	–	**125**	**3 994**	(3 869)	-97%	**3 994**
10.1 - Sport & Recreation			3 994		–	125	3 994	(3 869)	-97%	3 994
								–		
Vote 11 - Public Safety		–	**500**	–	–	–	–	–		**500**
11.1 - Public Safety			500		–	–	–	–		500
11.2 - Street Lighting			–		–	–	–	–		–
								–		
Vote 12 - Electricity		–	**805**	–	–	**883**	**750**	133	18%	**805**
12.1 - Distribution			805		–	883	750	133	18%	805
12.2 - Street Lighting			–		–	–	–	–		–
Vote 13 - Waste Management		–	**4 050**	–	**1 737**	**1 771**	**1 600**	171	11%	**4 050**
13.1 - Waste Management (Refuse)			4 050		1 737	1 771	1 600	171	11%	4 050
								–		
Vote 14 - Water		–	–	–	–	–	–	–		–
14.1 - Water								–		
Vote 15 - Other		–	–	–	–	–	–	–		–
15.1 - Tourism								–		
Total single-year capital expenditure		–	**45 154**	–	**2 659**	**9 831**	**33 219**	**(23 388)**	**(0)**	**45 154**
								–		
Total Capital Expenditure		–	**45 154**	–	**2 659**	**9 831**	**33 219**	**(23 388)**	**(0)**	**45 154**

EC142 Senqu - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2011/12	Budget Year 2012/13			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
R thousands	1					
ASSETS						
Current assets						
Cash			500		666	500
Call investment deposits			95 279		170 627	95 279
Consumer debtors			6 627		16 439	6 627
Other debtors			3 068		12 372	3 068
Current portion of long-term receivables			–		–	–
Inventory			5 669		4 311	5 669
Total current assets		**–**	**111 143**	**–**	**204 414**	**111 143**
Non current assets						
Long-term receivables			–		–	–
Investments			–			–
Investment property			12 549		–	12 549
Investments in Associate			–			–
Property, plant and equipment			202 827		185 267	202 827
Agricultural			–			–
Biological assets			–			–
Intangible assets			303		258	303
Other non-current assets			1 671		1 535	1 671
Total non current assets		**–**	**217 350**	**–**	**187 060**	**217 350**
TOTAL ASSETS		**–**	**328 493**	**–**	**391 473**	**328 493**
LIABILITIES						
Current liabilities	-					
Bank overdraft			–			–
Borrowing			1 303		–	1 303
Consumer deposits			466		623	466
Trade and other payables			2 130		1 416	2 130
Provisions			12 306		41 334	12 306
Total current liabilities		**–**	**16 204**	**–**	**43 372**	**16 204**
Non current liabilities						
Borrowing			13 194		16 035	13 194
Provisions			17 051		21 657	17 051
Total non current liabilities		**–**	**30 245**	**–**	**37 692**	**30 245**
TOTAL LIABILITIES		**–**	**46 448**	**–**	**81 064**	**46 448**
NET ASSETS	2	**–**	**282 044**	**–**	**310 409**	**282 044**
COMMUNITY WEALTH/EQUITY						
Accumulated Surplus/(Deficit)			180 157		221 481	180 157
Reserves			101 888		88 928	101 888
TOTAL COMMUNITY WEALTH/EQUITY	2	**–**	**282 044**	**–**	**310 409**	**282 044**

EC142 Senqu - Table C7 Monthly Budget Statement - Cash Flow - M06 December

Description	Ref	2011/12	Budget Year 2012/13							
		Audited Outcome	Original Budget	Adjusted Budget	Monthly actual	YearTD actual	YearTD budget	YTD variance	YTD variance	Full Year Forecast
R thousands	1								%	
CASH FLOW FROM OPERATING ACTIVITIES										
Receipts										
Ratepayers and other			40 555		7 755	45 543	21 352	24 191	113%	40 555
Government - operating			99 545		–	75 244	78 872	(3 628)	-5%	99 545
Government - capital			26 624		12 279	18 931	18 309	622	3%	26 624
Interest			**6 903**		**508**	**4 331**	**3 000**	**1 331**	**44%**	**6 903**
Dividends			–					–		–
Payments										
Suppliers and employees			(124 773)		(19 192)	(152 823)	(72 540)	80 282	-111%	(124 773)
Finance charges			(2 319)		–	(612)	(1 159)	(547)	47%	(2 319)
Transfers and Grants			(333)		–	–	(167)	(167)	100%	(333)
NET CASH FROM/(USED) OPERATING ACTIVITIES		**–**	**46 202**	**–**	**1 350**	**(9 386)**	**47 667**	**(57 053)**	**-120%**	**46 202**
CASH FLOWS FROM INVESTING ACTIVITIES										
Receipts										
Proceeds on disposal of PPE			–		–	–		–		–
Decrease (Increase) in non-current debtors			14		–	–		–		14
Decrease (increase) other non-current receivables	-		–		–	–		–		–
Decrease (increase) in non-current investments			–		3 219	71 157	–	171 157	#DIV/0!	–
Payments										
Capital assets			45 154)		(2 001)	(7 172)	(23 069)	(15 897)	69%	(45 154)
NET CASH FROM/(USED) INVESTING ACTIVITIES		**–**	**(45 140)**	**–**	**1 217**	**163 986**	**(23 069)**	**(187 054)**	**811%**	**(45 140)**
CASH FLOWS FROM FINANCING ACTIVITIES										
Receipts										
Short term loans			–				–	–		–
Borrowing long term/refinancing			–			16 035	–	16 035	#DIV/0!	–
Increase (decrease) in consumer deposits			34			623	–	623	#DIV/0!	34
Payments										
Repayment of borrowing			(1 206)				(101)	(101)	100%	(1 206)
NET CASH FROM/(USED) FINANCING ACTIVITIES		**–**	**(1 172)**	**–**	**–**	**16 658**	**(101)**	**16 758)**	**16672%**	**(1 172)**
NET INCREASE/ (DECREASE) IN CASH HELD		**–**	**(109)**	**–**	**2 567**	**171 257**	**24 498**			**(109)**
Cash/cash equivalents at beginning:			95 888				95 888			–
Cash/cash equivalents at month/year end:		–	95 779	–		171 257	120 386			(109)

SUPPLY CHAIN MANAGEMENT / SERVICE PROVIDERS REPORT

- It must be noted that in respect of the performance of Municipal Service Providers there is no comprehensive performance management system for monitoring thereof.
- While Contractors with SLA's and those utilizing funding from the Municipal Infrastructure Grant are monitored in a structure way, other service providers are not monitored in a systematic manner
- There are issues of non-compliance of Supply Chain Management regulation
- The identified issues will be incorporated into an Audit Action Plan and all remedial action required will be corrected
- SCM unit has failed to monitor and report in terms of compliance. More specifically, it is required that reporting be provided in respect of the % of HDI/BBEEE compliant companies/ responsive tenders meeting Supply Chain Management requirements.
- Reports to this effect, regarding service provider performance and detail regarding the awards made have not occurred as required. This is a reporting challenge that is clearly required to be urgently addressed.

MUNICIPAL NOTICE NO.	DESCRIPTION	SERVICE PROVIDER APPOINTED	AMOUNT
71/2012	Refuse Compactor Truck	Mark Wilson Motors t/a Jackson	R1 980 000.00
72/2012	High Volume Colour Photo Copier Machine	Toshiba Business Systems	R 189 761.00
73/2012	Electrical Glue Binding Machine	NRG Office Solution Pty Ltd	R 38 500.00
74/2012	SUV Mayoral Vehicle	Sovereign	R 769 641.00
75/2012	Design Documentation Supervision Access Roads Wards 1,3,4 & 19	Sagient Consultants	R706 800.00
76/2012	Design Documentation Supervision Bridges Ward 5	Sinakho Consultants	R 229 418.00
77/2012	Design Documentation Construction Supervision Community Hall Rhodes	Mhatti Architect	R2 119 346.64
78/2012	Design Documentation Supervision Additions Alterations Sterkspruit Sport fields	Re-advertised 90/10 -> 80/20	
80/2012	Electrical Cables Accessories & 9 Pillar Boxes	Heroldts Electrical	R732 329.98
87/2012	Request for Proposals to Develop the Integrated Waste Management Plan(IWMP) of Senqu Municipality	Aurecon-Bloemfontein	R 301 207.38.00
88/2012	Supply and Installation of Weighbridge at Barkly East Solid Waste Site	OPT East coast-Uitenhage	R 444 223.80
89/2012	Supply and Delivery of One (1) SUV Vehicle	Re-Advertised due non registered motor vehicle dealers	
90/2012	Supply of Senqu Branded Diaries and Calendars for the Year 2013	Umalu-C Projects and Suppliers-Herschel	R 56 939.40

MUNICIPAL NOTICE NO.	DESCRIPTION	SERVICE PROVIDER APPOINTED	AMOUNT
91/2012	Purchasing of Dwelling in Lady Grey for Senqu Municipality	A.M. Oosthysen-Lady Grey	R 700 000.00
93/2012	Purchase and Delivery of Two(2) Articulated Dump Trucks	Bell Equipment-Beacon Bay	R 3 636 600.00
94/2012	Purchase and Delivery of One(1) Articulated Water Tanker	Bell Equipment-Beacon Bay	2 451 000.00
95/2012	Purchase and Delivery of One(1) Double Vibratory Roller	Bell Equipment-Beacon Bay	R 151 050.00
98/2012	Design and Documentation and Supervision for Additions and Alterations to Sportfield in Sterkspruit	Maxfield Projects Consulting Pty Ltd	R283 715.53
97/2012	Purchase and Delivery of One(1) Articulated Tractor	Bell Equipment-Beacon Bay	2 029 200.00
120/2012	Upgrading of the Existing Bridge in Ward 5	Amadwala Trading 363-Sterkspruit-	R 1 918 394.28
121/2012	Design, Documentation and Supervision for Renovations: Rossouw Community Hall		
122/2012	Design, Documentation and Supervision FOR Building New Ablution Block: Sterkspruit Town Hall (Bunga Hall)	Re-Advertised due insufficient funds	
123/2012	Purchase of Personal Protective Clothing-Job Creation	Sukumani Nje Trading Projects CC-Sterk -	R679.50 per unit

MUNICIPAL NOTICE NO.	DESCRIPTION	SERVICE PROVIDER APPOINTED	AMOUNT
124/2012	Supply and Delivery of 68 Ton Coldmix Asphalt	Burwana Asphalt Coldmix-Port Elizabeth-	R156 492.00
125/2012	Supply and Delivery of One (1) Tractor Loader Backhoe (TLB)	Re-Advertised due insufficient funds	
129/2012	Alterations and Additions to Sportsfield in Sterkspruit	Abednego Mvelase Construction-Sterkspruit	R3 401 643.28
135/2012	Design and Documentation and Supervision of Fencing Cemetery at Barkly East	To be Re-Advertised	
136/2012	Supply Install Off Site Back-Up Facility	To be Re-Advertised	

SENQU MUNICIPALITY: S72 REPORT 1 July 2012 – 31 December 2012

BACKGROUND

s72 of the Municipal Finance Management Act, Act 56, no. 6 of 2003, Chapter 8, requires that the Accounting Officer submit a mid-year performance assessment report annually to the Mayor of Senqu Municipality by 25 January.

This report is required to provide extensive detail regarding the analysis and assessment of the organization's level of performance for the period 1 July to 31 December 2012. In compiling this report an examination and analysis will be undertaken which will provide a comparison between planned performance and actual performance.

Performance is assessed against performance targets that are reflected in Performance Scorecards. These are aligned to the performance targets contained within the SDBIP (Service Delivery and Budget Implementation Plans). These SDBIP's are compiled for each directorate annually and reflect the strategic objectives that "drive" the organization as part of the 5 year (translated into annual) IDP objectives. Alignment between the scorecards, SDBIP, Budget and IDP is critical in order to ensure that the strategic objectives of the organization are met in a realistic and structured manner.

In all instances of assessed and reported performance, every effort is made to ensure that performance claims are able to be validated. With this in mind, portfolios of evidence are compiled for all areas of performance measurement in order to ensure that all claims are able to be validated for verification and auditing purposes. When conducting the analysis it must be noted that in instances where it is clear that performance targets have not been achieved and/or it is clear that should the status quo remain, that these targets will not be achieved by the target date, then appropriate action is required to be taken to rectify this situation and to facilitate required progress. In this manner, the regular assessment and reporting on performance ultimately facilitates the achievement of targets overall. As a direct result of this type of reporting, a very thorough analysis of performance for institutional and individual levels is obtained for all planned and actual performance targets and areas.

Performance is assessed using a combination of financial and other performance reporting techniques. When evaluating institutional performance (which is logically also dependent on individual performance), performance is measured according to the following Key Performance Areas (KPA's) that also mirror the national Key Performance Indicators as reflected within the Municipal Planning and Performance Regulations (2006). These KPA's are reflected as:

KPA 1: Local Economic Development
KPA 2: Service Delivery
KPA 3: Municipal Transformation and Institutional Development
KPA 4: Financial Management and Viability
KPA 5: Good Governance and Public Participation

At the individual level, the manner and degree to which the s56 managers' have **collectively met** the required Core Management Competencies (CMC's) is evaluated

and reported on. As per the Municipal Planning and Performance Regulations (2006), performance is assessed against the following three compulsory core management competencies. These are:

CMC 1: Financial Management

CMC 2: People Management and Empowerment

CMC 3: Client Orientation and Customer Focus

This report will continue by specifying and highlighting performance issues within the Key Performance Areas (KPA's) and Core Management Competencies (CMC's) as specified. The consolidated discussions for each KPA and CMC will then be followed by the actual s72 report, which provides extensive and required detail regarding each and every performance target as compared with the performance levels achieved. This is reflected in the attached Excel document.

A consolidated and overall assessment of both the institutional and individual performance levels will follow and the entire report will provide a consolidated report tabling:

- Where required targets were exceeded;
- Where targets were met, are in progress and those that will be achieved by Quarter 4;
- The number of targets that have not been met;
- The number of areas where there was no reporting, or this could not be assessed;
- The number of targets that are "on hold" due to funding issues;
- The number of targets to be reviewed/revised, and
- The overall percentages of where the targets were achieved as summarized within each KPA.

In this manner the areas of strength and those requiring attention will be clearly detailed.

PERFORMANCE ASSESSMENT REPORTING

KEY PERFORMANCE AREAS

KPA 1: Local Economic Development

Local Economic Development remains an area that requires a great deal of intervention and support in order to achieve required levels of progress and success. Overall it is fair to say that progress has in many instances been marred by the fact that Senqu Municipality faces high levels of unemployment. With the resultant rate-base and the impact of this on the economy, it is imperative that efforts are made to facilitate growth and investment in all areas (through small, medium and macro enterprises).

Progress while challenging, has been achieved to a greater or lesser degree. The following issues are highlighted as follows:

- Efforts to stimulate the economy (particularly within small towns) resulted in plans

to develop Regeneration Plans for a small town. During the first quarter it was required that the terms of reference be drafted; that these be advertised and that the services of a service provider be procured. This was not achieved due to financial constraints and while the TOR was established, no advertising / appointment took place due to the financial uncertainty.

While Sterkspruit was identified as the town to benefit from this Regeneration undertaking, all attempts were seriously marred by unrest within this town, which culminated in riots, physical attacks and the like. This has prevented the achievement of this target. Notwithstanding these challenges, the LED Unit is also assessing the possibility of using existing plans for Sterkspruit (that have been developed for the NDPG business plan) and having public consultation around these, rather than developing an entire Small Town/s Regeneration. Under these circumstances, this project has effectively been placed on hold while awaiting revised targets for the remainder of the year.

- Great success has been achieved in respect of EPWP projects. During the first quarter, business plans were presented and approved as required for CWP and EPWP projects and 40% of Dora allocations were received. During the second quarter (within the technical and community services departments) EPWP participants were appointed to promote job creation programmes. The Technical Services Department target was achieved by the second quarter and 922 jobs were created to date (expenditure to date: R 2 550 165130) while in Community Services 170 unemployed participants were employed. Within the CWP projects 2500 participants were recruited in Wards 1,2,4,6 and 7. Additionally, meetings have been held in an effort to obtain additional office space in ward 7 for the project supervisor. This is an ongoing programme and is currently over-achieving its targets.

  Notwithstanding achievements, it is noted that although a Committee was formed the Technical Committee did not function as required and the EPWP Projects relating to IPME were not achieved as planned for Q2 .

  Additionally it must be noted that the LED unit had not formed part of any of the committee meetings. Subsequently it is noted that the LED Unit has submitted 2 projects for Rhodes village relating to the greening of a small part of the commonage in an effort to prevent the flooding of the caravan park. These plans have been submitted and the Unit awaits the decision of the committee.

- Efforts are desperately required to promote BBEEE by facilitating the appointment and procurement of local businesses /persons. Unfortunately the SCM unit has failed to monitor and report in terms of compliance. More specifically, it is required that reporting be provided in respect of the % of HDI/BBEEE compliant companies/ responsive tenders meeting Supply Chain Management requirements.

Reports to this effect, regarding service provider performance and detail regarding the awards made have not occurred as required. This is a reporting challenge that is clearly required to be urgently addressed.

- Efforts to improve the economic situation for Senqu's population (65% of which are unemployed) involved the necessary establishment of a community skills database (allowing for skills analysis and promotion). Efforts towards achieving this have been undertaken, awareness created, and a skills analysis questionnaire created in order to establish a database for unemployed youth (in October 2012). During November, while a skills audit was conducted in Sterkspruit, the unrest prevented the completion of this project – resulting in it being carried over to the next financial year.

- In an effort to enhance economic partnerships and to develop SMME's/stakeholders and business support, efforts were made to audit and establish the number of SMME's/cooperatives. From this audited list 2 SMME's were chosen for assistance provision and LED has compiled and submitted 2 proposals to this effect to DEDEA. Identified SMME's have been invited to attend financial training that was arranged and scheduled.
  Additionally an audit has been undertaken for all wards and this information is required to be verified and implementation plans developed.

  Accordingly the LED unit has identified 3 projects for municipal funding i.e. Nomzamo Poultry Project (chickens and feed); the Perfect Piggery and Sonwabile Poultry Project (pig and poultry feed) and the Sisonke Gardening Project (garden implements). These have been submitted to the IPME Standing Committee for approval and implementation.

- While efforts to establish a business chamber in Sterkspruit were partially achieved (in that it was established and one meeting held), it is clear that the unrest in this area is having very negative impact on progress and these challenges are required to be identified and addressed prior to being able to move forward.

- Efforts to create a safe and secure environment have met with limited success. Terms of Reference have been established for the ISD Forum which now replaces the Community Policing forums. However, participation by Senqu is dependent on Joe Gqabi District Municipality who coordinates these cluster meetings.
  While attendance of health forum meetings and Education/Social Development Clusters did occur, these did not include ISD Meetings.

  In an effort to ensure attendance moving forward, the CSSD will be required to liaise with Safety and Liaison in order to facilitate and ensure invites and attendance so that Senqu Local Municipality is represented as a stakeholder and able to harness the required support within these structures.

KPA 2: SERVICE DELIVERY

Notwithstanding many achievements within the service delivery field, Service Delivery is an area that is mainly challenged by limited financial resources; shortages of/poor skills; and ageing and inadequate infrastructure. Notwithstanding these challenges, the following issues are highlighted:

- **Disaster Recovery**
  In an effort to ensure that Council does not suffer losses or delays due to inefficient back-ups and efficient ITC, it was required that a Disaster Recovery Plan be adopted and implemented. While these plans was adopted, approved and implemented, shortfalls were initially experienced in that no reporting was provided. By Quarter 2, the Disaster Recovery Plan was in place, back-ups were achieved and the formal reporting and register was required to be included in monthly/quarterly reporting.

- **Commonages**
  Concerns exist in respect of the manner in which the Commonage Management Plans and the Rehabilitation of Pounds (in Lady Grey and Barkley East) are being managed. Reporting on the construction of pounds did take place, but changes to the Commonage Management Plan occurred without required approval (purchasing of fencing rather than purchasing land for pounds). This is not standard/acceptable procedure and it is required that appropriate controls are to be effected to ensure that this is not repeated.

- **Libraries**
  Library service provision is well provided. The SLA with DSRAC was concluded timeously and circulation reports submitted as required from a system that is as yet operating on manual.

- **Cemeteries**
  The targets relating to Cemeteries were only partially met and for the most part, reporting did not address the targets specifically. Notwithstanding it is noted that the move towards an Electronic Cemetery System is underway (to be integrated into SEBATA once funding is available). While cleaning and upgrading has occurred, the extent of this is not reported. Rehabilitating the fencing of cemeteries has been identified as critical. Programmes to upgrade and clean cemeteries are required.

- **Halls**
  Targets regarding infrastructure development and maintenance in respect of halls have only partially been achieved. It is important to note that in order to ensure

implementation of projects, registering and funding is required from MIG. This in turn requires adequate reporting.

While progress has been made (construction of a hall), monitoring and progress reports are severely lacking in terms of all hall-related project reporting requirements.

On a positive note it is noted that the Rhodes tender has gone out and a site identified to complete the specifications for the Rossouw and Sterkspruit toilet project.

- **Sportsfields**
  Efforts continue to ensure that sportsfields are maintained according to accepted standards. This target has not been responded to correctly and there is an absence of monthly reporting in terms of implementation.

  It would appear that the programme for Patrick Shibane Sports Ground has not been fully achieved (supply chain procedures were not concluded by Quarter 1) and all progress reports (upgrading of the stadium, grounds and change rooms) have not been provided.

- **Solid Waste Management/Refuse Removal**
  Refuse removal targets have been fully met and monthly reports on progress submitted to the Director/Standing Committee. However it is noted that the target of increasing access to levels of refuse removal availability to extension areas in Sterkspruit taxi rank, a shopping centre and to 300 additional houses in Steve Tshwete have not been met. The building of this taxi rank should be completed July 2013 and the shopping mall by October 2013. No plan is available to service these areas. It is required that the shopping centre conduct its own cleaning and job creation projects could be used for the cleaning of the taxi rank.

Backlogs and Free Basic Services

<u>Backlogs within the area of FBS are discussed as follows:</u>

- **Roads**
  It is to be noted that Senqu Municipality is responsible for all access and municipal roads and it is noted that the balance of roads fall under the powers and functions of the Department of Roads and Public Works. While the TSK compiles and submits monthly reports regarding progress it is to be noted that the internal roads team only do maintenance work and MIG is to be utilized for construction. A total of 45km has been maintained to date.

  In this financial year the target of 46km and 2368 H/HS/562 km that was planned might be unrealistic and require review.

- **Sanitation**
  It must be noted that this function relates to Water and Sanitation. As of 1 July 2012 this function has been transferred to Joe Gqabi District Municipality. This target is to be removed from the scorecards within Senqu Local Municipality and consequently no reporting is required.

- **Water**
  As with sanitation, this function is no longer applicable with effect 1 July 2012 (transferred to Joe Gqabi District Municipality) and this target is to be removed.

- **Electricity**
  In as far as electricity provision is concerned it is noted that an existing Electricity Plan (IENP) is utilized and the Roads Capital Expenditure is handled by the Budget Steering Committee.

  A FBS Committee has been approved by Council but is not yet functional due to the Sterkspruit unrest. Approximately 8 500 households receive Free Basic Electricity and the INEP Plan is being implemented. Roads capital expenditure is minimal due to MTREF changes but may exceed MIG allocations and must be addressed (deducted from the new financial year).

  Efforts are made to support the community, and residents are notified of planned outages. Notwithstanding, Sterkspruit remains a challenge due to unrest. Reporting rests not only with one directorate and all directorates are required to input with TSD facilitating the reporting.

- **Town planning and Regional Planning Norms**
  It must be noted that Town Planning was previously housed under IPME. It is now located within the TSD. No town planning applications were received in the first quarter, but during the second the approval of rezoning applications, building plans, month reports and letters of approval were required and provided as needed.

- **Fleet Management**
  Fleet management requires ensuring adherence to fleet management policy and procedures by all Municipal Drivers and the monitoring and implementation of projects. After amendments to targets, the planned projects were to be undertaken (construction of Fleet Bays and to install a Vehicle Tracking System in 60 vehicles). No reporting details regarding expenditure have been submitted. Generally TSD reporting has lacked required detail.

- **Electricity Infrastructure Provision**

It is noted that reporting as per the target, is not sufficient and reporting in this regard has been weak, although reports are submitted.
Senqu Local Municipality has a licence agreement with the National Energy Regulator of South Africa and as such is required to supply electricity to Sterkspruit, Barkly East and Lady Grey. Within this area service provision is high and consumers have 60A single phase supply.

Notwithstanding, high electricity losses are experienced (Sterkspruit, 28,69%; Lady Grey 26.12% and Barkly East 16.33%). It is worth noting that these issues may all be attributed to ageing infrastructure, theft, poor metering and financial constraints.

- **Stormwater Infrastructure**
  One of the greatest criticisms lies with inadequate reporting (albeit monthly) and sufficient detail has not been provided. For example no detail on repairs performed at Transwilger was provided (what was actually done to maintain the culverts)?

  In summary , the following issues are required to be considered and actioned:
  - The absence of a Stormwater Master Plan
  - Sustainable plan for villages and towns
  - Kwezi-Naledi has an internal stormwater problem, Nkululeko and Fairview require stormwater upgrades; and Lady Grey has a stormwater challenge.

  It is required that MIG projects be identified to address these areas.

  - Regulations are required to be revised so as to suit rural circumstances
  - Urban renewal /sidewalks are required to be paved in order to create stormwater controls/stormwater channels that are lined for sustainability.

- **Roads Maintenance**
  Difficulties in providing services were clearly in evidence in Sterkspruit where plant was removed for safe-keeping. While the reporting information is to be validated it would appear that the target of managing and monitoring roads maintenance has been over-achieved. These targets are to be reassessed.

- **Bridges and Access Roads**
  In terms of required reporting it is noted that there was an absence of MIG expenditure reporting and detail regarding the performance of performance. Detail regarding achievements is sketchy and all progress is required to be validated.

  It is noted that Ward 14 that Pedestrian Bridge (Transwilger) is nearing completion and 60% expect completion end March 2013.
  Ward 5 Bridge currently awaits final adjudicated in the contractor was appointed since November 2012. In terms of the construction of access roads it is noted that reporting was deficient as previous stated.

Construction of access roads is in various stages of approval and reporting as per MIG project reports.

KPA 3: MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

Within this KPA issues that will transform, institutionalize and develop the organisation are examined in terms of progress.

- **SPU: Youth and Women**
  This area of functioning has not been successful in terms of meeting required targets. Reporting did not take into account the target and was inadequate. This target required that:
  - 1 Youth Strategic Planning Session be held;
  - Youth programmes are implemented;
  - Skills analysis of youth occurs separately;
  - The development of a Youth Data Base;
  - Participation of Youth Development Programmes (Youth Festival) and
  - Expenditure reporting.

  In effect minimal reporting took place and this related to the Youth Festival.

  During this period it is noted that only one aspect of a target was achieved i.e. that "women's events were happening". Detail regarding these was not provided. Efforts to convene a Women Strategic Planning Session, the development of Ward based plans, development of Women's Events (such as "16 days of activism" were not reported on. Additionally, evidence would be required in order to validate statements.

- **SPU: Elderly and Disabled**
  Within this area a degree of accomplishment was made. A template to establish a database of people living with disabilities was established but not consolidated, so this information has not been established. Ward Councillors assistance was slow.

  In an effort to train and develop those with disabilities a training programme was organised. Notwithstanding, it appears that the training did not take place and the unrest in Sterkspruit prevented any further analysis within this area.

- **HIV/AIDS**
  It must be noted that progress within this area has been well achieved. L While not all targets were fully met great progress was made. LAC meetings were held and HIV/AIDS and TB Awareness programmes implemented. Workshops, training for Sports Hereos Walk against HIV/AIDS, and walks for HIV/AIDS were undertaken.

- **PMS**
  A number of challenges and areas of success have been achieved in respect of performance management.

- While the Employee PMS Policy has been approved it is currently applied only to s56 managers, with a view to rolling this out to lower levels over time (restricted due to funding and capacity). Currently the roll-out is aimed at staff below s56 staff but this has been a challenge – while strict adherence to procedure is required. This does not occur and quarterly PMS assessments are not conducted strictly in accordance with procedure.
- A SEBATA electronic PMS module is being created in an effort to facilitate PMS on all reporting levels. It is the intention that this electronic system will support the PMS in all aspects of recording, analysing and reporting on required performance data.

  It is the intention that this system would serve a more holistic function and would incorporate all IDP reporting needs.

  To date the SDIP and 2012/2013 performance scorecards have been captured onto the system. It is the intention that this module and system would facilitate electronic reporting and assessment around all aspects of PMS.

- PMS Agreements and scorecards were developed and signed (although required timeframes were not met due to restructuring issues and changes to targets).

- **Supply Chain Management**

  - Improvements in turnaround relating to SCM processes have occurred despite the challenges in functioning faced daily;
  - The risk assessment of the SCM system has not yet been completed. The management of suppliers also remains a challenge which will be resolved through formal reporting;
  - SCM is now assisted by the Sebata system in that staff are now advised of insufficient funds prior to overspending;

- **Communications, Marketing & Customer Care**

  - While progress within this area has been made, it is difficult to verify and assess due to poor reporting efforts and limited information provision regarding activities and initiatives taken.
  - The website is now up and running and advertisements and notices are placed regularly.
  - The implementation of the Communications Strategy has currently been impeded by the review of the District Strategy required to be undertaken by Joe Gqabi District Municipality (against with the local strategy is required to be aligned).

- **Organisational Review/Structure**

  - In terms of this target it must be noted that following consultation, a revised structure was developed and proposed (aligned to the IDP). This was subsequently tabled and approved by Council;

- All ongoing Job Descriptions were reviewed /updated/ developed in line with policy and benchmarked against TASK;
- Placement was successfully undertaken and 80% of critical funded posts are filled; and
- To date, only 1 employee has not yet been placed due to a dispute that is currently in the throes of resolution.

- **Employment Equity**

  - As required the EE Plan was developed and adopted by Council and submitted to the Department of Labour 1 October 2012.
  - After receiving a compliance order for not managing compliance reporting after quarter 2, the statistics relating to the 3 levels of top management were provided although these were incorrectly stated. The issue of reporting is required to be better managed.

- **Document Management**

  This function is achieved ongoing (effective management and maintenance of the record management system). While training of relevant personnel has taken place, it is imperative that gaps in required processes are identified so that further improvements can be made.

- **Skills Development**

  While efforts have been made to capacitate and develop staff these activities were not well reported. When reporting figures were provided these differed from original figures presented. While it is known that training and development did occur, the validity of the information supplied is questionable.

- **OHS**

  The management of occupational health and safety has not ensured full compliance. After the 1st Quarter, it was clear that the CSD would be required to enforce stricter controls in order to ensure that safety committee meetings were attended and that safety inspections were conducted. It is noted that the OHS Committee was established, meetings convened quarterly, and safety reps appointed. Notwithstanding, the actual targets made reference to policy implementation, safety inspections and expenditure on OHS training. No such reporting was received.

- **SDBIP**

  - The SDBIP was tabled to the Mayor as legislated 14 days after the budget was tabled and was approved within 28 days of the adoption of the budget. In this manner these timeframes were all met.

- Quarterly reporting continues to be an issue with little or no input from directors. It is required that the Mayor submits a report to Council within 30 days of the end of each quarter and the SDBIP data forms the basis of this reporting. These reports are therefore critical and timeframes and qualitative/quantitative data must be provided timeously as required.

KPA 4: FINANCIAL MANAGEMENT AND VIABILITY

Notwithstanding many overall issues that are to be addressed, it cannot be argued that Senqu Municipality does not have sound overall financial management practices and this has resulted yet again in an unqualified audit opinion being raised.

While it is acknowledged that overall financial management practices are well conducted, a number of issues must be highlighted:

- While compliance notices are issued where it is felt that non-compliance is occurring, it is required that proactive efforts be made to prevent acts of wasteful or fruitless expenditure and non-compliance with SCM regulations;
- Asset Management is occurring as per required targets and implementation plans. The immovable Asset Register has been completed and consolidated with the movable assets register and areas of non-compliance identified;
- The Disposal of Assets requires the cooperation of all Directors and their inputs which must be timeously received;
- Targets relating to the submission of the Audit Report and Audited Financial Statements were all received as required and amended and resubmitted to AG as per required timeframes.

- Supply Chain Management reports are required to be submitted to the Municipal Manager and Mayor within 10 days of the end of each quarter and within 30 days of the end of each financial year a report on the implementation of SCM Policy is required to be submitted to Council.

  While it is noted that SCM reports are submitted as required to National Treasury, the Municipal Manager and the Mayor, it cannot be ascertained whether these were met timeously. Many challenges exist within SCM reporting and legislation prescribes many interrelated reports with timeframes that are for the most part unrealistic at a practical level (due to the dependence on others for information).

  These challenges are similarly experienced in the submission of all National Treasury reporting including s71 reports and reports on the implementation of credit control and debt collection policy.
- The challenge of revenue collection is further exacerbated in Sterkspruit as account payments and the collection of revenue has been adversely affected by unrest which resulted in the offices burning down;
- Cost coverage ratio reporting is similarly experienced and has similar difficulties;
- The alignment budget was tabled as required;
- Cash collection reporting was provided as required;

- The General Valuation has been completed and reported on;
- All required activities to ensure that the draft and final draft budget will be approved by 31 May 2013 have been conducted;
- Electricity losses were at 22% in the first quarter and are climbing due to the difficulties experienced within Sterkspruit – resulting in service delivery staff not attending to maintenance, meter reading and the like. While strategies are being employed to reduce these figures, this has proven to be extremely difficult and current stats depict losses of 33.6%.

KPA 5: GOOD GOVERNANCE AND PUBLIC PARTICIPATION

As within all key performance areas certain challenges and successes are experienced. These are summarized and reflected as below:

In as far as institutional support is concerned it is noted that:

- All Council meetings are attended and documented as required (meeting minutes, registers and the like);
- Council resolutions are effectively implemented following the implementation of the Resolution Tracking Register which manages and ensures that all resolutions are effected within 30 days, failing which reporting on variances is required;
- It is noted that Agendas are not always delivered/provided to Councillors within 7 working days;
- Standing Committee attendance is required to be verified by all Directors;
- Reporting in respect of the functioning of Ward Committees is required and no reporting to this effect was supplied;
- A draft public participation plan has been developed and adopted by Council, and presented to the public later than scheduled (by 25 November 2012) as postponements were necessary in order to accommodate the unrest within Sterkspruit;
- As required a draft Process Plan was developed and adopted by Council and published as required. However the IDP Representative Forum meetings were postponed due to the turmoil in Sterkspruit;
- Customer Care remains a challenge due to the lack of dedicated funding for projects such as customer satisfaction surveys. As a newly established section within IPME this will improve over time;
- The lack of funding has impeded progress in the development of a final LED Strategy and this is further complicated by the unrest in Sterkspruit;
- Council policies have been planned for review in Quarter 4, notwithstanding claims that certain of these were reviewed in Quarter 1;
- It is intended that all By-laws requiring attention and review be identified and handled (facilitated by CSD);
- An approved Anti-Corruption Strategy and Policy is in place and well marketed and applied. Staff and Councillors have been trained on Fraud Prevention and on the appropriate Code of Conduct. The anti-corruption hotline has been well received and attended to;

- The Delegations Framework has been reviewed and compliance with delegations is achieved through quarterly performance monitoring and evaluation;
- Submission of the Annual Report has been provided to the AG by the respective dates;
- The s46 report and amendments was submitted timeously to the AG;
- Audit Committee meetings have been held as required and related administration and reporting concluded. Monthly monitoring of the Risk Action Plan and reporting on risk is conduced as required;
- Audit Action Plans have been developed and are to be presented for discussion and implementation;
- In an effort to improve the audit function and role, PWC was appointed to perform the internal audit function within the municipality. Auditing of the Performance Management System and Performance Information and Reporting remains of critical value and importance.
- Efforts to review the SDF have not been successful due to the lack of funding allocation and efforts will be made to review this in-house; and
- Reports to National Treasury (NT Schedule C) and s72 performance reports are submitted while timeframes are not always met due to unrealistic deadlines and the dependence on other departments for timeous reporting information.

CORE MANAGEMENT COMPETENCIES

CMC 1: FINANCIAL MANAGEMENT\

The following issues depict both the challenges and the positive manner in which financial management is managed:

- The MTEF Budget was completed by the Budget Steering Committee and this provides the required Oversight and monitoring;
- Operational contacts and SLA's were developed and monitored in order to ensure that these commitments are met. On the negative side it is noted that this does not always occur timeously and no formal system is implemented in order to ensure that service provider performance is monitored as required. Consolidated reporting on performance is required.
- Reporting on the updating of the assets register has not been provided to illustrate that this process must be conducted as required.
- Financial and performance reports are required to be submitted to NT by no later than the 10th working day
- FBS Committee has been approved by Council but is not yet functional due to the Sterkspruit unrest. Efforts are required to ensure update of the Indigent Register monthly and to report on progress/status quo. Reporting on FBS remains a challenge.

CMC 2: PEOPLE MANAGMEENT AND EMPOWERMENT

This CMC has for the most part been well achieved although a number of issues require focus:

- It is noted that it is commonplace to attend the required number of planned institutional meetings as required (strategic, budget and the like);
- Implementation reporting is provided to National and Provincial Treasury every 6 months as required (challenges in obtaining information timeously has been experienced);
- Extensive reporting on capacity building initiatives has not been achieved as required (quarterly reports). This is an issue to be addressed; and
- Quarterly meetings between the Mayor and Municipal Manager have occurred although these are required to be validated.

CMC 3: CLIENT ORIENTATION AND CUSTOMER FOCUS

This is an area that is for the most part extremely well achieved. More specifically:

- Efforts to publish and make the IDP Process Plan known have been achieved and advertising occurred as required (website and local newspapers);
- As required and in an effort to increase stakeholder involvement one IDP Representative Forum was held (as per target);
- The Website is under construction and it is reported that all legislated documentation has now been uploaded and the website is fully functional;
- DIMAFO meetings have been held regularly and Munimec meetings attended but no supporting documentation is forthcoming to verify that IGR is occurring. It must be remembered that Joe Gqabi District Municipality is used as a platform for IGR;
- The Presidential Hotline has been used to manage and monitor customer queries and complaints and a Customer Care Policy and Customer Services statement was developed and sent to Council for adoption. It is intended that a system module to support this be created by SEBATA but a lack of funding is impeding this; and
- The MPAC Oversight Committee was established, the Committee workshopped and the 1sr quarter meeting moved to January as it was felt that this meeting should follow the Strategic session held.

CONCLUDING REMARKS

As indicated at the beginning of this report, Senqu Municipality can be very proud of receiving an unqualified audit report from the Auditor General's office with emphasis of matter. Notwithstanding this very positive report, there are clearly areas to be addressed moving forward.

The attached Excel document forms the basis of this s72 report and details all pertinent performance targets that relate to the municipal strategic developmental objectives, against which the performance of the municipality must be assessed.
Of greatest concern when attempting to assess performance relates to reporting issues. Feedback on all areas of the SDBIP progress reporting simply does not meet

the required standard and feedback is often unrelated to the required target, lacking detail and/or incomplete. Clearly this is problematic not only in terms of the need to report accurately and the ability to manage performance ongoing, but it also impacts directly on the ability to complete all other related reporting and compliance reporting. Every effort must be made to ensure the accuracy of reporting and to ensure that all statements made are validated by supporting documentation (portfolio of evidence available within departments).

All aspects of performance management and the application of the performance cycle are required to be strictly adhered to. All coaching and assessment processes are to be conducted as per the PMS Policy.

Issues of compliance in respect of other financial and non-financial reporting face additional challenges. Not only do they rely on specific reporting from each directorate but they are required to meet what is often experienced as impractical and/or unrealistic deadlines (made more difficult by the need to obtain required reporting timeously from other directorates). It is imperative that these and all other reports are built into the calendar of commitments and all performance scorecards and monitored and strictly managed so that deadlines are able to be met. . The timeous achievement of deadlines due to the required focus will ensure that timeframes receive focus and that these are met in the manner prescribed. In this manner they will be evaluated on their ability to provide these reports timeously and according to required standards. Timeframes are critical and non-adherence to these must carry severe disciplinary consequences in terms of policy.

The serious and currently unmanageable situation (that has led to violence and a non-conducive working environment) within Sterkspruit is directly impeding on the ability to perform the required functions within this area and this is impacting on the ability to meet municipal strategic objectives throughout (not the least of which relate to service delivery and revenue collection challenges). These issues are required to be addressed and resolved as soon as is possible.

While these issues have clear impact on performance overall these can be resolved to a large extent with appropriate interventions, sound policy and strong management and reporting processes. All that is required is a firm commitment to the process and Way Forward.

SENQU MUNICIPALITY

SECTION 72 MID-YEAR PERFORMANCE REPORT: SDBIP

National KPA 1: Local Economic Development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/Reason for variance/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
6	Creating conducive conditions /environment that stimulate the growth conditions of local economic development	**Small Towns regeneration**: (business development, land release and development and supporting informal economies activities).	Effort made by IPME Director in the Development of a regeneration plan for small towns (business development, land release and development and supporting informal economies activities)	IPME Director /SMME's/Manager Planning & economic Development Allocated Budget for LED R 400 000 - (Allocated to project R 250 000)	No Small Town/s Regeneration plan	Economic potential developed/ business development	Strategic oversight over effort made by IPME Director in progress made in the Development of a regeneration plan for small towns Q1 : Develop TOR /advertise /procure services of SP /Appoint SP	Target not fully achieved. The Tor was developed. It was not advertised due to uncertainty around the budget	Implementation /report on progress with implementation (inclusive of SP Performance & project expenditure)	The planned target as per IDP milestone/s for the 4 quarters for year 1 are required to be revised due to various circumstances (financial, political). The town of Sterkspruit has been identified /selected for the project. The LED Unit is also looking at utilising existing plans around Sterkspruit developed for the NDPG business plan and have public consultation around these rather than developing a entire Small Town/s Regeneration .	Revised target milestones for Q3 and Q4 to be revised and documented formally

National KPA 1: Local Economic Development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/Reason for variance/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
6	Creating conducive conditions /environment that stimulate the growth conditions of local economic development	**CWP & EPWP**; Focusing on efforts enabling economic growth based on identified sectoral development potential & addressing poverty through poverty alleviation initiatives in collaboration with other spheres of government	Effort across Directorates in the coordination of different programmes from all spheres of government to promote job creation programmes /EPWP - Implementation of related projects/ ongoing participation in EPWP -technical & environmental upliftment projects (projects approved by Dept. Public works /Report on participation / no of participants appointed / (monthly progress & quarterly reporting)/-	MM/Technical Services Director /Community Service Director /PME Director /SMME's/Manager Planning & economic Development R 5 000 000.00 (grant funding)	Ongoing CWP & EPWP job creation programmes /Projects during the preceding FY Senqu Plastics - 485 jobs opportunities created /17 interns recruited - Participants employed to clean schools, cemeteries & streets in the urban areas;- 30 water tanks delivered - ward 7 and ward 2;- 250 wheelbarrows delivered wards 1,2,3 & 7;-	Job creation /Growth potential / creation of infrastructure to support job creation programmes /addressing poverty through poverty alleviation initiatives in collaboration with other spheres of government	Reports from participating Directorates (Planned in Q1 to Submit Business Plans /approval of CWP & EPWP Projects/ Technical Committee meets to recruit / employ/participants /orientation of participants)	In progress : Business Plans have been Approved and 40% of DORA allocation received (R 742800) on 15/8/12 /appointment of committee in progress	Reports from participating Directorates (Planned in Q 2 (on project implemented & progress related expenditure & no of jobs created as per planned targets)	This target has been over achieved in Q 2 : (Technical and Community Services)EPWP participants appointed to promote job creation programmes : Technical Services target achieved by Q 2 : 922 Jobs created to date & Expenditure to date: R 2 550 165130 /Community Services 170 unemployed participants employed /CWP projects have recruited 2500 participants in W1,2,4,6,7.	Notwithstanding over achievement of the target (EPWP) in Technical and Community Services it is to be noted that it is reported that the Technical Committee did not function as expected and EPWP Projects related to IPME Directorate were not achieved as planned for Q2 . The LED unit has formed no part of the committee meetings.

National KPA 1: Local Economic Development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/Reason for variance/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Cont. from previous page….											
9			Planned target for IPME Directorate EPWP - 200 participants /Technical Services 130 participants /Community Services 50 participants be appointed /CWP 20(overall target EPWP & CWP planned at 200)		The renovation of Tsekwana JSS occurred; - 15 toilets built;- 3 churches received toilets; - supervisors received training; & blankets were delivered to pre-schools.					Meetings have been held around getting office space in ward 7 for the project supervisor. This is an ongoing programme and is so far meeting its targets.	However the LED Unit has since submitted 2 projects for Rhodes village around the greening of a small part of commonage & preventing the flooding of the caravan park. The plans have been submitted & the Unit awaits the decision of the committee.

National KPA 1: Local Economic Development cont.

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 ,9 & 12	Creating conducive conditions /environment that stimulate the growth conditions of local economic development in respect of SCM	**Creating an enabling environment for LED in respect of SCM**: Compliance with legislative requirements of the MFMA in respect of SCM Policy and regulations : HDI participation in LED / Small and Micro Enterprise Development (promotion of BBBEE, preferential procurement)	Strategic oversight on the Compliance with Supply Chain Management Policy and regulations : Promotion of BBBEE (reporting from B &T on % local businesses benefitting from procurement / bid award opportunities)/ 30 % (local businesses benefitting from procurement / bid award opportunities) tenders awarded to HDI's/ BBBEE compliant companies	MM/SCM Policy BBBEE regulations / Chief Financial Officer / SCM/ Bid Comm.	Previous FY 2010/2011 tenders awarded to HDI/BBBEE compliant companies 54.40% .Awards to non compliant companies 45.60%:Tenders between R 30 000 to R 200 000 – 76.49% Tenders between R 30 000 to R 500 000 – 23.51% Tenders R 10 million plus - 63.21% /Tenders between R 30 000 to R 200 000 – 76.49% Tenders between R 30 000 to R 500 000 – 23.51% Tenders R 10 million plus - 63.21%	Promotion of BBEEE by creating a enabling environment for local economic development (local businesses benefitting from procurement / bid award opportunities)/Creating an enabling environment and increase related potentials to maximize economic opportunities	Monitor implementation from Quarterly SCM report submitted by the CFO (bid award reports)/service providers reports /report on % of tenders awarded to HDI's/ BBBEE compliant companies /responsive tenders that meet SCM requirements	Not fully achieved by 30 September 2012 - SCM Reports for Quarter 1 were still being compiled, to be included in Finance Standing Committee	Monitor implementation from Quarterly SCM report submitted by the CFO (bid award reports)/service providers reports /report on % of tenders awarded to HDI's/ BBBEE compliant companies /responsive tenders that meet SCM requirements	Tenders awarded to HDI/BBBEE compliant companies 89.28%. Awards to compliant companies Tenders between R 30 000 to R 200 000 – 20% Tenders between R 200 000 to R 1 Million – 56% Tenders R 1 Million and above but less than R 10 Million 28% Tenders 10 million plus - 0%	The SCM division has not provided a consolidated report on SP performance (co -ordinate from inputs received from Directors) nor has provided a report .on % of tenders awarded to HDI's/ BBBEE compliant companies & or reported on progress of tenders issued during Q1 as per set target milestones - no reason for variance & or motivations provided as to why this target was not met by 30 Sept 12

National KPA 1: Local Economic Development cont.											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 9	Creating conducive conditions /environment that stimulate the growth conditions of local economic development	**Community data Base/ Skills development/ capacity building** / a data base of skills in Senqu local Municipality	Strategic oversight over planning efforts to develop & a community skills data base by Conducting a skills analysis of the community's skills/ collect data per ward (1)/ develop a database (available to established and emerging /new businesses).Skills analysis report and database	IPME Director /Manager Integrated Planning & Economic Development /Skills analysis forms /progress with analysis /collection of data at least 1 per ward /Progress report/s Allocated Budget (LED) incentives R 400 000.00	65% of Senqu LM population unemployment (2007 survey indicated 50.25%) /a data base of skills in Senqu local Municipality needs to be developed/ (Whilst there are well established emerging contractors in the Senqu LM the "actual" numbers can only be validated on conclusion of a audit of same which will take place in the 2012/2013 FY)	Contribute to Improved economic opportunities for people in the Senqu LM Area	Oversight & monitoring efforts of IPME in planning a programme & method to develop/establish a community skills data base - develop a skills analysis questionnaire/ lobby assistance :councillor/ ward members & CDW to promote & create awareness at ward meetings/distribute & collect data/1 skills analysis per ward report	Not achieved as per planned target - Data base to be established in the 2013/2014 FY	Oversight over efforts to lobby assistance from :councillor& ward members to promote and create awareness at ward meetings /distribution of surveys (progress report form IPME)	Awareness created / skills analysis questionnaire develop and data has been collected to establish a database for unemployed youth in October 2012. In November a skills Audit was conducted in ward 10 in Sterkspruit. However this could not be completed due to the unrest in Sterkspruit	Note : The data base/s which may well only be implemented in the next FY

National KPA 1: Local Economic Development cont.

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
9	Creating conducive conditions /environment that stimulate the growth conditions of local economic development in respect of SMME's	**SMME's business support and development services**/ Prioritize key economic sectors & Maximise participation of entrepreneurs' in the agriculture and agro-processing sector/Capacity building SMME's (Emerging businesses) - industry wide.	Effort of IPME in identification of SMME's in the prioritized key sectors and provide assistance and support /Monitors SMME's assisted & participating in the project/s & Reporting from LED on Number of SMME's participating in the project /	IPME Director /SMME's/Manager Planning & economic Development Allocated Budget (overall Budget LED initiatives R 400 000.00)	SMME's assisted & Participating in projects during the previous FY - Masithembane Poultry Project /Cooperatives Project /No of entrepreneurs' participating in the agriculture &agro-processing sector /Dept. of Agriculture donated funds to revive the Vukani Mangwa project / the LRAD farmers project resulted in farm land being bought and a tractor & equipment being given to the farmers/	Stimulate &Enhance economic partnership/ development of stakeholders/SMME's business support & development /	Monitor implementation of IPME Directors efforts as per planned target for Q1 : audit to establish number of SMME's /co - operatives /consolidation of audit /identify 2 SMME's to be assisted /supported /Reports from LED	In progress and achieved .An audit undertaken to establish number of SMME's (list of SMME's was developed to establish the numbers)/audit list consolidated and 2 SMME's identified to be assisted /supported. LED has developed 2 proposals and submitted same to DEDEA.	Monitor progress reporting from IPME i.t.o target for Q2 : Resources to be facilitated to support /assist 2 SMME's identified /Reports from LED on progress with meeting planned target (2 SMME's) /Planned Workshop /programme held by 31 December 2012 /Reports from LED on meeting planned target capacitating of 2 emerging SMME's / report	An audit has been undertaken for all wards the information needs to be verified and implementation plans around how we can further investment promotion will emanate there from. The LED unit has submitted 3 projects for municipal funding.	

National KPA 1: Local Economic Development cont.											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Cont. from previous page….											
			Planned for 2 SMME's to be assisted & participating in the project/Monitor efforts made by the LED to pro-actively facilitate & maximise participation of entrepreneurs' in the agriculture and agro-processing sector /report on Number or increase in number of entrepreneurs' participating /Report (LED) on project & participation of entrepreneurs' in the agriculture and agro-processing sector.(2)		the Lady Grey commonages were selling fodder /The Community works programme (LED) provided 250 jobs in W 7. The recycling project in Sterkspruit has provided 14 permanent jobs / CWP done. Interns hired	Maximising no of SMME's participating in tourism sector/ Improved opportunities for local employment :maximize participation emerging entrepreneurs' agriculture & agro-processing sector.		The list of SMME's was developed to establish SMME numbers. Identified SMME's to attend the financial training. The workshop has been arranged & invitation has been sent out. Notified SMME's to attend the financial training. The workshop has been arranged &invitations have been sent out.		These are the Nomzamo poultry project for chickens and feed, the perfect piggery and Sonwabile poultry project for pig and poultry feed and garden implements for the Sisonke gardening project. These projects were submitted for approval to the IPME Standing Committee on the 12th November 2012.	

National KPA 1: Local Economic Development cont.

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 9	Creating conducive conditions /environment that stimulate the growth conditions of local economic development	**Community data Base/ Skills development/ capacity building** / a data base of skills in Senqu local Municipality	Strategic oversight over planning efforts to develop & a community skills data base by Conducting a skills analysis of the community's skills/ collect data per ward (1)/ develop a database (available to established and emerging /new businesses).Skills analysis report and database	IPME Director /Manager Integrated Planning & Economic Development /Skills analysis forms /progress with analysis /collection of data at least 1 per ward /Progress report/s Allocated Budget (LED) incentives R 400 000.00	65% of Senqu LM population unemployment (2007 survey indicated 50.25%) /a data base of skills in Senqu local Municipality needs to be developed/ (Whilst there are well established emerging contractors in the Senqu LM the "actual" numbers can only be validated on conclusion of a audit of same which will take place in the 2012/2013 FY)	Contribute to Improved economic opportunities for people in the Senqu LM Area	Oversight & monitoring efforts of IPME in planning a programme & method to develop/establish a community skills data base - develop a skills analysis questionnaire/ lobby assistance :councillor/ ward members & CDW to promote & create awareness at ward meetings/distribute & collect data/1 skills analysis per ward report	Not achieved as per planned target - Data base to be established in the 2013/2014 FY	Oversight over efforts to lobby assistance from :councillor & ward members to promote and create awareness at ward meetings /distribution of surveys (progress report form IPME)	Awareness created / skills analysis questionnaire develop and data has been collected to establish a database for unemployed youth in October 2012. In November a skills Audit was conducted in ward 10 in Sterkspruit. However this could not be completed due to the unrest in Sterkspruit.	Note : The data base/s which may well only be implemented in the next FY

National KPA 1: Local Economic Development cont.

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
9	Creating conducive conditions /environment that stimulate the growth conditions of local economic development in respect of SMME's	**SMME's business support and development services**/Prioritize key economic sectors & Maximise participation of entrepreneurs' in the agriculture and agro-processing sector/Capacity building SMME's (Emerging businesses) - industry wide.	Effort of IPME in identification of SMME's in the prioritized key sectors and provide assistance and support /Monitors SMME's assisted & participating in the project/s & Reporting from LED on Number of SMME's participating in the project / Planned for 2 SMME's to be assisted & participating in the project	IPME Director /SMME's/Manager Planning & economic Development Allocated Budget (overall Budget LED initiatives R400 000.00)	SMME's assisted & Participating in projects during the previous FY - Masithembane Poultry Project /Cooperatives Project /No of entrepreneurs' participating in the agriculture &agro-processing sector /Dept. of Agriculture donated funds to revive the Vukani Mangwa project / the LRAD farmers project resulted in farm land being bought and a tractor & equipment being given to the farmers/	Stimulate &Enhance economic partnership/ development of stakeholders/SMME's business support & development /Maximising no of SMME's participating in tourism sector/	Monitor implementation of IPME Directors efforts as per planned target for Q1 : audit to establish number of SMME's /co - operatives /consolidation of audit /identify 2 SMME's to be assisted /supported /Reports from LED	In progress and achieved .An audit undertaken to establish number of SMME's (list of SMME's was developed to establish the numbers)/ audit list consolidated and 2 SMME's identified to be assisted /supported. LED has developed 2 proposals & submitted same to DEDEA.	Monitor progress reporting from IPME i.t.o target for Q2 : Resources to be facilitated to support /assist 2 SMME's identified /Reports from LED on progress with meeting planned target (2 SMME's) /Planned Workshop /programme held by 31 December 2012 /Reports from LED on meeting planned target capacitating of 2 emerging SMME's / report	An audit has been undertaken for all wards the information needs to be verified and implementation plans around how we can further investment promotion will emanate therefrom. The LED unit has submitted 3 projects for municipal funding. These are the Nomzamo poultry project for chickens and feed, the perfect piggery and Sonwabile poultry project for pig and poultry feed and garden implements for the Sisonke gardening project.	

National KPA 1: Local Economic Development cont.											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Cont. from previous page….											
9			/Monitor efforts made by the LED to pro-actively facilitate & maximise participation of entrepreneurs' in the agriculture and agro-processing sector /report on Number or increase in number of entrepreneurs' participating /Report (LED) on project & participation of entrepreneurs' in the agriculture & agro-processing sector.(2)		the Lady Grey commonages were selling fodder /The Community works programme (LED) provided 250 jobs in W 7. The recycling project in Sterkspruit has provided 14 permanent jobs / CWP done. Interns hired	Improved opportunitie s for local employment :maximize participation emerging entrepreneu rs' agriculture & agro-processing sector.		The list of SMME's was developed to establish SMME numbers. Identified SMME's to attend the financial training. The workshop has been arranged & invitations issued. Notified SMME's to attend the financial training. The workshop has been arranged & invitations have been issued.		These projects were submitted for approval to the IPME Standing Committee on the 12th November 2012.	

National KPA 1: Local Economic Development cont.

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
6	Creating conducive conditions /environment that stimulate the growth conditions of local economic development in respect of SMME's	**Business support and development services: Tourism**	Efforts by IPME in Developing & implementing a tourism Master Plan	MM/IPME Director /SMME's/Manager Planning & economic Development Allocated Budget (overall Budget Tourism initiatives R 600 000.00)	No tourism master Plan	Promotion of Tourism & development initiatives	Monitors progress with the Develop & implementation of a tourism Master Plan /report IPME	Achieved and in progress. The tourism Master Plan was developed and submitted to council for adoption - Council has referred the plan back for review in the next Council meeting as only the executive summary was tabled - it was felt that the entire plan be printed and tabled	Monitors progress with Implementation of a tourism Master Plan /report on implementation (IPME)	Target partially met not as per planned target for Q2 .The tourism Master Plan to be re - tabled in January 2013 - no progress in respect of Implementation of the tourism Master Plan this will be reported on once same plan has been approved by Council	

National KPA 1: Local Economic Development cont.

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
9	Creating conducive conditions /environment that stimulate the growth conditions of local economic development in respect of SMME's	**Enterprise Development**	Facilitation efforts of IPME in the establishment of Business Chamber in Sterkspruit /monitors implementation of planed targets /progress report IPME	MM/IPME Director /SMME's/Manager Planning & economic Development /Tourism Officer Allocated Budget Tourism R 600 000.00 - Allocated to project R 25 000.00	No business chamber established	Enhancement & Maintenance of sound relationships with organized business	Facilitation efforts of IPME in the establishment of Business Chamber in Sterkspruit /monitors implementation of planed targets for Q1 (Invitation to stakeholders /1 meeting)	Established business chamber in Sterkspruit - there are a few operational challenges that must be dealt with - the target set for Q1 was Invitation are sent out to stakeholders /1 meeting this was not fully achieved by the IPME Director.	Monitors progress quarterly (Invitation to stakeholders /1 meeting)	Business chamber established in Sterkspruit but there are still a few operational issues to be ironed out. This has been exasperated by the unrestt in Sterkspruit.	Identified operational challenges of the Business Chamber - challenges to be formalized and documented

National KPA 1: Local Economic Development cont.

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
14	Social Development : Safety and security : Creating an environment for the Reduction of Crime	**Safety and security : Creating an environment for the Reduction of Crime by establishing partnerships with Dept. of Safety & Liaison /establishing ISD forum /participating in ISD forum meetings & by facilitating support provision of related awareness programs**	Efforts made by the Community Services Director in facilitating & participating in Safety and security awareness structures established : Planned targets are to Established ISD Forum structures established / Attendance at established ISD forum meetings / Participate & Facilitate support with awareness programs as per scheduled plan	ISD Forum members / Community Services Manager or delegated other Snr Line staff /JGDM /support initiatives of Senqu LM / participation reports /attendance register	Integrated Safety forum (previously known as Community policing forums (CPF were in the previous FY established & did sit quarterly / Senqu Municipality have assisted with funding (SPU) towards implementation of awareness programs.	Improved Service Delivery and public awareness and support	Efforts made by the CSSD as per planned target for Q1: participation in facilitation of the establishment of Safety and security awareness structures /TOR developed	Achieved : The ISD forum now replaces structures previously known as CPF / TOR do exist for same structures noted the target has reliance on JGDM who co-ordinate some of the cluster meetings . During Q1 CSSD and or delegate attended health forum meetings and Education/ Social development clusters.	Monitoring reports form CSSD in respect of attendance at established ISD meetings / reports to include Participation & Facilitation support with awareness programs as per scheduled plan	Target not met as planned for Q 2 : The CSSD to liaise with Safety & Liaison (Mr. Mathumbuso) so as to ensure that invites are received for the planned cluster meetings , so as to ensure that Senqu LM is a represented as stakeholder & is able to facilitate the required support within such structures as per established forum schedule plan.	

National KPA 1: Local Economic Development cont.											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Cont. from previous page….											
								Attended health forum meetings and Education/ Social development clusters. No invites were received to attend ISD meetings			

National KPA 2: Service Delivery.

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	A transparent and performance driven institution capable of effective service delivery with sound administration	Provision of a effective and efficient **ITC Service /effective management of ITC infrastructure** by ensuring implementation of a disaster recovery plan ensuring that council does not suffer losses or delays due to back-ups not done on a daily basis	Management of data integrity & protection of all information & computer systems /monitoring that Budget & Treasury Directorate (IT) safeguard the system by carrying out daily backups protection of all information & computer systems / Oversight & monitoring of reports on the management of data integrity & protection of all information & computer systems ensuring Budget & Treasury Directorate (IT) perform Daily back-ups & implement a disaster recovery plan /Quarterly reports from the CFO	MM/ CFO /IT Manager / IT Technician/IT Policy /reporting	backups done /no formal reports The disaster recovery plan used by the municipality is in a draft format, it is required to be tested for effective operation & required to be approved by council.	Legal compliance / efficiently managed ITC & Improved IT controls	Oversight & monitoring of approval of a disaster recovery plan (council adopted by 30 September 2012) .testing of same plan to validate effectiveness ensure /back ups are done as per plan /3 quarterly reports of backups done	Management of data integrity and protection of all information and computer systems /monitoring that Budget & Treasury Directorate (IT) safeguard the system No reporting information provided The Directorate failed to report on any action / achievement within this function - absence of detail and lack of reporting	Oversight & monitoring the implementation the disaster recovery plan/back-ups are done as per plan / quarterly reports from B & T (IT division)	Disaster recovery plan in place /back ups are done as per plan - formal reporting and register to be included in monthly / quarterly reporting	

National KPA 2: Service Delivery											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Service delivery Projects related to Community Services Directorate											
1 & 14	Social Development : Safety and security : Creating an environment & Provision of adequate cost effective sustainable basic services	Environmental Management/Pound & Commonage management	Effort of the CSSD in Environmental Management/Pound & Commonage management Plans & Rehabilitation of Pounds in Lady Grey & Barkly East	MM/ MIG : PMU Manager /Community Services Manager /IED Officer /Rangers : Allocated Budget : General Expenditure : Advertisements R 2 120.00/ Repairs & maintenance R 1 632.00 CAPEX R 500 000.00	Poor management of commonages due to Human capital & financial constraints /Plan outdated on review was rejected /camps not adequately fenced /stock not rotated Commonage Management /Committee established with emerging farmers /meeting quarterly /agreement with emerging farmers to do stock counts bi annually /	Control & proper structured commonage management /Effective enforcement of by-laws / Reduction of animal nuisance/Improved traffic safety	Monitor effort made by CSSD to implement the Commonage Management Plans & related by laws /& facilitation efforts in rehabilitating the pounds (SCM processes followed /(TOR developed /advertised/Bid /Contractor Appointed /SLA entered into)	Monitoring & implementation of Commonage Management Plans & Rehabilitation of Pounds in Lady Grey & Barkly East the CSSD reported that the piece of commonage of Barkly East was used for housing settlement which has led to a shortage of land for livestock.	Effort made by CSSD to manage the Construction of pounds according to Business Plan/s Report on progress report inclusive of MIG expenditure & Contractor/s performance	Target for Q2 not met as planned - No progress reporting inclusive of MIG expenditure & Contractor/s performance	Q 1 it was reported that the target was revised from "facilitation efforts in rehabilitating the pounds" to fencing this revision in target must be formally agreed to & documented & milestone for Q3 & Q4 to be reviewed & documented formally - No reference to budget expenditure i.e. R 500 000 which has now been allocated to fencing instead of rehabilitation.. i.t.o. Allocated Budget : General Expenditure :

National KPA 2: Service Delivery (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Service delivery Projects related to Community Services Directorate (Cont from previous page.)											
					Poor pound infrastructure in Lady Grey & Barkly East /the pound in Sterkspruit established but same is not resourced - this is a under developed area that requires focus.			Budget of R500 000.00 was allocated, which is not enough to even buy one pound. In a Management meeting that was held, the meeting decided to otherwise buy fencing, due to the lack of adequate funding.			Advertisements R 2 120.00/ Repairs & maintenance R 1 632.00 CAPEX R 500 000.00 the CSSD to expanciate on the funding expenditure and provide evidence as to progress in relation to the actual target

National KPA 2: Service Delivery (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Service delivery Projects related to Community Services Directorate											
1 & 10	Provision of adequate cost effective sustainable basic services	Provision of library services to all resident and visitors, promote a culture of reading and lifelong learning	Facilitation of the signing of Library SLA with DSRAC by July 2012/Oversight & monitoring of Library service in respect of performance of library Administrative functions & activities /Assess and monitor accessibly of library hours	Community Services Manager / SLA concluded with DSRAC /DRAC/Senqu Budget allocated R741,766.00	SLA signed in previous FY / Delays are experienced (due to no fault of Senqu LM) due to no response from DSRAC /MEC has pronounced discomfort with signing of SLA's with local LM's/Monthly reports on library activities / Procedures not fully adhered to	Improved Governance :improve service delivery quality (Library services)/promote a culture of reading and lifelong learning	SLA concluded annually with DSRAC concluded by 31 July 2012/Oversight & monitoring Library service /monitor CSSD efforts to assess & report on accessibly of library service (shortened library hours) & put in place mechanism to address accessibility /deal with absenteeism issues /progress reporting from CSSD	SLA signed and submitted timeously as planned by 31 July 2012	CSSD efforts to assess & report on accessibly of library service (shortened library hours) & put in place mechanism to address accessibility /deal with absenteeism issues /progress reporting from CSSD	Library activities /circulation reports are submitted on monthly basis to SC / systems and procedures in place to control administration of libraries/ libraries operate on a manual system a computerised system has yet to be implemented	

National KPA 2: Service Delivery.											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Cemeteries											
1 & 10	Provision of adequate cost effective sustainable basic services	Effective management of infrastructure & facilities / Fencing of Cemeteries in the urban areas	Effort made by the CSSD to manage the cemetery functions / progress with implementation of a electronic cemetery register /facilitating the establishment new cemeteries in Barkly East/and or identification of other land suitable for additional cemetery space	Manager Community Services / Supervisors MIG /PMU Manager/Community Services Manager /R 500 000.00/ Funding from MIG / EIA//Appointed Consultant / Progress on implementation/ Establishment Plan/reports on identification of other land suitable for additional cemetery space	EIA conducted was not approved, a challenge still exists with land suitable for additional cemetery space, and other suitable sites are in the process of being identified /sourced. /On-going Programme for fencing of cemeteries/	Legal compliance / Approved and viability of site/s for establishment of cemeteries /available sites for burials /enhance revenue /Fenced facilities / Improved cemetery facilities and improved service delivery	Efforts made by CSSD in implementation of programmes & project relating to cemeteries /progress with implementation of a electronic cemetery register /new cemetery in Barkly East /Fencing of facilities / Improved cemetery facilities and improved service delivery/report CSSD	Partially Achieved in that 1.The manual records are being captured internally into excel (Lady Grey register completed) and there are programmes implemented for upgrading & cleaning of cemeteries in the rural & urban areas and these are reported on monthly to SC	Effort made by CSSD in implementation of programmes & project relating to cemeteries /progress with implementation of a electronic cemetery register /new cemetery in Barkly East /Fencing of facilities / Improved cemetery facilities and improved service delivery/report CSSD	Partially Achieved : Re - Advertised for consultants for Barkly East cemeteries, awaiting Tech Services (PMU Unit) to advise /ongoing progress with transferring the manual register into electronic format (excel) Noted the excel version will have to be integrated in a SEBATA Electronic module once funding is secured for same .	In Q1 The reporting did not address the target - reporting responses received - tenders were in excess of R 500 000 and alternative arrangements must be made as there is Lack of adequate funding, the lack of funding must be motivated with evidence.

National KPA 2: Service Delivery.											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Cemeteries (Cont. from previous page)											
			/Rehabilitation and Fencing the cemetery facilities (Fencing of cemeteries in Barkly East have been identified as critical)/ Monitor implementation of programmes & projects (new cemeteries & Fencing in the urban areas) monitoring the cleaning of cemeteries (grass cutting - verges & open spaces)weekly /monthly & quarterly reporting (3 reports per quarter)from CSSD on implementation		Not all Cemeteries have adequate fencing/Fencing the cemeteries in Barkly East have been identified as critical			not achieved is Rehabilitation and Fencing the cemetery facilities (Fencing of cemeteries in Barkly East have been identified as critical)/		Noted : no detailed reporting received other than as reported - "awaiting information from Tech Serv" on Establishment of a new cemetery (over 3 year period) in Barkly East (R 3 Million) - (MIG funded) identification of other land suitable for additional cemetery space will be incorporated in the project	Notwithstanding the CSSD monthly reporting the Targets for Q1 & Q2 not responded to with sufficient detail in terms of the progress in respect of implementation of programmes for upgrading & cleaning of cemeteries in the rural & urban areas

National KPA 2: Service Delivery.											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Service delivery Projects related to Community Services Directorate											
Halls											
1 & 10	Provision of adequate cost effective sustainable basic services	Effective management of infrastructure & facilities : Halls (Maintenance/ renovation and upgrade)	Effort made by the CSSD to manage & Facilitate the Construction of Halls (Rhodes - ward 16 (Phase 1)/Rossouw Community Hall: R 500 000 Additional Toilets Bunga Hall: R 150 000/construction /upgrade of Halls Phase 1 : Fairview Hall /Lady Grey Hall /Barkly East Hall /Hershel Hall /Rossouw Community Hall Additional Toilets Bunga Hall (over three (3) years)R 1 , 5 Million a year)	Community Services Manager /supervisors / Appointed Contractor /PMU Manager /Allocated budget R 650, 000.00/Fairview Hall R 500 000.00 /Lady Grey Hall R 500 000.00 //Barkly East Hall R 500 000.00 /Hershel Hall R 500 000.00 /Rossouw Community Hall: R 500 000	Newly planned facility :No Hall exist in Rhodes (ward 16)/ existing infrastructure requires to Renovated & upgraded	Infrastructure development/accessible central community centre accommodating community needs /improved service delivery /Community Halls embraced as community assets of value/facility and will benefit users in the respective community	Monitor planned implementation of Target set for Q1 through reports by CSDD : Develop programme / tender TOR /procure services of a SP/contractor by placing advert in media /on website inviting suitable SP/Appoint a SP	Partially Achieved: Hall in Rhodes - lack of site. No effort of facilitation & effort demonstrated i.r.o progress reporting in respect of No reporting information supplied of Rossouw Community Hall. Additional Toilets Bunga Hall: Ph. 1 : upgrade of Fairview Hall /Lady Grey Hall /Barkly East Hall /Hershel Hall /Additional Toilets Bunga Hall (over (3 years)	Monitor progress reports form CSSD on planned target for Q2 : Construction of Hall to commence/Manage / Monitor implementation of project /monthly & quarterly reporting on progress (reporting to be inclusive of contractors performance expenditure milestones)of(3 reports per quarter)	In progress - The Construction of a hall commenced in quarter 1, The process is continuing and it will end in march/ PMU does monitor the implementation. Notwithstanding PMU reporting no detail was provided on expenditure in Q2 and to be inclusive of contractors performance expenditure	The CSSD has to make efforts to facilitate the progress reporting from PMU Unit in relation to projects under her control Noted : Implementation of the projects are subject to registering & funding from MIG / Rhodes- tender out already, site has been identified. Rossouw and Sterkspruit toilet project, person was identified to do the specifications. Unable to assess due to limited/vague reporting info.

National KPA 2: Service Delivery(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Sportsfields											
1 & 11	Provision of adequate cost effective sustainable basic services	Sports grounds & Sports fields maintained renovated and upgraded according to Maintenance Programme/s	Effort made by the CSSD to manage Sports fields maintenance and upgrading according to Maintenance Programme & Planned project implemented Patrick Shibane Sports ground Phase 1 (over 3 years)	MIG PMU Manager /Community Services Manager /Appointed Contractor /Allocated budget R 3, 993, 570.00 /Supervisors	Existing facilities vandalised /lack of human capital (no dedicated staff allocated to oversee sports fields)	Upgraded sports field facilities /improved service delivery	Monitor planned implementation of Target set for Q1 through reports by CSDD Develop programme / tender TOR /procure services of a SP/contractor by placing advert in media /on website inviting suitable SP/Appoint a SP	In progress - Maintenance performed in urban areas - Notwithstanding the monthly reporting the Target has not responded to sufficiently detail is required in terms of the progress (statistical reporting)	Monitor progress reports form CSSD on planned target for Q2 : Project start up - Upgrading /renovation of Patrick Shibane Sports ground (upgrading of stadium , grounds and change rooms)/Manage/ Monitor implementation of project /monthly & quarterly reporting on progress	Maintenance programme developed & implemented / Monthly reports submitted to SC - Maintenance performed in urban areas - Notwithstanding the monthly reporting the target not responded appropriately / No detail provided in respect of progress related to the Planned project to be implemented at the Patrick Shibane Sports ground Phase 1 (over 3 years)	Patrick Shibane Sports ground Phase 1 (over 3 years) MIG Funded project/facilitated by the CSSD - Notwithstanding the monthly reporting the Target has not responded to appropriately with the required detail in terms of the progress

National KPA 2: Service Delivery (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Sportsfields (Continued from previous page)											
								(3 reports per quarter) in respect of implementation of programmes in respect of sports fields / Patrick Shibane Sports ground Phase 1 (over 3 years) CSSD has not fully achieved the set target during Q1 as a SCM processes would be to be completed by Q1 - it however noted that is reported that the "Tender-notice has been sent out - therefore in effect the processes were not completed by Q1 as planned " no further detail was provided.	(reporting to be inclusive of contractors performance expenditure milestones)of(3 reports per quarter)		(statistical reporting) (3 reports per quarter) in respect of implementation of programmes in respect of sports fields /Facilitate monthly quarterly reporting (statistical reporting)(3 reports per quarter - no reporting on expenditure provided (specific detail required) / SP not appointed as per planned target - delays in SCM Processes

National KPA 2: Service Delivery.(Cont.)

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Waste Management											
4 & 10	Provision of adequate cost effective sustainable basic services	Effort made by CSSD in developing reports that detail manner in which **backlogs for refuse** will be alleviated and sustained with financial planning: **Backlogs** - service Delivery - In terms of Municipal Performance Regulations /**Provide reliable and quality refuse removal services to all**	Access to basic levels of service and achieve the following levels of availability: Increase Access to basic levels of service and to increase the levels of availability of refuse removal to extension areas in Sterkspruit taxi rank & shopping centre and to 300 additional households in Steve Tshwete by June 2013	Allocated budget : Staff R 4,953,716.00 /Relief personnel R 92,235.00/ Community Services Director & Manager /Waste Management Officer /Supervisors and allocated staff	Extension of the service is hampered by shortages of human capital /vehicle & financial constraints No backlogs in the urban areas . Backlogs exists rural areas /43 000.00 households in Senqu LM of which 17 000.00 receive service related refuse removal. Services	Improve performance as a whole - working to improve levels of service delivery / Ensuring appropriate systems is place for solid waste management & Refuse/Waste removal from all residences, and built up areas as per the Waste Removal Plan/schedule	Monitor implementation as per target set for CSSD : Develop a plan /programme with required resources (human capital & other) to extend services Sterkspruit taxi rank & shopping centre /extend service to 300 additional households in Steve Tshwete by June 2013/approve plan developed	Note : Project building of the Sterkspruit taxi rank is planned to be completed by July 2013 & shopping centre /mall completion target is planned for October 2012/efforts to facilitate required resources will have be sought	Facilitate resources (human capital & other)/identify savings in vote in order to extend services identified (Sterkspruit taxi rank & shopping centre & 300 additional households in Steve Tshwete by June 2013)/Report progress & on % backlogs/Access to basic levels refuse/progress report inclusive of reduction of backlogs /infrastructure cost	Overall the Target/s is partially achieved : The Target in respect of refuse removal met the programme is implemented 100% / Monthly reports are being submitted to the director for the standing committee. The Target in respect of Increase /.	Note : Project building of the Sterkspruit taxi rank is planned to be completed by July 2013 & shopping centre /mall completion target is planned for October 2012/efforts to facilitate required resources will have be sought / No plan/

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Waste Management (Cont. from previous page)											
					have increased from 11.2% to 22.6% (2007 - Stassa) - 77.4% consists of rural areas not serviced /Services /Access to area in Hershel has been extended and formalized - 727 additional households serviced					Access to basic levels of service/ increase levels of availability of refuse removal to extension areas in Sterkspruit taxi rank & shopping centre and to 300 additional households in Steve Tshwete by June 2013 not met, Steve tshwete has always been serviced, we did not need extra funding for that, Not aware of any backlogs	Programme has been developed to extend services for Sterkspruit taxi rank and shopping centre, the Shopping centre is to do its own cleaning and as for the taxi rank, cleaning will be provided by the people employed for job creation.

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Waste Management											
4 & 9	Creation of a conducive environment for local economic development and growth and unleash the potential for job creation : Waste Management /Recycling	Installation of weighbridges (lady Grey & Barkly East)	Facilitate the Procurement / & installation of weighbridges (lady Grey & Barkly East)	Waste Management Officer /Manager Community Services Allocated Budget R 450 000.00	Absence of weighbridge s	Record the types and quantities of waste /accurate data on landfill site activities at any given time/Enhance efficiency /generate revenue /create employment /Diversion of waste from landfill /create additional recycling opportunities so as to help the community meet its waste minimization objectives and obligations.	Identify type weighbridge required (within required budget /(SCM processes followed /(specification s /TOR developed /advertised/Bi d award /Procure weighbridge/S LA	In Q1 the target related to Facilitate the Procurement / & installation of weighbridges (lady Grey & Barkly East)Identify type weighbridge required (within required budget /(SCM processes followed /(specifications /	Installation of weighbridge report on progress & expenditure	Target achieved, Only Barkley East was budgeted for in this current year, and tender for the installation of a weigh bridge has been approved waiting for the service provider to start.	

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Waste Management (Cont. from previous page)											
								TOR developed /advertised/Bid award /Procure weighbridge/SLA - The target was not responded to as required notwithstanding it is assumed that SCM processes took place it was reported that a truck was procured and it does not appear that this was in essence of the target set the target specifically calls installation of weighbridges not procuring a vehicle			

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Waste Management (Cont.)											
10	Provision of adequate cost effective sustainable basic services	Environmental Projects and funding sourced to launch environmental projects and plan	Implement 4 clean up campaigns /one cleanup campaign per quarter /report	Waste Management Officer /Director Community Services /Regular monthly reporting from Supervisor/s/ Waste Removal Plan	No of clean up campaigns implemented during the preceding FY / Temporary participants were employed to intensify refuse removal, cleaning of the town cemeteries and waste collection. Senqu nominated & won the cleanest Town competition & won a R 300 000 prize.	Working to improve levels of service delivery	Implement 1 clean up campaigns /one cleanup campaign per quarter /report	It is reported that in the CSSD Directors opinion these clean up campaigns , do not and have not in the succeeded due to lack of funds, clean-up is now done on a daily basis, as routine by the people appointed for job creation projects .	Implement 1 clean up campaigns /one cleanup campaign per quarter /report	Unable to assess it is reported that the target is not (Not applicable) and job creation to clean on daily basis.	The Director is required to respond appropriately to the target - this was set as a predetermined target in the IDP - should the target milestone be required to amended/ reviewed this must formally be agreed to and documented for audit purposes

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
	Provision of adequate cost effective sustainable basic services	Infrastructure **Backlogs Roads** (Annual Reporting requirement in terms of MPPR)Facilitate the provision to access to adequate basic services in the area of Roads / Reduce backlogs in service delivery in the areas of Roads	Oversight & monitoring of Reporting developed that detail manner in which backlogs for roads will be alleviated and sustained with financial planning / Provision of Implementation plan and quarterly reports to detail manner in which backlogs will be managed Backlogs in Roads are required to be addressed / Report: on the no or percentage of households without access to gravel roads or graded roads	TS Director /Superintendent Roads & Stormwater /PMU Manager MIG funding Allocated budget R 7,930,180.00 (MIG funded)& R 10 700 000.00	46km 2368H/Hs - target during the preceding FY /80% without access- (gravel roads/graded roads) /100 % road infrastructure requiring upgrade (90% achieved delay in Musong Road project) /69% of capital projects reserved for road upgrading & maintenance /report on 80% expected to benefit /29 600 /	Maintained infrastructure & Increased grant allocation and improved quality of roads/accessibility to communities	Report: on households without access to gravel roads or graded roads no of road infrastructure requiring upgrade /no/km of new Road infrastructure to be constructed/% of capital projects reserved for road upgrading & maintenance /report on no that will benefit /estimated backlogs	TSD submits Monthly reports . The Annual Report further details statistics on backlogs and H/Hs. The internal roads team does only maintenance work & MIG be utilized for construction.	Report: on households without access to gravel roads or graded roads no of road infrastructure requiring upgrade /no/km of new Road infrastructure to be constructed/% of capital projects reserved for road upgrading & maintenance /report on no that will benefit /estimated backlogs	Achieved : 6 x monthly reports submitted. Refer annual report for statistics on backlogs and H/Hs. The internal roads team only performs a maintenance function & MIG funding is utilized for construction. Total of 45 km maintained to date.	Senqu Municipality is responsible for all access and municipal roads and it is noted that the balance of roads falls under the powers and functions of the Department of Roads and Public Works (DoRPW).Noted the target of 46km 2368H/Hs /562 km planned for the FY under review may require review (the target was indicated in the 2010/2011 for the following FY - this target may be unrealistic Noted

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services (Cont from previous page)											
Service delivery Projects related to Technical Services Directorate											
			/Backlogs identified & to be eliminated/Spending on new infrastructure to eliminate backlogs/Spending on maintenance to ensure no new backlogs		562kmestimated backlogs /46km 2368H/Hs /15 m utilized /562 km planned target set for the FY under review /53.4km (Est. 2264 H/Hs)						: Whilst the TSD Director makes reference to the Annual Report to obtain information it is required that same figures are to be documented herein i.e. specifics are to be provided and supported by evidence where required

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
7	Provision of adequate cost effective sustainable basic services	Infrastructure **Backlogs sanitation** (Annual Reporting requirement in terms of MPPR)/Facilitate the provision to access to free and adequate basic services in the area of sanitation / Reduce backlogs in service delivery in the areas of sanitation	Oversight & monitoring of Reporting developed that detail manner in which backlogs for roads will be alleviated and sustained with financial planning /provision of a implementation plan & quarterly reports to detail manner in which backlogs will be managed in Sanitation are required to be addressed / Report: on the no or percentage of households without access to sanitation /	TS Director /Superintendent /Controller water & sanitation Allocated Budget /WSA Allocated Budget Free Basic Services R 3,137,600.00	Spending on maintenance to ensure no new sanitation backlogs (required R 8 500 rural & urban /budgeted R 8 479/Actual R 7 569/ estimated backlogs Bucket eradication in un-formalized areas: Ponds in LG & BE require upgrading/ Urgent upgrades of the disposal works Sterkspruit /	Expansion of basic services / Improved sanitation network /enhanced service delivery to the community - Improved access to basic sanitation at minimum acceptable levels	Facilitates Reporting : on the no or percentage of households with free & access to basic levels of sanitation/Backlogs identified & to be eliminated/Spending on new infrastructure to eliminate backlogs/Spending on maintenance to ensure no new backlogs	Estimated backlogs in unauthorized areas : customer expected to benefit 37% /estimate of backlogs actual no - 23 310 /no of customer reached during the FY 2345 /Rural data obtained from Joe Gabi District Municipality backlogs estimated to be 24 000H/Hs estimated costs @ R 7000 ea = R 168 000.00	Facilitates Reporting : on the no or percentage of households with free & access to basic levels of sanitation/Backlogs identified & to be eliminated/Spending on new infrastructure to eliminate backlogs/Spending on maintenance to ensure no new backlogs	The function related to Water & Sanitation has with effect from 1 July 2012 been transferred to JGDM and subsequently it formally documented that this target is removed from the SDBIP & PMS Scorecards	Estimated backlogs in unauthorized areas : customer expected to benefit 37% /estimate of backlogs actual no - 23 310 /no of customer reached during the FY 2345 /Rural data obtained from Joe Gabi District Municipality backlogs estimated to be 24 000H/Hs estimated costs @ R 7000 ea = R 168 000.00 / Noted : Target to be removed - Waste Water /.

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services (Cont from previous page)											
Service delivery Projects related to Technical Services Directorate											
			Backlogs identified & to be eliminated/Spending on new infrastructure to eliminate backlogs /Spending on maintenance (no new backlogs) percentage of households with access to free and basic levels of sanitation		No measuring flumes installed/No funding exists for network extensions/Sufficient ground for irrigation of effluent Sterkspruit/The WSP/WSA contract required to be redefined in respect of bulk service takeover Sanitation ponds are urgently required within the rural areas						Sanitation has with effect 1 July 2012 been transferred to Joe Gqabi District Municipality all staff ,risks and rewards being transferred to the District municipality. Prior 1 July 2012 Senqu LM municipality acted as an agent for the Joe Gqabi District Municipality

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
9	Provision of adequate cost effective sustainable basic services	Infrastructure **Backlogs water** Facilitate the provision to access to free and adequate basic services in the area of water / Reduce backlogs in service delivery in the areas of water	Oversight & monitoring of Reporting developed that detail manner in which backlogs for roads will be alleviated and sustained with financial planning /reporting on the no or percentage of households with free and access to basic levels of water/Backlogs identified & to be eliminated/Spending on new infrastructure to eliminate backlogs/Spending on maintenance to ensure no new backlogs	TS Director /Superintendent /Controller water & sanitation /WSA/Allocated budget Free Basic Services R 1,815,801.00	Backlogs identified & to be eliminated (No. HH not receiving the minimum standard service)WSA (13 869)/Spending on new infrastructure to eliminate backlog WSA (68%)Total spending to eliminate backlogs (WSA)	Expansion of basic services / Improved water network /enhanced service delivery to the community - Improved access to basic sanitation at minimum acceptable levels	Facilitates Reporting : on the no or percentage of households with access to basic levels of water/Backlogs identified & to be eliminated/Spending on new infrastructure to eliminate backlogs/Spending on maintenance to ensure no new backlogs	Backlogs in water are required to be addressed /Funding for infrastructure development within Barkly East & Rhodes reticulation networks is required/insufficient number fire hydrants throughout towns/L/G Dam weir that urgently requires clearing of silt, to prevent additional silt entering the Dam & to increase lifespan of Dam /	Facilitates Reporting : on the no or percentage of households with access to basic levels of water/Backlogs identified & to be eliminated/Spending on new infrastructure to eliminate backlogs/Spending on maintenance to ensure no new backlogs	The function related to Water & Sanitation has with effect from 1 July 2012 been transferred to JGDM and subsequently it formally documented that this target is removed from the SDBIP & PMS Scorecards	Backlogs in water are required to be addressed /Funding for infrastructure development within the Barkly East &Rhodes reticulation networks is required/Insufficient number of fire hydrants throughout the towns Lady Grey Dam weir that urgently requires clearing of silt, to prevent additional silt entering the Dam & to increase lifespan of the Dam / Water pressure & storage problems exist in Lady Grey & Rhodes/Dams are required to be

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services (Cont from previous page)											
Service delivery Projects related to Technical Services Directorate											
					Spending on maintenance to ensure no new backlogs Budgeted (R 7595)(required R 7 700) (actual (R 6415) as at June 2011 WSA reports (Urban & Rural)			Water pressure & storage problems exist in Lady Grey & Rhodes/Dams required to be fenced & water sources protected in order to protect water supplies from contamination & safety signage required			Fenced & water sources protected in order to protect water supplies from contamination & safety. Signage required / Noted : Target to be removed - Waste Water / Sanitation have with effect 1/07/12 been transferred to Joe Gqabi District Municipality all staff ,risks & rewards being transferred to the District municipality. Prior 1/0712 Senqu LM municipality acted as an agent for the Joe Gqabi District Municipality

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
5	Provision of adequate cost effective sustainable basic services	Infrastructure **Backlogs Electricity** / Facilitate the provision to access to adequate basic services in the area of Electricity / Reduce backlogs in service delivery in the areas of Electricity	Reports developed to detail manner in which backlogs for electricity will be alleviated and sustained with financial planning All Wards / Provision of Implementation plan and quarterly reports to detail manner in which backlogs will be managed/ Municipal Manager/Manager TS	TS Director /Electro Technical Controller Electricity Allocated Budget (CAPEX allocated to infrastructural projects) R 700 000.00	Financial planning is required to alleviated & sustain backlog infrastructure /Limited funding/Backlogs identified & to be eliminated 62.1 % receive access to electricity provision(No. HH not receiving the minimum standard service) (12 000)/	Expansion of basic services / Improved Electricity network /enhanced service delivery to the community - Improved access to basic sanitation at minimum acceptable levels	Provision of Reports to detail manner in which backlogs for Electricity will be alleviated and sustained with financial planning	Exist electricity plan (INEP) Roads capital expenditure is dealt with by the Budget Steering Committee.	Provision of Reports to detail manner in which backlogs for Electricity will be alleviated and sustained with financial planning	FBS services committee approved by Council but not yet functional due to Sterkspruit unrest 36% of allocated budget spent to date (R 1 654 486) Approx. 8500 h/h receiving FBE. Existing electricity plan (INEP) Roads capital expenditure is minimal due to MTERF changes but is expected to exceed MIG budget allocations	Noted : cross cutting target " and another Directorate is responsible for certain aspect of reporting the TSD facilitates reporting on same target .Report must detail the manner in which backlogs for Electricity will be alleviated and sustained with financial planning

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services (Cont from previous page)											
Service delivery Projects related to Technical Services Directorate											
					Spending on new infrastructure to eliminate backlog (12%)Total spending to eliminate backlogs required R 27 000/ budgeted R 4100/ actual R 4355/ maintenance to ensure no new backlogs Budgeted (R 25 000) (required R 22 523) (actual (R 18 887) as at June 2011 reporting					Will need to be bridged by Senqu and deducted from the new FY allocation. Monthly reports submitted. Additionally Residents notified and planned outages taking place .4 planned outages & 1 unplanned (Eskom). Sterkspruit is problematic due to unrest 170 disconnections done in second quarter, 99 Street lights were repaired by Q2 .	

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
2	Provision of adequate cost effective sustainable basic services	**Town Planning** Provision to ensure applications are passed and areas are zoned appropriately /sub divisions /planning & surveys & are processed according to legislation /Allocated Budget for TP	Management and oversight of Town Planning processes / Town Planning approvals / subdivisions of municipal land are processed according to legislation / Quarterly reports /Provisions of statistics ;Building Plans and Town Planning approval / subdivisions of municipal land / Transfer of deeds and town registers processed	Director TSD / Municipal Manager/ Building Control Officer/Head TP & Land use management	TP is functional during the preceding FY the Director IPME (registered Town Planner) performed the functions of Town Planning as a short term solution, Lack of human capital /Accurate source documents not always available	Adherence to Town Planning & Regional planning norms /well co -ordinated development /efficient and effective coherent development	Quarterly reports /Provisions of statistics :Town Planning approvals / subdivisions of municipal land processed	TP function was previously housed and managed by IPME , since restructuring it has moved to the Technical Department - in Q1 no town planning applications have been received.	Quarterly reports /Provisions of statistics ;Town Planning approvals / subdivisions of municipal land processed / statistics ;Building Plans and Town Planning approval / subdivisions of municipal land / Transfer of deeds and town registers processed	Achieved : Town Planning Applications : 2 x rezoning applications were received and approved. In respect of Building Plans 6 x monthly reports submitted. 3 x Commercial & 10 x Residential. Letters of approval were sent to all.	Provisions of Town Planning statistics required in terms of MPPR

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Fleet Management											
13	Provision of adequate cost effective sustainable basic services	Implementation of the Fleet Management Policy & Effective management of plant and equipment /Implementation of planned projects (Construction of fleet bays : Fleet Control	Efforts made by TSD to manage & implement the fleet management policy as per planned targets (maintenance of vehicle /logs and maintenance reporting on vehicle costs and associated costs (petrol mileage and the like)& Monitoring any patterns of vehicle /petrol usage abuse progress reports by TSD /Monitor implementation of planned projects (construction of fleet bays & installation of vehicles tracking systems)	TS Director /Fleet Control Officer Allocated Budget : Repairs & Maintenance Budget R 254 400.00 /Planned projects : Construction of Fleet Bays & install vehicle tracking management system in 60 vehicles R 700 000.00	Lack of control & Full compliance not achieved i.t.o. adherence to fleet management policy & procedure by all "Municipal Drivers"/patterns of abuse have existed on previous occasions /proper interventions are required to be implemented	Accountability for vehicles is managed /fleet is managed in a manner which employs appropriate management systems and operational information, thereby offering controls in the use thereof and ensure the eradication of the misuse of assets (vehicles).	Oversight over the Management , monitoring & monthly /quarterly reporting on adherence to fleet management policy & procedure by all "Municipal Drivers" /Monitoring implementation of projects ((construction of fleet bays & installation of vehicles tracking systems)	Target milestones amended to be discussed with TSD now Planned to move to Q1 advertise in 2nd quarter. In respect of monitoring efforts made by TSD to manage & implement the fleet management policy as per planned targets (maintenance of vehicle /logs & maintenance reporting on vehicle costs and associated costs (petrol mileage & the like)	Oversight over the Management , monitoring & monthly /quarterly reporting on adherence to fleet management policy & procedure by all "Municipal Drivers" /Monitoring implementation of projects ((construction of fleet bays & installation of vehicles tracking systems)	Target milestones amended from Q1 to Q2. Achieved : Advertisement placed for objections: none received. Planned for advertisement in February 2013 as turnkey project. Ongoing monthly reports. 4 x Unserviceable vehicles written off.	Planned projects : Construction of Fleet Bays & install vehicle tracking management system in 60 vehicles R 700 000.00 . Noted target milestones have been amended no expenditure reporting details provided

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Fleet Management (Cont. from previous page)											
								TSD reporting on the target lacks detail - specifics must be documented notwithstanding submission of monthly reports to SC			

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
5	Provision of adequate cost effective sustainable basic services	Facilitate a improved **electricity infrastructure** and service provision as per implementation strategy and plan	Strategic Oversight & monitoring over efforts made by TSD to Manage an improved electricity infrastructure and service provision as per implementation strategy and plan (in respect of report on no of New connections (no of application) /no new meters installed/changed serviced /repaired & no new conductors replaced /networks changed)	TS Director /Electro Technical Controller Electricity : Allocated Budget (CAPEX allocated to infrastructural projects) R 700 000.00	1 783 consumers (Urban)In preceding FY 17 new connections (done on request/application in licensed areas)/Conventional electricity meters serviced/replaced - 616 / Maintenance & renewal of public buildings electrical installations were carried out as required/	Improved water network /enhanced service delivery to the community - Improved access to basic sanitation at minimum acceptable levels	Monitoring implementation & Quarterly reporting form TSD on no of New connections (no of application) /no of new meters installed/changed serviced /repaired & no new conductors replaced /networks changed reporting inclusive of actual statistics per category & expenditure	Monthly report submitted. Expenditure will be include as of the 2nd quarter. Notwithstanding the monthly reports submitted by the TSD has not responded to the specific of the target i.e. no detail as per the target on the provision of no of New connections (no of application) /no of new meters installed/changed serviced /repaired & no new conductors replaced /	Monitoring implementation & Quarterly reporting form TSD on no of New connections (no of application) /no of new meters installed/changed serviced /repaired & no new conductors replaced /networks changed reporting inclusive of actual statistics per category & expenditure	Monthly reports submitted. Capital expenditure for electricity is at 100%. (R 700 000).1 490 m conductor replaced.	I.T.O. Senqu Municipality's licence agreement with the National Energy Regulator of South Africa, it is responsible to supply electricity to Sterkspruit, Lady Grey & Barkley East. Within this licence area, the level of service supplied is high & consumers all have a minimum of a 60A single phase supply.

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate (Cont. from previous page)											
					Electricity bulk purchases amounted to R 12 494 708 (actual) during the 2010/2011 FY. Budgeted (13,655,670) variance of R 1,160,962 (-9%)Sterkspruit currently experiences a 28.69% loss; L/G 26.12% & Barkly East a loss of 16.33%/ 456 Electricity faults reported& dealt with.			Networks changed reporting inclusive of actual statistics per category & expenditure (should this reporting be validated by evidence the snapshot may be changed and a score of 3 be awarded)			Sterkspruit currently experiences a 28.69% loss; Lady Grey 26.12% & Barkly East a loss of 16.33%.Challenges with a Ageing infrastructure /theft, poor and metering/Financial Constrains with regards to electricity funding

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
Stormwater											
3	Provision of adequate cost effective sustainable basic services	Upgrade and maintain current infrastructure :Stormwater Infrastructure	Strategic Oversight & monitoring over efforts made by TSD to Manage & implement Stormwater maintenance : Regravellling / Grading of roads / streets 20km by June 2013 in Lady Grey ,Hershel , Rhodes, Rossouw and Barkly East	TS Director /Superintendent Roads & Stormwater /PMU Manager /Allocated Budget : Repairs & Maintenance R 286 540.00	85 m of new storm water crossings were installed in rural areas/Dish Drains constructed – 18m / Kwezi Naledi Tender & Sterkspruit Tender awarded for roads & storm water construction & 31 km of side drains maintained, & 44 new head walls constructed	Maintained infrastructure/ enhanced service delivery	Manage /monitor stormwater maintenance as per planned schedule - Transwillger repairs to mountain culverts/report on ongoing maintenance carried out / (culvert are washed away etc.) by September 2012	Monthly reports are submitted by the TSD , Notwithstanding the monthly reporting the Target has not responded to sufficiently detail is required in terms of the progress in respect of Transwilger repairs to mountain culverts/report on ongoing maintenance carried out i.e. what was actually done Poe evidence to validate achievement /	Manage /monitor & report on stormwater maintenance carried out (Rhodes Caravan Park culvert/s /report on ongoing maintenance carried out / (culvert are washed away etc.) by December 2012	6 x monthly reports are submitted.17 m new culverts installed this quarter.	Noted : no reporting detail provided on expenditure up to Q2 / Absence- stormwater Master Plan/ Investigation: villages & towns sustainable implementation plan./Kwezi Naledi internal storm water problem/

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
Stormwater (continued from previous page)											
								progress in Q1 not able to score should reporting be more detailed with supporting evidence the snapshot may be reviewed and the required score of 3 may be applied)			Nkululeko & Fairview require storm water upgrade Lady Grey town storm water challenge. MIG projects to be registered to address these areas. Revised regulations suited to rural circumstances/ Urban renewal/sidewalks required to be paved creating storm water control/storm water channels lined for sustainability

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
Roads Maintenance											
3	Provision of adequate cost effective sustainable basic services	To upgrade and maintain current infrastructure :**Roads**	Manage & implement Road maintenance : Regravellling /patching/shaping & Grading of roads / streets 20km by June 2013 in Lady Grey ,Hershel , Rhodes, Rossouw and Barkly East	TS Director /Superintendent Roads & Stormwater /PMU Manager /Allocated Budget : Repairs & Maintenance R 424 000.00	Ongoing maintenance programme / during the preceding FY 33.5 km graded /Senqu Internal Roads Team,6 km upgraded at various locations due to voting and funded by the DHLG, Relief staff hired = 371,Good support received from the DRPW/Achieved	Maintained infrastructure	Manage /monitor & report on roads maintenance carried out (Regravellling /patching/shaping & Grading / minor filling)- 5km of roads/streets ward 2 : telebridge area by September 2012	Monthly reports submitted.37,5 k road patch gravelled and graded.	Manage & monitor roads maintenance carried out (Regavellling /patching/shaping & Grading / minor filling) - 5km of roads/streets in Hershel Internal Roads by December 2012	6 x monthly reports submitted. 9.4 km road maintained in Lady Grey. All plant was removed from Sterkspruit due to safety around the unrest issues.	The reporting information to be validated target for Q1 & Q2 over achieved the areas not specified as per target milestones - a total of 46.9 km's over 2 quarter was achieved - 26.9 km more than the targets set during this period evidence to validate and verify same reporting information required (

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
Roads Maintenance (Continued from previous page)											
											Noted : Director to make specific reference to target on reporting not generalized statements regards achievement)

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Service delivery Projects related to Technical Services Directorate											
Bridges & Access Roads											
3	Provision of adequate cost effective sustainable basic services	To upgrade and maintain current infrastructure :**Pedestrian and road Bridges**	Efforts to Manage & implement capital projects for Roads :construction of Pedestrian and road Bridges wards 5 & 14	TS Director /Superintendent Roads & Stormwater /PMU Manager /Allocated Budget R 10, 700.000.00 (MIG funded)	Transwilger Bridge completed in 2010/2011 R 2 500 000.00 Insufficient machinery /human capital & funds to address all identified backlogs resulting in the need for additional conditional grant funding (MIG).	Maintained infrastructure & Increased grant allocation and improved quality of roads/accessibility to communities	Manage /monitor implementation of programme (planned for Q1 SCM processes followed /(TOR developed /advertised/Bid /Contractor /Consultant Appointed /SLA entered into (ensure retention of project expenditure)	Ward 14 Pedestrian bridge has appointed contractor - SLA entered into .Ward 5 bridge Only now approved by MIG. It is Noted that the TSD is required to provided more detail required target achievement - e.g. Bid TOR developed /advertised (SCM processes followed) Ward 14 Pedestrian bridge contractor appointed - SLA entered into .Ward 5 bridge approved by MIG.	Manage /monitor implementation of programme (planned for Q2 Construction according to Business Plan/s / Validation of km / Report quantifying the No. of kilometres/meters /progress report inclusive of MIG expenditure & Contractor/s/Consultant/s performance	Ward 14 Pedestrian bridge (Transwilger) nearing completion- 60%. It is expected to be completed at the end of March 2013. Ward 5 bridge is awaiting final adjudication on the contractor appointment since end November 2012.	Noted : reporting was not inclusive of MIG expenditure & Contractor/s/Consultant/s performance . Senqu Municipality is responsible for all access and municipal roads and it is noted that the balance of roads falls under the powers and functions of the Department of Roads and Public Works (DoRPW).

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Backlogs and Free Basic Services : Technical Services											
Service delivery Projects related to Technical Services Directorate											
Bridges & Access Roads											
3	Provision of adequate cost effective sustainable basic services	To upgrade and maintain current infrastructure :**Access Roads**	Strategic Oversight & monitoring over efforts to Manage & implement maintenance programme for access roads in wards 19,1,3,4,6	TS Director /Superintendent Roads & Stormwater /PMU Manager Allocated Budget R 7,930,180.00 (MIG funded)	Construction of access roads - Wards 7,8,9 & 12 - 20 km (Phase 3)& Construction of access roads-Wards 1, 2 & 3 (Phase 1) – MIG-Completed, Construction & rehabilitation of roads-Wards 5 & 6 = 23,450 Km	Maintained infrastructure & Increased grant allocation and improved quality of roads/accessibility to communities	SCM processes followed /(TOR developed /advertised/Bid /Contractor /Consultant Appointed /SLA entered into (ensure retention of project expenditure)	Not fully Achieved - No MIG approvals yet received. Consultant appointed.	Construction according to Business Plan/s / Validation of km / Report quantifying the No. of kilometres/meters /progress report inclusive of MIG expenditure & Contractor/s/Consultant/s performance	Wards 7, 8, 9 & 12 approved by Council for implementation in November 2012 and is currently in tender stage which closes in January 2013. Wards 1, 3,4 & 19 received approval (verbal) in November 2012 and will be on tender in January 2013. The Traswilger taxi route in nearing completion - 60% and is expected to be completed at the end of March 2013.	Noted : reporting was not inclusive of MIG expenditure & Contractor/s/ Consultant/s performance . Evidence to validate the measurement & method used to quantify the measurement must be indicated - an instrument that can validate the quantity i.e. either through a measuring wheel /or surveyors reports /Senqu LM to report on method used to measure & to quantify km

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Municipal Buildings											
13	Promote effective and inspiring governance	Management of Municipal Buildings & facilities maintenance /ensure all buildings are secure - access to buildings to be assess and changes to limited unauthorized access	Manage & monitor building facilities are maintained according to a planned maintenance schedule & according to available budget /access to buildings to be assessed and changes to limited unauthorized access /Planned renovations to Rhodes Offices	Corporate Service Manager /Manager Administration /council support /Administrator /Handyman /Assessment of building security /Allocated Capital budget :Repairs /& Maintenance R 300 000.00	Municipal Building & facilities maintained/ maintenance is Fragmented/ Maintenance achieved, in accordance with funding availability (done on demand)./ass essment to be done of buildings where there is unauthorized access	Maintained municipal infrastructure (buildings) /Limited unauthorized access to buildings	Develop a maintenance scheduled according to available budget. Monitor implementatio n. Quarterly reporting on planned maintenance performed inclusive of expenditure. Assessment report on the condition of the municipal facilities/buildi ngs/ Plan and develop maintenance schedule for following quarters (unplanned /incidental /	The plan has not been developed yet due to time constraints	Quarterly reporting on planned & unplanned maintenance performed inclusive of expenditure	No reporting information supplied	Corporate Services Manager to provide information on planned and unplanned maintenance performed (inclusive of expenditure) Unable to assess

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Municipal Buildings(continued from previous page)											
							Critical areas of maintenance to be carried out. / Assessment report to determine/ assess changes to be implemented to limited to unauthorized access				

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Housing Sector Plan											
2	Provision of adequate cost effective sustainable basic services	Annual Review of housing sector plan/s	Oversight over the Facilitation /Management of Housing Sector Plans (Annual review) by 30 June 2013	Director TS / Head TP & Land use management/Department of Human Settlements	Sector plan in place approved after the previous FY Housing Sector Plan not successful - now NDGP competency. Officials have attended training on how to develop housing sector plans .Lack of co-ordinated and planned housing delivery in the municipality	Structured housing delivery in the area / Alignment of the Housing Sector Plan to future Housing Projects aligned to community needs	No target set for Quarter 1		No target set for Quarter 2		Target to be met by 4th Quarter – 30/6/2013

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Traffic and Road Signage											
3	Provision of adequate cost effective sustainable basic services	Traffic & Road signage	Facilitate the procurement and erection of Road signage in accordance with legislation(National Road Traffic Act) in identified areas where required (Planned target to erect 10 Traffic & Road signs)	TS Director /Building control Officer /Superintendent Roads & Stormwater : Allocated Budget R 40 810.00	Signage in poor condition /Signage erected in non-compliant areas /signage non compliant /absence of signage /no signage at pedestrian crossings and there is absence of stop signs	Compliance with National Road Traffic Act / Minimization of road accidents & offences	On-site inspections to identify and determine non-compliant signage/ condition/ need/ absence of signage Perform compliance checks	Not achieved not yet replaced	On-site inspections to identify & determine non compliant signage /condition /need /absence of signage /performs compliance checks /remove non compliant signage	Signs to be ordered in 3rd quarter and replaced in 4th quarter.	

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Disciplinary Processes											
1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	Effective Management of Disciplinary Processes	Manage & Monitor disciplinary cases originated during the financial year are concluded by June 2013 /cases originating in quarter to be dealt within 3 months of date of initiation of notice to charge. Variance of 5% clear is accepted /Assistance provided to line Directorate with Disciplinary processes /procedures /Report on details (designation /Directorate /nature of the alleged misconduct type Disciplinary action taken or the status of the case/s /	Corporate Services Director /Labour Relations Officer /Disciplinary Policy & procedure /All Director & Line supervisors	Line management lack to institute Disciplinary procedures consistently /In preceding FY's there have been approximately 5 suspensions such suspensions were dealt within in a period of six months due to ongoing postponement from the unions /Cases instituted not always finalized in 3 months /	Disciplined work environment/improved work ethic and performance /Compliance with code of conduct /Effective IR / Labour relations function /maintained standards /legal compliance with Collective agreement /policy procedures /Reduction in the time for completion of Disciplinary cases	Oversight of implementation of compliant disciplinary processes /follow up on progress with disciplinary cases (informal & formal)originated during the quarter /cases concluded by September 2012 Variance of 5% clear is accepted /report on details (designation /Directorate /	No reporting information supplied	Oversight of implementation of compliant disciplinary processes /follow up on progress with disciplinary cases (informal & formal)originated during the quarter /cases concluded by December 2012 Variance of 5% clear is accepted /report on details (designation /Directorate /….	No reporting information provided	Corporate Services Director to provide the following information: Number of disciplinary cases were dealt with by Q2 Number of dismissals what e.g x cases : misconduct = dismissals / case written warnings /1 case final written warning and so , Number of outstanding cases Unable to assess

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Disciplinary Processes (Continued from previous page)											
			number of suspensions /if suspension is longer than 4 months & reasons for non finalization		Lack of capacity/expertise internally - deadlines impossible to meet & process daily / capacity of line managers to instill discipline at the lowest levels /training to be implemented	/labour relations issues are dealt with according to accepted policy and legislation.	Nature of the alleged misconduct/ type of disciplinary action taken or the status of the case/s/ number of suspensions if suspensions are longer than 4 months/ reasons for non-finalization		nature of the alleged misconduct type Disciplinary action taken or the status of the case/s /no. of suspensions /if suspension is longer than 4 months & reasons for non finalization/ Nature of the alleged misconduct/ type of disciplinary action taken or the status of the case/s/ number of suspensions if suspensions are longer than 4 months/ reasons for non-finalization		

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Leave Management											
1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	Leave Management : Statutory & Non Statutory leave	Manages & monitors of implementation /compliance with SALGBC COS :Statutory (16 days) & Non Statutory leave (8 days) - Manages maintenance of leave recording & processing in terms of leave accrual ceilings are adhered to / ensure non statutory leave is not accrued for more than 18 months /formally (Internal memo issued advising employee and relevant Director	Corporate Services Manager (CSD) /s56 Directors / Line Supervisory staff /Human Resources Practitioner /Personnel Clerk /SALGBC COS /Leave reports /attendance registers	Leave management & Attendance as per COS & procedure /No of leave days reflected on payslips /management & control of leave in general requires to be improved	Improved service delivery to internal client (other Directorates) Good governance / Management & control of leave and attendance /(financial implications incorrect balances)	Monitors the implementation of SALGBC COS in respect of Statutory & non Statutory leave categories - checks compliance / monthly leave reports /statistics/checks leave accrual (ceilings) provision of leave report balances/values at financial year end	No reporting information supplied	Monitors the implementation of SALGBC COS in respect of Statutory & non Statutory leave categories - checks compliance / monthly leave reports /statistics/checks leave accrual (ceilings) provision of leave report balances/values at financial year end	Capturing of leaving is being done on monthly basis. Compliance as per SALGBC COS. The system was updated in order to detect / control leave not to accumulate more than 16 days. Employees were informed in advance about the procedure / SALGBC COS. Reports are being drawn from the system after capturing.	

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Leave Management (Continued from previous page)											
			(motivations from Directorates to be provided should operational requirement prevent compliance) /formally advises staff to proceed on leave if days exceed compliance /reporting to management and or council								

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Maintenance of all ITC											
12	Financial Viability: creating an environment of effective, accountable and viable financial management with reliable and accurate database/improving service delivery quality (cost ,effectiveness and efficiency	Provide an effective and efficient ITC Service by Maintaining all ITC equipment	Maintain IT hardware & software /provision of report quarterly on maintenance carried out / 100% / quarterly report on maintenance carried out	CFO /IT Manager / IT Technician/IT Policy /reporting	System maintenance performed	Legal compliance / Improved IT controls / infrastructure and efficiently managed ITC network infrastructure	Oversight & monitoring / quarterly report on maintenance carried out	No reporting information provided	Oversight & monitoring / quarterly report on maintenance carried out	Ongoing maintenance of IT Hardware and software	Register of all faults/calls logged and % of IT hardware and software to be provided

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Maintenance of all ITC (Continued)											
12	Financial Viability: creating an environment of effective, accountable and viable financial management with reliable and accurate database/improving service delivery quality (cost ,effectiveness and efficiency	Provide an effective and efficient ITC Service /effective management of ITC infrastructure by ensuring that council does not suffer losses or delays due to back-ups not done on a daily basis	Management & oversight by ensuring that the financial systems are safeguarded by backup data daily /Oversight of reports on the management of data integrity and protection of all information and computer systems / Oversight of reports on the management of data integrity and protection of all information and computer systems ensuring Daily back ups & 12 monthly reports	CFO /IT Manager / IT Technician/IT Policy /reporting	backups done /no formal reports The disaster recovery plan used by the municipality is in a draft format, it is required to be tested for effective operation & required to be approved by council.	Legal compliance / efficiently managed ITC & Improved IT controls	Oversight & monitoring of approval of a disaster recovery plan (council adopted by 30 September 2012) .testing of same plan to validate effectiveness ensure /back ups are done as per plan /3 quarterly reports / of backups done	No reporting information provided	Oversight & monitoring of approval of a disaster recovery plan (council adopted by 30 September 2012) .testing of same plan to validate effectiveness ensure /back ups are done as per plan /3 quarterly reports / of backups done	Backup plan in place. Backups done according to plan	

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Maintenance of all ITC (Continued)											
12	Financial Viability: creating an environment of effective, accountable and viable financial management with reliable and accurate database/ improving service delivery quality (cost ,effectiveness and efficiency	Provide a effective and efficient ITC Service / Ensure effective communication	Maintenance of internet and emails facilities / Management & Oversight of internet and emails facilities / report quarterly on maintenance carried out	CFO /IT Manager & IT Technician	Internet and emails facilities maintained regular /no formal reporting	Legal compliance / efficiently managed ITC & Improved IT controls	Management & Oversight of internet and emails facilities / report quarterly on maintained carried out	No reporting information provided	Management & Oversight of internet and emails facilities / report quarterly on maintained carried out	Achieved – ongoing maintenance of internet and e-mail facilities. Downtime experienced due to Telkom line faults	Detail to be provided on number of computers / faults attended to per quarter

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Driver Training Centre											
12	Financial Viability : Compliance with prescribed legislative framework /Effective management of infrastructure & facilities (Traffic Management)	Infrastructure & facilities of the Traffic Test Station :Driver Licence Test /Training Centre	Construct Drivers test centre & resource the licensing centre established in Sterkspruit /application to DoRT to extend the license to include a testing centre /establish a test centre facilities & resource test facilities	CFO /Chief Traffic Officer Allocated Budget R 1,200 000.00	Established Licensing centre in Sterkspruit /not resourced /application to extend the centre to include Testing to DoRt awaited	Enhanced revenue /established licensing test centre /service delivery closer to the community	Facilitate the Application /business Plan to DoR&T to extend license to include testing Assess requirements for resources /develop plan/SCM processes /specifications /TOR /advertise /bid processes / appoint a SP /Contractor/SLA /implement project Planned expenditure R 600 000.00 report on project implementation /expenditure & contractors performance	Not achieved. Project progress dependent on approval from DoRT/The Target may be required to be Revised and or Reviewed (motivation to provide in general comments)	Construction completed and resources in place required for operational efficiency of the centre. Report on progress/ expenditure / reporting on the contractor/ service providers performance	Dependent on approval from DoRT. The Centre is established	Target must be reviewed / revised in Quarter 3

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Access Road and Bridges											
3	Provision of adequate cost effective sustainable basic services	To upgrade and maintain current infrastructure :Roads (Musong Road)	Manage & monitor the finalization of the Musong Road surfacing project /facilitate contractors completion of minor defects (as per snag list) / processes application to Department of Roads & Public Works to release retention payment by June 2013	TS Director /Superintendent Roads & Stormwater /PMU Manager /Allocated Budget R 1,221,790.00 (MIG funded)	Completed after FY in the preceding FY (November 2011) due to SCM issues (delayed 3 months)/ 25 M of Musong Rd surfaced R 2 ,000 000.00 /Signed SLA between Senqu and the DRPW for surfacing of Musong road. / Musong Road (Surfacing)(project carried over from the preceding FY currently being surfaced) – funded by DoRPW.	Maintained infrastructure / improved quality of roads	Inspection of Musong Road/ identify minor defects / snag list developed	Project completed-	Contractors to commence with minor defects (as per snag list)	Project Complete. Final retention payment of R 610 000 due in new financial year.	

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Access Road and Bridges (Cont.)											
3	Provision of adequate cost effective sustainable basic services	To upgrade and maintain current infrastructure :Pedestrian and road Bridges	Manage & monitor the construction of Pedestrian and road Bridges wards 5 & 14	TS Director /Superintendent Roads & Stormwater /PMU Manager /Allocated Budget R 10, 700.000.00 (MIG funded)	Transwilger Bridge completed in 2010/2011 R 2 500 000.00 Insufficient machinery /human capital & funds to address all identified backlogs resulting in the need for additional conditional grant funding (MIG).	Maintained infrastructure & Increased grant allocation and improved quality of roads/accessibility to communities	SCM processes followed (TOR developed/ advertised/Bid processes followed/ contractor/ consultant appointed/ SLA entered into) Ensure retention of project expenditure	Ward 4 Pedestrian Bridge – Contractor appointed/ SLA entered into/ Ward 5 Bridge – approved for MIG	Construction according to Business Plan/s / Validation of km / Report quantifying the No. of kilometers/ meters /progress report inclusive of MIG expenditure & Contractor/s/Consultant/s performance	Ward 14 Pedestrian bridge (Transwilger) nearing completion- 60%. It is expected to be completed at the end of March 2013. Ward 5 bridge is awaiting final adjudication on the contractor appointment since end November 2012.	

National KPA 2: Service Delivery.(Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Access Road and Bridges (Cont.)											
3	Provision of adequate cost effective sustainable basic services	To upgrade and maintain current infrastructure :Access Roads	Manage & monitor maintenance of access roads in wards 19,1,3,4,6	TS Director /Superintendent Roads & Stormwater /PMU Manager Allocated Budget R 7,930,180.00 (MIG funded)	Construction of access roads - Wards 7,8,9 & 12 - 20 km (Phase 3)& Construction of access roads-Wards 1, 2 & 3 (Phase 1) – MIG-Completed, Construction & rehabilitation of roads-Wards 5 & 6 = 23,450 Km	Maintained infrastructure & Increased grant allocation and improved quality of roads/accessibility to communities	SCM processes followed (TOR developed/ advertised/Bid processes followed/ contractor/ consultant appointed/ SLA entered into) Ensure retention of project expenditure	No MIG approval yet Consultant appointed	Construction according to Business Plan/s / Validation of km / Report quantifying the No. of kilometers/ meters /progress report inclusive of MIG expenditure & Contractor/s/Consultant/s performance	Wards 7, 8, 9 & 12 approved by Council for implementation in November 2012 and is currently in tender stage which closes in January 2013. Wards 1, 3,4 & 19 received approval (verbal) in November 2012 and will be on tender in January 2013. The Transwilger taxi route in nearing completion - 60% and is expected to be completed at the end of March 2013.	

National KPA 3: Municipal Transformation and institutional development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
SPU: Youth & Women											
6	Create a conducive working environment that promotes personal capacity development and growth; Provide effective and efficient institutional support to council and other structures :Youth Development	Skills development :to ensure the smooth running of **Youth Development Programmes**	Strategically Manages & monitors the efforts of IPME in the development of 1 programme for youth annually / 1 Strategic planning session convened / implementation of Youth Development Programme/s / Report on programme/s implemented /Develop a youth data base /skills analysis of youth /Capacity Building programmes implemented for youth (include reporting on number of training sessions ;type of training conducted; no of participants)	MM/IPME Director /Communications Manager /SPU Staff - CO / customer care surveys /reports o - ordinator & SPU Officer Allocated Budget SPU R 400 000.00	Youth Development Programmes not pro actively implemented	Focus groups are integrated in all projects / programmes/focus groups participate in the local economy /Youth sector plan integrated /youth capacitated	Oversight- planned targets (1 youth Strategic Planning Session /development youth programme/ skills analysis /Development & population of data base by 30 Sept. 2012 / Participation & Implementation of Development programmes (youth festival by 30 Sept. 2012) /Progress Report including expenditure reporting IPME)	Not achieved as per set target	Oversight over planned targets (50 youth contractors identified and trained by 31 December 2012 /Progress Report inclusive of expenditure reporting)	No reporting information provided – Unable to assess	The target was not responded to in its entirety the target was to Convene 1 youth Strategic Planning Session /development of youth programme/ skills analysis of youth /Development and population of youth data base by 30 September 2012 / Participation & Implementation of Youth Development programmes (youth festival by 30 September 2012)

National KPA 3: Municipal Transformation and institutional development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
SPU: Youth & Women (Continued from previous page)											
											/Progress Report inclusive of expenditure reporting - the only reporting was that " Youth festival was delayed due to other programmes taking place in September"

National KPA 3: Municipal Transformation and institutional development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
SPU: Youth & Women											
6	Create a conducive working environment that promotes personal capacity development and growth; Provide effective and efficient institutional support to council and other structures :Women Development	Skills development :to ensure the smooth running of **Women's Development Programmes**	Strategically Manages & monitors the efforts of IPME in facilitating Women Development Programmes : Strategic Planning Session (Women Development Programmes)/development of ward based plans and activities for implementation of women development programmes /	MM/ IPME Director /Communications Manager /SPU Staff - CO / customer care surveys /reports o - ordinator & SPU Officer Allocated Budget SPU R 400 000.00	During preceding FY a new structure was elected for women	Focus groups are integrated in all projects / programmes/focus groups participate in the local economy /Increased opportunities for women	Oversight over planned targets (1 women Strategic Planning Session /development ward based plans & activities by 31 August 2012 /Women's Events in Q1 : Women's month celebrations /sixteen days of activism /vulnerable women & children : Report on implementation /	Partially Achieved : Women's events held during August 2012 / Ward based structures were not established.	Oversight over planned targets (Women data base established /Report on events /programmes implemented /participation in programmes : Report on programmes implemented /participation in programmes)	Not achieved : Women data base not established / no reporting information available in respect events /programmes implemented /participation in programmes in Q2	Notwithstanding the achievement of but i indictor within the target i.e. that of the broad statement that Women's events were happening throughout August .The target was not responded to in its entirety the target was to convene 1 women Strategic Planning Session / development of ward based plans and activities by 31 August 2012…

National KPA 3: Municipal Transformation and institutional development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
SPU: Youth & Women (Continued from previous page)											
			Convene 1 women Strategic Planning Session /development of ward based plans & activities /sixteen days of activism / women's month/programme for vulnerable women & children // Implementation & reporting on Women Development Programmes : Events : sixteen days of activism / women's month/programme for vulnerable women & children				participation in programmes by 30 September 2012)				Women's Events in Q1 : Women's month celebrations /sixteen days of activism /vulnerable women & children : Report on events /programmes implemented /participation in programmes by 30 September 2012 (formal reporting and evidence to validate the events that took place are required) / Ward based structures were not established.

National KPA 3: Municipal Transformation and institutional development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
SPU : Elderly & Disabled											
6	Create a conducive working environment that promotes personal capacity development and growth; Provide effective and efficient institutional support to council and other structures :Elderly & People living with Disabilities	**Elderly & Disabled** Awareness campaigns/Disabled : Accessibility of Municipal Buildings	Facilitation efforts of IPME in the development of a data base and identify training programmes and awareness programmes for the elderly & identify /1 programme for people living with disabilities / Conduct 1 awareness campaign for the Elderly /monitor & report on implementation of awareness campaign /programme /monitor implementation of planned project to Identify & establish a data base of inaccessible municipal buildings	IPME Director /MM/Communications Manager/HIV Co -ordinator /SPU Officer Allocated Budget SPU R 400 000.00	The forum/s were not established & No awareness campaigns /programmes for the Elderly & people living with disabilities were held during the preceding FY	Focus groups are integrated in all projects / programmes/ building compliance / Accessible municipal buildings	Reports IPME progress with Identifying and establish a data base of people living with disabilities & Identify /list and establish a data base of inaccessible municipal buildings by 30 September 2012	Target partially achieved although a template was designed it has not been consolidated -- the list of people living with disabilities has therefore not been identified in moving toward the development of a data base / Ward Councillors were requested to assist and the templates were distributed to them but responses have been slow.	Reports IPME Identifying awareness programmes /training programmes to be implemented /Facilitate resources and identify 1 training programme for people living with disabilities and 1 awareness programme for the elderly by 31 December 2012	Target not fully achieved - hampered by unrest in Sterkspruit - A training programme was identified and organised for People living with disability /Awareness programme/s was identified for the elderly but was unfortunately disturbed by the unrest as indicated in Sterkspruit	Noted : notwithstanding that training was arranged there is no detail of date/s training occurred and or any information /detail on the expenditure

National KPA 3: Municipal Transformation and institutional development											
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							Q1	Q1 Actual	Q2	Q2 Actual	
HIV & AIDS											
6	Create a conducive working environment that promotes personal capacity development and growth; Provide effective and efficient institutional support to council and other structures	**Functional LAC & Co co -ordination HIV/AIDS programmes within the Municipality (Education and spreading awareness of HIV & AIDS)**	Mainstreaming of HIV/Aids are implemented as Planned projects (projects have a integrated focus groups in programmes & implementation of Policies related to economic & mainstreaming Policy in line with JGDM) / Strategically monitors implementation of HIV/Aids Strategy. Monitors the structure that addresses HIV/AIDS :local AIDS council - 4 meetings & reports	IPME Director /MM/Communications Manager/HIV Co -ordinator /SPU Co - ordinator Allocated Budget SPU R 400 000.00	During the preceding FY 3 meetings /sitting as all the stakeholders were not able to attend the LAC in Q4	Functional Aids Council / Programme of Action for the LAC / Aids Council / Integrated management plan for HIV/AIDS	1 LAC Meeting & HIV/AIDS & TB awareness programmes/Implementation report (IPME)	In progress : Education and spreading awareness of HIV & AIDS Induction workshop in Q1 on HIV/AIDS. Sport Heroes against HIV & AIDS and 3 day workshop conducted first week of October.1 LAC meeting occurred concurrently with the induction workshop for HIV/AIDS	1 LAC Meeting & HIV/AIDS & TB awareness programmes/Implementation report (IPME)	Achieved notwithstanding some lack of detail / One LAC meeting was held in Q2 (no dates were provided) /October 2012 training for the Sports Hero's Walk against HIV/AIDS was held in Lady Grey. On 19-20 November 2012 the Walk took place in Lady Grey and then in Barkley respectively.	Programmes relating to HIV/AIDS & TB awareness /Condom awareness /worlds Aids celebrations / candle light memorial /programme for the vulnerable children and orphans (annually) Awareness Campaigns on Prevention, education and awareness on sexually transmitted infections / Awareness campaign on Prevention, education and awareness on sexually transmitted infections)

National KPA 3: Municipal Transformation and institutional development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 ,4 ,10, 11 ,13 & 14	A transparent and performance driven institution capable of effective service delivery with sound administration	Management & implementation of Directorates By Laws : Crèches	Manage /monitor and report on implementation of by laws related compliant crèche's /identifying crèches / operating illegally in illegal conditions (inclusive of building compliance)	Related By law /Community Services Manager / IED Officer /Supervisors	Lack of accurate data / Poorly resourced section (lack of human capital & related skills)/lack of control - Poor implementation & policing of by - laws notwithstanding identified staff (supervisors) in the Directorate have been sent on training and are accredited peace officers	Legally Compliant crèches operating in compliant conditions / Implementation of control environment /revenue enhancement /Improved accountability/ enhance efficiency & contribute to service delivery	Facilitate resources to identify location of crèches / crashes operation illegally in illegal conditions	No reporting information supplied by the CSSD	Commence with survey/inspection /collect all required data /Progress Reporting monthly /quarterly	Senqu LM do not have crèches only Child care facilities and the community are "running" these. There are no bylaws established for child care facilities.	This was a target pre-determined target as set in the in the IDP and therefore requires formal agreement to review milestones in relation to the quarters this is to be documented formally for audit trail purposes

National KPA 3: Municipal Transformation and institutional development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
PMS											
1	A transparent and performance driven institution capable of effective service delivery with sound administration	**PMS Policy & Framework** : Develop a strategic approach to provide a set of tools and techniques to plan regularly, monitor, measure and review performance of the municipality as well as individual employees in the municipality	Effort made by IPME Director in the Review PMS Policy & framework by 31 March 2013 (Final Draft)	IPME Director /MM/ All s56 Directors s /PMS Policy /PMS Co - ordinator /Manager Governance & Compliance/Co mpliance Officer /AC /IA (Council approval) Allocated Budget PMS System & related PMS projects Allocated budget R 1 million (PMS system of which R 250 000.00 allocated to Sebata)	Approved policy no review of PMS Policy	Compliant framework /Enhanced employee work performance & productivity /Structured PMS System & Implementation of a performance managed organization	No Target	Not a Target in Q1	No Target	Not a Target in Q2	Note : To be planned and budgeted for appropriately /R 250 000.00 of the R 1 Million allocated to Sebata to develop a computerized PMS reporting system

National KPA 3: Municipal Transformation and institutional development											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
PMS (Cont.)											
1	A transparent and performance driven institution capable of effective service delivery with sound administration	**PMS Roll out (phased in)** : Develop a strategic approach to provide a set of tools and techniques to plan regularly, monitor, measure and review performance of the municipality as well as individual employees in the municipality	Strategically monitor the effort made to roll out Performance Management institutionally as per PMS policy and roll-out plan / IPME progress with PMS to be roll out to levels below s56	IPME Director /MM/ All s56 Directors s /PMS Policy /PMS Co - ordinator /Manager Governance & Compliance/Co mpliance Officer /AC /IA (Council approval) Allocated Budget PMS System & related PMS projects Allocated budget R 1 million (PMS system of which R 250 000.00 allocated to Sebata)	No progress with PMS to be roll out to levels below s56 Directors s	Compliant framework /Enhanced employee work performance & productivity /Structured PMS System & Implementatio n of a performance managed organization	Plan roll out & Report on implementatio n progress with roll out to Levels below s56	Note : The roll out has been challenged due to lack of insufficient funds an human capital capacity / Roll out of PMS to be phased in planned and budgeted for appropriately Limited	Plan roll out & Report on implementatio n progress with roll out to Levels below s56	In progress : 10 post below s56 Director to be identified - to be planned and budgeted for appropriately - additionally Manager Governance and Compliance has been appointed 1 Dec 2012 and will be responsible for phase 1 PMS roll out /cascading. It is planned that the roll out will commence in the third quarter once the Manager has settled in the policy/framewor k is reviewed and the roll plans have been established.	Note : The roll out has been challenged due to lack of insufficient funds an human capital capacity / Roll out of PMS to be phased in planned and budgeted for appropriately Limited funding to accommodate for roll out phase

National KPA 3: Municipal Transformation and institutional development											
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							Q1	Q1 Actual	Q2	Q2 Actual	
PMS (Cont.)											
1	A transparent and performance driven institution capable of effective service delivery with sound administration	PMS Agreements (s56 Directors) /PMS Implementation of an appropriate & Effective Performance Management system: Directors Performance Agreement MFMA s 53 (c) III , s53 (2) (b) & MSA s56 (1) b & (2)	Manages & facilitates s56 Directors Performance Agreement s are signed annually & populated scorecard aligned to IDP & SDBIP /submits to mayor within 14 days after the budget is approved) (Mayor submits the approved SDBIP together with signed performance Agreements to council by 30/06/12 & within 14 working days after approval makes public /MM submits copies of PMS signed Agreements to MEC by 31/07/13 (date of submission to MEC not prescribed)	MM/TSD/ IPME/ Performance Agreement signed & populated scorecard /Allocated budget R 1 million (PMS system of which R 250 000.00 allocated to Sebata)	Ongoing PMS functional at s56 level	Legislated compliance / Performance Agreements signed annually (s56)/populated scorecard 100% in the 1st quarter	PMS agreements & scorecards developed /MM submits Draft SDBIP &PMS Agreements to Mayor within 14 days after approval of Budget / (Mayor submits the approved SDBIP & PMS Agreements to council by 30 June 2012 & within 14 working days after approval makes public/MM submits PMS Agreements to MEC by 31 July 2013	Achieved but not timeously : PMS Agreements were signed by the MM, Directors of Community Services and Technical Services & the CFO. The Corporate Director and IPME Directors posts will be filled in October 2012 . Notwithstanding the 14 day deadline was not met due to restructuring issues (changes in Directorates functional areas & then Directors constantly changing their scorecards & agreements weightings .	No Target	Not a Target for Q2 - this target was achieved in Q1 as planned	MM submits Draft SDBIP & annual performance Agreements to Mayor within 14 working days after approval of the Budget /MM to ensure submission compliance to council & province/ (Mayor submits the approved SDBIP & Performance Agreements to council and by 30 June 2012 and within 14 working days after approval makes public /MM submits PMS Agreements to MEC in July 2013 (date of submission to MEC not prescribed)

National KPA 3: Municipal Transformation and institutional development											
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PMS (Cont.)											
1	A transparent and performance driven institution capable of effective service delivery with sound administration	PMS Quarterly reporting & Assessments : Implementation of an appropriate & Effective Performance Management system: PMS s56 MSA regulation 14(1) (c) /regulation 13 (2) (a)	**s 56 Directors PMS Quarterly & Annual assessments** as per PMS Policy & contractual arrangement (IPME to consolidate all submissions of from Directorates (Quarterly reporting) & submitted to MM to manage the process quarterly assessments & Annual assessments)	MM/TSD/Performance Agreement & populated scorecard /Directors Quarterly assessment /(Audit Reports, Scorecards and Performance Agreements) / TSD/ Municipal Manager /All s56 Directors/IDP/PMS Coordinator/Allocated budget R 1 million (PMS system of which R 250 000.00 allocated to Sebata)	Ongoing PMS functional at s56 level	Enhanced employee work performance & productivity /Structured PMS System & Implementation of a performance managed organization	Directors Quarterly PMS reporting & assessments (informal assessment) + POE(MM/Directors) by 30 Sept /MM consolidation of reporting by 31 Oct 2012 (reporting to council at twice a year i.t.o. regulation 13 (2) (a))PMS	Achieved informal assessment for Q1 conducted but not timeously(by 31/10/12). The process was facilitated by the IPME Directorate: the input reporting from the Directorates received were generally poor & incomplete & Directors do not appear to take accountability for input reporting / Q1 informal assessment not submitted & informally assessed by 31/10/12 as required.	s56 Quarterly report & formal assessment report + POE - (Midyear formal Assessment & reporting and rating in form of s72 performance report)tabled to council by 25 Jan 2013	Achieved : s56 Quarterly report & formal assessment report + POE - (Midyear formal Assessment & reporting and rating in form of s72 performance report)tabled to council by 25 Jan 2013	Quarterly report (all s56 Directors / Quarterly assessment + POE's (s56 Directors & Municipal Manager) 2 formal assessment done 1 in Q 2 mid-year in form of s72 performance report)(formally rated) & Q 4 (Panel Assessment formally rated) & Annual Performance assessments done after approval of the 2011/2012 AR approval (after 3/03/13) IPME will ensure co -ordination & facilitation of the reporting /in respect of s72 inputs consolidated into required reporting format

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							Q1	Q1 Actual	Q2	Q2 Actual	
Communications /Marketing & Customer Care											
1	A transparent and performance driven institution capable of effective service delivery with sound administration	**Publications and marketing activities** : The promotion of **Communications, Social cohesion** by providing support with **activities and initiatives** organised	Publications and marketing activities organised /efforts made by the Communications Division to assist in facilitating & supporting activities and initiatives organized /(expo Q3 (31 March 2013) /(Passion Play /Duathlon) /Mayoral Cup Games school competitions /Coral / Gospel /dancing Competition (1 per quarter)/reports from IPME in respect activities & initiatives supported	MM /IPME Director /Manager Planning & economic Development /Communications & Marketing Officer Allocated Budget 880.00 - Budget allocated to Marketing and the like R 50 000.00	Ongoing Marketing activities and or publications organised/In the preceding FY craft SMME's have been assisted to market their products at various expos and at festivals such as the Grahams town Arts Festival. In an effort to market the municipality's tourism potential, advertisements were placed in national magazines and in local newspapers to promote local events, such as the Lady Grey Passion Play.	Marketing activities organised	1 Report on Publications and marketing activities organised	No reporting information provided	1 Report on Publications and marketing activities organised	Unable to asses : Publications and marketing activities organised are advertised on the website / public notices are placed on the website on a regular basis	Notwithstanding the target achievement the target was not responded to appropriately there was no detail provided of facilitation efforts/supportin g activities and initiatives organized e.g. no detail as per the target (expo Q3 (31 March 2013) /(Passion Play /Duathlon) /Mayoral Cup Games school competitions /Coral / Gospel /dancing Competition (1 per quarter)/reports from IPME in respect activities & initiatives supported

National KPA 3: Municipal Transformation and institutional development											
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Communications /Marketing & Customer Care (Cont.)											
1	Promote effective and inspiring governance	Review of **Communication Strategy**	Effort of the IPME to Review the Communication Strategy & manage effective implementation and report on implementation	IPME/MM /Communications Manager /Communications /media & public Relations Officer/Communication Strategy Allocated Budget (overall communications budget R 880 000.00)	Reviewed Communication Strategy / manage effective implementation	Approved communications Strategy /improve interaction between the Senqu LM & Community /Improved standards of communication, transparency and openness/improve service delivery	Monitors the efforts of Implementation of the Communications Strategy / report IPME	No reporting information provided	Monitors the efforts of Implementation of the Communications Strategy / report IPME	Not achieved as planned - impeded by the review of JGDM Communication Strategy . Senqu LM requires to align their strategy with JGDM Strategy and as a result the strategy has not been reviewed. This was due to the agreement with District that they must review theirs before LM;s in the district can review for alignment purposes. The target to be reviewed and milestones amended to Q3 by 31/01/13 :Noted the Target is to be reviewed & milestones amended to Q3	Implementation of the current strategy is occurring , media coverage received from local & national newspapers and from local radio stations . Events management is undertaken for important events, . Limitations related to funding and have impeded full implementation. Noted : Review of the strategy can be impede should JGDM not review their Communication Strategy

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1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	**Annual review and Design of the organizational structure**	Annual review and Design of the organizational structure /Organizational Structure reworked & reviewed x 1	Municipal Manager/ CSD / COO/All s56 Directors /LLF /Council	Existing structure reviewed annually in line with IDP/ The change in leadership - new council resulted in a decision to again review the structure in order to ensure that it would more accurately reflect the strategic objectives and goals of the new Council.	Approved Organizational design that conforms /fits in with roles, powers & functions assigned/effective & efficient Human capital /Resources (structure and personnel)/Provide effective & efficient institutional support to council/ establish an effective, efficient and performance driven administration	Review / Development of Structure	Achieved structure reviewed in line with IDP	Inputs and consultation/ progress reports	Achieved Inputs and consultation in respect of the structure has occurred / structure reviewed in line with IDP and subsequently tabled and approved by council.	Noted : Challenges did occur through the initial process in terms of placement of functional divisions and the number of staff /vacant and unfunded posts etc. this has since been resolved.

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1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	**Job Descriptions / TASK Benchmarking**	Facilitate efforts of CSD in the annual review of job descriptions/ Analysis of existing job descriptions/ Review/update/ develop new job descriptions and review job specifications (where required) / Job Descriptions (in line with reviewed organogram /benchmark post on TASK /Development of Job evaluation local agreement/facilitate consultation processes/approval	Municipal Manager/ CSD / COO/All s56 Directors /all Staff	All JD`s (specs / descriptions current )TASK evaluation results implemented/ out-dated JD`s /new post have to be identified /Annual Project implemented	Enhance operational performance / Effective and efficient Human capital/ improve service delivery	Monitor the Develop Job evaluation local agreement/efforts to facilitate consultation /approval of agreement /Analysis of existing job descriptions against reviewed organogram /report CSD	Achieved ongoing all job descriptions were Reviewed /updated /developed in line with the new organizational structure /all posts were benchmark on TASK Local Job evaluation local agreement entered into	Monitor /Provision of list of JD & specs identified outstanding & out-dated /Implement plan to Update all JD & specs /commence with development of JD`s & outstanding JD's/report CSD	Achieved - Inputs and consultation in respect of the structure has occurred / structure reviewed in line with IDP and subsequently tabled and approved by council.	

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1 & 13	Promote effective and inspiring governance	Functioning of the Local Labour Forum	Monitor & Coordinate the functioning of the Local Labour Forum	Functioning of the Local Labour Forum / Quarterly meetings /reporting	Minutes of LLF /attendance registers / minutes meetings /quarterly reports	LLF not fully functional /an area that requires considerable work and effort. During preceding FY 1 out 4 meetings held - beset by postponements & non-availability of management & Councillors / poor labour relations	1 Quarterly LLF meetings /reports	1 Quarterly LLF meetings held	1 Quarterly LLF meetings /reports	The meetings are sitting as scheduled (quarterly) - no dates have been provided and it must be acknowledged during the preceding FY the LLF was not sitting quarterly as required - evidence required to validate to what extend this target was achieved	Matter of priority. Commitment to be formally displayed in order to recognize the importance & value of building sound labour relations. Failure to do so will be detrimental to the organization in the long term. More specifically, attempts to obtain union involvement and commitment during times of consultation (such as the approval of policies, organograms and the like) will clearly result in many challenges and a lack of commitment to the process due to poor labour relations

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1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	Post populated on **Organogram** (funded posts)/Placement of staff /procurement processes implemented **(80% of critical funded post are populated)**	Facilitate efforts of CSD in the Development of a Placement policy / facilitation & consultation processes /placement processes implemented /placement of staff /management of related processes (disputes & retrenchments and the like are managed /Procurement of staff /80% of critical funded post are populated/progres s reports CSD	Municipal Manager/ CSD / All s56 Directors /all Staff /Placement Committee/Lab our Relations Officer	With review the structure JD's & related benchmarking placement processes to aligned (employees not placed < (less than) than 10 employees /procurement of internal candidates is hampered by scarcity of skill/ low grade of municipality attached to low remuneration does not attract a good calibre candidates	Effective and efficient Human capital /Resources (structure and personnel) /Provide effective and efficient institutional support to council and other structures/En hance service delivery	Monitor the process of the Develop of a Placement policy / facilitation & consultation processes /placement policy approved /commence with facilitating placement of staff /Procurement of staff/report CSD	Achieved: Placement policy developed and approved consultation processes underwent /placement processes implemented /placement of staff into posts 80% of critical funded post are populated	Monitor progress of the Ongoing efforts of Facilitation in placement of staff /Procureme nt of staff/finalize placements /issue placement letters /identify employees not placed /facilitate suitable alternative placements /report CSD	Achieved currently dealing with 1 identified employees not placed as a result of a dispute raised after completion of the project currently facilitating suitable placement in this respect	Employees not placed, or are not offered alternative posts , will remain in the pool of the transferred employees for a period of at least 6 unless otherwise agreed, where after the employee will be dealt with in terms of existing redundancy policies or Section 189 of the Labour Relations Act, as may be amended from time to time.(Complement between 50 – 200 minimum of 10 employees may be retrenched) and complement between 200 – 300 minimum of 50 employees may be retrenched)

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Employment Equity											
1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	**Employment Equity :** Compliance with Municipal Planning & performance Regulations 2001 & MSA S 43	Strategic management over Facilitate efforts of CSD in Monitoring & reporting quarterly on achievement of targets /50% achievement per category of EE in first 3 levels of management (Top Management /Senior Management & Professionally qualified & experienced specialist & mid management)	50% Achievement (per category) of EE target in the first three levels (Top Management /Senior Management & Professionally qualified & experienced specialist & mid management)	Representation in the first three levels of Equity achieved in top 3 structures Top management 1 , Senior Management 6, Professionally qualified and experienced specialists and mid-management 25 /targets revised as the Hampered by : - Scarcity of skill in the Labour market from designated group specifically the disabled Updated annually Scarcity of skills challenges	Equitable representation of designated groups in all categories /occupational levels /promotion of fair treatment in the workplace by elimination of unfair discrimination	Achievement per category of EE target ; (Top Management /Senior Management & Professionally qualified & experienced specialist & mid management)/ report (statistics of actual achievement)	Notwithstanding that EE report was submitted on 1 October 2012 - statistics are available to report on the current profile of EE within the first 3 levels the CSD/SDF has no effort in managing this compliance reporting - compliance notice to be issued and to be discussed with CSD	Achievement per category of EE target ; (Top Management /Senior Management & Professionally qualified & experienced specialist & mid management)/ report (statistics of actual achievement)	Top Management - 100%, Snr Management - 50% , Professionals - 3.3% (target lacks detail and % require to validated that they are in fact correctly stated (how % calculated /established)	The CSD (SDF) must report on actual EE targets against planned targets in the EE Plan (first 3 levels it is a MPPR compliance reporting issue) it can be reported on as at the end of Q1 on the current statistics in Q2 a further report can validate any further achievement in terms of any new targets set in the new EE report submitted in the October 2012

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Employment Equity (Cont.)											
1	A transparent and performance driven institution capable of effective service delivery with sound administration	**HR Development Strategy**	Strategic management over Facilitate efforts of CSD in the review /development & implementation of a HR Development Strategy	Corporate Services Director /MM/ All Directors/SDF /HR Practitioner /HR Development Strategy	HR Strategy was developed and approved as was required, implementation has not occurred.	Creation of a conducive working environment that promotes personal capacity development and growth/Improved human resource capacity of local government	Monitor efforts of CSD in the Review of Human Resource Strategy and plan /consultation / approval	In progress of being reviewed.	Monitor Workshop implementation of Human Resource Strategy & implementation /report on progress with implementation CSD	Target Milestone require review - HR Strategy was developed and approved as was required, implementation has not occurred. (TAP Project) .This would constitute a second review and project milestones timeframes are to be amended to Q3 The strategy is not reviewed but the current strategy is being implemented.	Noted Review was placed on hold due to project scope being changed to more urgent project deliverables during the previously FY - This was coupled with funding constraints

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							Q1	Q1 Actual	Q2	Q2 Actual	
Document Management											
1 & 13	Promote effective and inspiring governance	**Document Management System**	Monitor CSD effective management & maintenance of Documents ensure documents are effectively maintained /proper employee records system /Ongoing monitoring & evaluation /Induction Training /workshops (in house or external) Implemented on the file plan /reports CSD	MM/Corporate Services Director /Document management Policy & Procedure/Document / Records & Archives Officer /Records Clerk	Manual document management system functional/Administration relating to the document management of mail and correspondence management is not being well managed. Capacity issues that are clearly required to be addressed moving forward.	Management of institutional memory and functional records management and registry system /Effective administration through application Document Management System	Assess and monitor the effective management & maintenance of records management system /assess functionality of the system/ ensure a KIV systems is managed /assess number of complaints from internal customer (other Directorates) assess gaps vs. any complaints received/ Quarterly reports on implementation CSD	Achieved	Ongoing monitoring & assessment /Quarterly reports on implementation CSD	On going monitoring and safe keeping of documents. Relevant personnel has been trained.	Corporate service department do monitor management & maintenance of record management system although there are few areas to still improve on. Director to provide specifics on the gaps identified and specifics on the training implemented and the outcomes of such training

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Skills Development											
1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	**Skills development : WSP Implementation reporting**	Effort by CSD in Managing the implementation of Adopted WSP / WSP implemented as planned targets /100% of training budget spent on implementation of WSP /Monitoring of Total training budget R 663,504.00 spent on skills development incentives (Mandatory grants / Skills development levies R 334,229 + R 84,165.00)	Municipal Manager /all s56 Directors/SDF /Approved WSP/WSP Implementation reports /Budget R 663,504.00 - 100% of training budget spent on WSP implementation (Mandatory grants / Skills development levies R 334,229 + R 84,165.00)	Compliance achieved & Developed annually training 146 Beneficiaries benefitted from skills programmes implemented / Target of 123.03 % achieved (training budget spent on WSP implementation) Budget - for training for the preceding FY : R 760 874.00	Create a conducive working environment that promotes personal capacity development and growth /Build and enhance the capacity	Oversight & Monitor processes related to Skills Audit or needs analysis (completed by Directorates) /WSP Plan /Plan approved /15 % percentage of budget expenditure on training implementation /report CSD	The skills audit completed in March 2012 . WSP approved by the Council on 29/06/2012 and signed by MM and the Trade unions. Submitted to LGSETA provincial office on 30/06/2012 .No reporting information provided on the planned target of 15 % percentage of budget expenditure on training implementation	Monitor Submission of WSP to LGWSETA & the Co - ordinate training in terms of WSP Plan / Progress reports SDF through CSD /Implementation Reports /25% percentage of budget expenditure on training implementation by Q2 a total of 40% expenditure spent on training initiatives	In progress: notwith-standing lack of detail in respect of target i.e. no information on expenditure as planned by Q2 i.e. 25% of budget expenditure on training implementation by Q2 - 1 Councillor - National Diploma in Local Government Law and admin. 3 Councillors in Community Development NQF 3,1	Evidence to validate type of training received /institution /no of participants Staff & councillors)expenditure as planned for Q1 & Q2 Noted : WSP was developed adopted by the council. Training budget spent on implementation of WSP /Total training budget R 529 104.00 .Mandatory grants - R 28 081.94 . - Skills development levies R 173 426.65 Noted reporting figures differ from those originally provided when the target was developed no reporting detail provided on the % of the expenditure in Q1 and Q2

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Skills Development (Continued from previous page)											
					Total Levy paid 2010/2011-R 186 437.00 & total spent R R104 3312.00 (Note : Adjustment Budget indicates a budget of R 618 ,400.00)				(Q1 15% +Q2 25% = 40%) report CSD	Councillor - Public Participation Management. 1 Official - Masters in Public admin. 1 Official - Public participation. 1 official on Record Management, 2 Officials on Supervisory Management Skills, 1 advance Fleet Management, 2 officials in local government law and 1 on advance local Government law.	

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SDBIP											
1	A transparent and performance driven institution capable of effective service delivery with sound administration	**SDBIP Development** Compliance with prescribed legislative framework section 57(2) of the Municipal Systems Act : SDBIP 2012/2013 FY	Strategic oversight over the facilitation efforts by IPME in the compilation of a SDBIP in terms section 57(2) of the Municipal Systems Act from Provision of s56 Directors s (input into the compilation of the institutional SDBIP (align targets to IDP & set annual & quarterly targets) / SDBIP (consolidated SDBIP approved by the mayor (Draft tabled within 14 days after the budget is approved & final draft approved within 28 days of the adoption of the budget) Final SDBIP approved by 30 June 2012	IPME Director /MM/ All s56 Directors s /PMS Co - ordinator /Manager Governance & Compliance/Co mpliance Officer /AC /IA (Council)	SDBIP requires review in terms of targets & Alignment to IDP /structured reporting on target achievement	Legislated Compliance /Enhanced service delivery /Structured reporting System /Improving integrated Planning processes and outcomes and reporting on institutional Performance /improving communicatio n	No Target	SDBIP for 2012/2013 was tabled as legislated to the Mayor within 14 days after the budget was is tabled - SDBIP was approved within 28 days of the adoption of the budget.	No Target	Not a Target in Q2	Draft SDBIP tabled to Mayor 14 days after the budget is tabled /Mayor approve the SDBIP within 28 days of the adoption of the budget. SDBIP does not require council adoption, the SDBIP forms the basis of regular reporting back to council and the community.

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SDBIP (Cont.)											
1	A transparent and performance driven institution capable of effective service delivery with sound administration	**SDBIP Quarterly Reporting** (Section 52 (d) of the MFMA /submitted within 30 days of the end of each quarter.	Strategic oversight over Compliance with Directorates Quarterly SDBIP Reporting /Quarterly KPI Performance Report / Compliance with reporting Submissions to the IPME for consolidation & submission to MM /Submission to Exco /Council - Q1 by 30 Sept 2012 /Q2 by 31 December 2012 /Q3 by 31 March 2013 & Q 4 by June 2013	CSD SDBIP /CSD/all s56 Managers /Council quarterly SDBIP and (POE's) reporting submissions /Submission from senior reporting staff consolidated & Submission to IPME/MM /Submission to SC /Exco / Council	Poor SDBIP reporting /Consolidated SDBIP reporting not achieved as required	Complaint SDBIP reporting / MFMA compliance /Improved accountability and financial governance/improved municipal revenue base	Monitors Consolidated SDBIP Quarterly Reporting by 30 Sept : Q1 (report on actual achievement / report on expenditure (if any)related to the target /project /report on variances/ Remedial action to be taken for targets set in Q1	Achieved but not timeously - IPME facilitated the reporting from the Directorates for Q1 /inputs and submission to Standing Committee were not achieved other than Directors monthly service delivery reporting : Noted : the input reporting form the Directorates received were generally poor and incomplete and Directors did not appear to take accountability for input reporting	Monitor Consolidated SDBIP Quarterly Reporting by 31 Dec : Q2 (report on actual achievement / report on expenditure (if any)related to the target /project /report on variances/ Remedial action to be taken for targets set in Q2	Achieved but not timeously - hampered by poor reporting / late and or no inputs from Directorate - Reports were consolidated and the report would be submitted to the Standing Committee in February 2013	SDBIP (Section 52 (d) of the MFMA compels the mayor to submit a report to the council on the implementation of the budget and the financial state of affairs of the municipality within 30 days of the end of each quarter. The quarterly performance projections captured in the SDBIP form the basis for the mayor's quarterly report.

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By-Laws Animal Control											
1 , 10 ,& 13	A transparent and performance driven institution capable of effective service delivery with sound administration	Environmental Management/ Pound & Commonage management	Manage /monitor and report on implementation of by laws related impounding of animals by facilitating annual training on related by laws and implementation identify staff for peace officers' training and accreditation	Skills need analysis /WSP training funds /Community Services Manager / SDF /Rangers /IED Officer /Supervisors	Poorly resourced section (lack of human capital & related skills)/lack of control - Poor implementation & policing of by - laws notwithstanding identified staff (supervisors) in the Directorate have been sent on training and are accredited peace officers	Implementation of control environment /revenue enhancement /Improved accountability/ Developed staff /enhance efficiency & contribute to service delivery	Facilitate annual By-law training. Identify additional staff for Peace officer training and accreditation	No staff qualified as Peace Officers	Manage /monitor and report on implementation of by-laws related impounding of animals	Target is not met.	Noted – Conflicting reporting as during the preceding FY it was reported that identified staff in the Community Services Directorate had been sent on Peace Officer training and were accredited Peace Officers. However these functions were never performed by these individuals. The reporting information for this target must verified.

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							Q1	Q1 Actual	Q2	Q2 Actual	
OHS											
1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	Management of implementation of OHS Act/ Policy	Manage the compliance & implementation of OHS Act/Policy as per implementation plan	CSD /all s56 Directors /Safety reps /OHS Committee /Labour Relations Officer (Allocated Budget OHS R 100 000.00)	Managed by CSD, safety reps are appointed per Directorate, attendance at safety meetings, shortcomings no safety reporting or safety inspection carried out regularly by appointed safety reps /Meetings rescheduled due to operational requirements /forced absenteeism /Safety committee were trained in OHS aspects	OHS / Safety Management /Creation of a safe and security environment	Revised TOR for Committee Quarterly progress reports	No achieved It is not been determined if funding for training will be from the budget allocated to this function or if same will be taken from the allocated Training Budget.	Safety Committee meeting /Minutes x1 , monitor Safety inspection (appointed safety reps within Directorates) x1 safety inspection per quarter/Quarterly Reports	Meetings are sitting as scheduled (Quarterly basis)	

National KPA 4: Financial management and viability											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	Financial control & oversight by monitoring compliance issues related to **fruitless & wasteful expenditure**	Implement financial control & oversight by monitoring compliance issues related to fruitless & wasteful expenditure /identifying areas of no compliance /& issue compliance memorandums /report on implementation of intervention programme/s / Management & oversight over Financial control by monitoring compliance /identifying areas of non compliance and implement measures to control fruitless & wasteful expenditure monitoring compliance issues /	MM/CFO Financial control & oversight - reports to MM /compliance memorandums /report on implementation of intervention programme/s /implementation of intervention programme/s /IA /IPME /Compliance Officer	Audit emphasis identified areas of unauthorized expenditure due to the failure of management to institute effective internal controls /Disclosed in notes 42.2 and 43.1 to the financial statements is unauthorised expenditure of R358 350 incurred during the current year as a result of overspending on waste management.	Improved accountability and financial governance / efficient, effective and economical monetary management / Compliance to the prescripts of the MFMA	Analysis / identify areas of non compliance / Monitor / issue compliance memorandum s (in cases of non compliance)	Achieved compliance notices are issued and ongoing oversight and monitoring / unavoidable fruitless & wasteful expenditure are reported to council /council approval obtained	Control & monitor compliance and implement measures to control fruitless & wasteful expenditure / report implementat ion of intervention programme/ s /avoidable fruitless & wasteful expenditure to be approved by council	Notwithstanding that reports on implementation of intervention programme/s /avoidable fruitless & wasteful expenditure are submitted to for council approval more Regular oversight responsibilities must be exercised specifically with adherence to the SCM Regulations /compliance with laws and regulations as well as effective internal controls.	The Accounting Officer is to proactively to Implement financial control & oversight in monitoring compliance issues related to fruitless & wasteful expenditure Manage & implement stronger action to ensure measures are implemented to control fruitless & wasteful expenditure / reports on implementation of intervention programme/s /avoidable fruitless & wasteful expenditure submissions for council approval

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from previous page											
			report to MM / issue compliance memorandums /implementation of intervention programme/s / Municipal Manager / CFO/IA		The expenditure of R2 million incurred in the previous years was condoned by the council during the year as set out in note 43.1 to the financial statements.						

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Financial Viability: creating an environment of effective, accountable and viable financial management	**Asset Management :Disposal of Assets**	Asset Management :Disposal of Assets / Compliance with Disposal of Assets in terms of s 14 (5) MFMA by annually identifying & assessing assets for disposal	Municipal Manager / CFO/s56 Managers/Annual disposal Plan /Public auction / council resolution	Council did not approve the disposal of capital assets in terms of asset transfer regulation 5(b)(ii)/ 8(b)(ii) (GNR 878 of 22 August 2008) (carrying value of R277 632). Asset management policy not adhered to	Compliance with Disposal of Assets in terms of s 14 (5) MFMA by annually identifying & assessing assets for disposal	All s56 Directors to Identify & asses assets to be disposed /submission to CFO for tabling an item to Finance SC	Achieved.	Develop Disposal Plan / approval from council	In progress awaiting All s56 Directors to Identify assets to be disposed /Directors to submit Develop Disposal Plan to CFO who will in turn submit to SC and to Council for approval	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from previous page											
					/stipulates that every head of department shall ensure any incident of loss, theft, destruction, or material impairment of any fixed asset controlled or used by the department in question is promptly reported in writing to municipal manager, CFO, to the internal auditor, and – in cases of suspected theft or malicious damage – also to the SAPS.						

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Financial Viability: creating an environment of effective, accountable and viable financial management	**Review SCM policy and SCM reporting** : Compliance with legislative requirements of the MFMA in respect of Supply Chain Management Policy and regulations	Compilation and submission of quarterly SCM Reports (x4) from the CFO to MM and Mayor within 10 days of each quarter and Submit within 30 days of the end of each financial year (30 June) submit a report on the implementation of SCM Policy to the council	Chief Financial Officer / SCM division /MM/ Mayor / Council	Reporting submission met as per legislated prescripts / ensures that SCM operations are conducted in accordance with legislated requirements.	SCM Policy reviewed in line with legislative prescripts /Improved accountability and governance i.t.o.. (Policy Compliance)	Monitor submissions form CFO : 1 SCM Report to the MM & Mayor within 10 days of each quarter /within 30 days of the end of each financial year submit a report on the implementation of SCM Policy to the council	It cannot be assessed if this target was achieved as SDBIP reporting was received late October 2012 The target was not responded to appropriately insufficient detail / reporting does not acknowledge specific detail/action required in terms of the target set - this constitutes absence of detail and lack of reporting	1 SCM Report to the MM & Mayor within 10 days of each quarter /within 30 days of the end of each financial year submit a report on the implementation of SCM Policy to the council	SCM Reports submitted as required to NT and the MM & Mayor within 10 days of each quarter	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	**NT Reporting** : Compliance with prescribed legislative framework and accounting standard (legislative requirements of the MFMA) s71 reporting	Compliance with s71 reports are submitted monthly to NT by not later than the 10th working day / s71 reports are submitted monthly to NT by not later than the 10th working day	Monthly s71 reports /submission to NT /Budget & Treasury Officer / CFO	Compliance with s71 report	Improved accountability and financial governance	s71 reports are submitted monthly to NT by not later than the 10th working day	Achieved : s71 reports are submitted monthly to NT by not later than the 10th working day	s71 reports are submitted monthly to NT by not later than the 10th working day	Achieved : s71 reports are submitted monthly to NT by not later than the 10th working day	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	**Credit control & Debt collection** : Compliance with prescribed legislative framework and accounting standard (legislative requirements of the MFMA)	All legislated (MFMA) & Departmental reporting & reporting to NT (monthly /Quarterly reports) are submitted timeously within prescribed timeframes / Monthly /Quarterly Reports submitted to the MM not later than the 10th working day & to NT not later than the 10th working day /Submission to SC /Council NT not later than the 10th working day	Municipal Manager / CFO//All Snr Budget & Treasury staff /Compliance Officer/legislated (MFMA) & Departmental reporting & reporting to NT	Monthly /Quarterly Reports/submission dates not consistently adhered to	Improved accountability and governance	Prepare Quarterly reports and submit reports on the implementation of the credit control and debt collection policy to MM not later than the 10th working /submission to SC /Council & within prescribed time to NT	All legislated (MFMA) & Departmental reporting & reporting to NT submitted timeously within prescribed timeframes to SC /Council NT not later than the 10th working day	Prepare Quarterly reports and submit reports on the implementation of the credit control and debt collection policy to MM not later than the 10th working /submission to SC /Council & within prescribed time to NT	All legislated (MFMA) & Departmental reporting & reporting to NT submitted timeously within prescribed timeframes to SC /Council NT not later than the 10th working day	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
12	Financial Viability: creating an environment of effective, accountable and viable financial management	Management of **Credit control and debt collection policy** / **reports on the debt coverage ratio (Reporting requirements in terms of s46 MSA)**	Report on the Municipality 's Financial ability expressed as per regulation 10(g) report quarterly on the debt coverage ratio (NKPI) (Debt coverage)	Debt coverage to total operating revenue/operating grant /debt service payment due in the FY (A represent debt coverage /B represents revenue received/ C represents operating grant /D represents debt service payments due in the FY (A = B - C divided by D)	Debt coverage ratio during the preceding FY was 4:1	Enhanced financial viability /Legal Compliance - Increase revenue base	Report on debt coverage ratio (NKPI) (Debt coverage ratios) target set at 4:1	4.1 ?	Report on debt coverage ratio (NKPI) (Debt coverage ratios) target set at 4:1	Debt Coverage =105697-75244/966=30.57 30:1 The Municipality is in a favourable cash flow situation and can cover its debt repayment adequately without utilizing its operational grant income.	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
12	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	Management of **Credit control and debt collection policy/reports on Service debtors to revenue (Reporting requirements in terms of s46 MSA)**	Report on the Municipality 's Financial ability expressed as per regulation 10(g) report quarterly on Service debtors to revenue (NKPI) (Service Debtors to revenue) % net debtors to annual income	Service Debtors coverage-total operating revenue grant/outstanding service debtors to revenue/payments received in the FY (A represent outstanding service debtors-revenue/B represents outstanding service debtors/C represent annual revenue actually received during the FY (A = B divided by C)	Service Debtors during the preceding FY amounted to R 21.6 Mill /Debtors more than 365 days amounts to R 12.5 Mill (579.%) of total debtors book/ratio of outstanding debtors to revenue is 20.6%	Enhanced financial viability /Legal Compliance - effective service delivery patterns and objectives	Report on service debtors / net debtors to annual income (NKPI) (Service Debtors to revenue) target set to at 80% net service debtors to annual income	80% ?	Report on service debtors / net debtors to annual income (NKPI) (Service Debtors to revenue) 80% net service debtors to annual income	ACTUAL AMM BILLED = R 22 538 / Act Cash Collected R 16 676 = 73.99% .With the continued unrest situation and the uncertainty of residents when it comes to account payments within the Sterkspruit area, the collection of revenue has decreased. This can be attributed to the Sterkspruit offices being burned down	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
12	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	**Report on cost coverage ratio**	Report on the Municipality 's Financial ability expressed as per regulation 10(g) report quarterly on the cost coverage ratio (NKPI) (Service Debtors to revenue) (Reporting requirements in terms of s46 MSA)	Cost coverage (A represent cost coverage /B represents all available cash at a particular time/C represent investments /D represents monthly fixed operating expenditure (A = B + C divided by D)	3 Months /0.58 months (17.90 days)	Enhanced financial viability /Legal Compliance - Increase revenue base	2 months	Achieved. 2 months	2 months	cost coverage = R135 747 + R 171 157 153 / R 8 500 000(Fixed Opex on Avg) = 20.15 20:1 The Municipality is in a favourable cash flow situation and can cover its fixed monthly operating costs adequately without with its cash and cash equivalents	It cannot be assessed if this target was ACTUALLY achieved Note : Quarterly reporting to indicate calculations and actual ratio achieved

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
12	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	**Capital Charges to total expenditure**	Strategic oversight & monitoring over Reporting on external debt to Revenue / 1 monthly report (3 per quarter)	Municipal Manager / CFO/s56 Directors/CAPEX expenditure reports /s71 reports /input reporting from s56 Directors	Compliance achieved 12 reports per annum	Good governance internal control //effective service delivery patterns and objectives	Reporting on external debt to Revenue / 1 monthly report (3 per quarter)	Achieved	Reporting on external debt to Revenue / 1 monthly report (3 per quarter)	External Debt to Revenue = R 9831(Tot YTD Capt EXP) / R65 649 (Tot EXP) = 14.97% Capital Expenditure as % of total expenditure is standing at 14.97% . Capital expenditure under expending and care should be taken to ensure that spending increases	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
12	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	**Adjustment Budget** : Compliance with prescribed legislative framework and accounting standard (legislative requirements of the MFMA)	Full compliance with Chapter 4 of MFMA Systems Act 8 s23 MFMA / Approved adjustment budget (done annually)	Municipal Manager / CFO/s56 Directors/Approved adjustment budget	Annually adjustment budget	Compliance to the prescripts of the MFMA	No Target	No Target set in Q1	1 adjustment budget	The adjustment budget process commenced in Jan 2013 and Adjustment Budget will be tabled to council by 28 February 2013	Done by February 2013

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	**Positive cash flow management** (appropriate measure to manage & control expenditure)	Strategic oversight & monitoring over Positive cash flow management report on Cash collection defined as cash collection (billings over the last 12 months) / Monthly reports on expenditure	Municipal Manager / CFO/ Revenue division / Billings /reporting	Expenditure to be controlled within norms	Enhanced financial viability /effective service delivery patterns and objectives	CFO submits PM 13 to s56 Directors/ input reports quarterly from all s56 directors CFO / Expenditure report consolidated by CFO /Monthly reports on Cash collection defined as cash collection (billings over the last 12 months)	Monthly reports on Cash collection defined as cash collection (billings over the last 12 months) reflected in S71 reports	CFO submits PM 13 to s56 Directors/ input reports quarterly from all s56 directors CFO / Expenditure report consolidated by CFO /Monthly reports on Cash collection defined as cash collection (billings over the last 12 months)	Monthly reports on Cash collection defined as cash collection is being done and incorporated in the s71 reports to NT .The billings over the last 6 months - Actual Cash Collected for Consumer Services rendered -= R 16 676 789	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
12	Financial Viability: creating an environment of effective, accountable and viable financial management /expand & protect municipal revenue base	Budget & revenue is managed effectively % allocated **CAPEX/ capital budget spent year to date**	% allocated CAPEX / capital budget spent year to date / 95 % Capital budget spent year to date /Quarterly Reports / Reporting Compliance (within 5% variance)	CAPEX /expenditure reporting / Reporting Compliance / PM 13's / s71 reports /Municipal Manager / CFO/all s56 Directors	Reports Updated / Capital Budget during 10/11 FY underspent by 29%. This occurred as a direct result of the non - implementation of the Housing project in Hershel, due to the delays in receiving the NDGP Grant.	Financial resources are effectively managed (Budget & revenue is managed effectively) /appropriate financial controls and systems in place putting in place /compliance with MFMA/MPPR	Development of CIP aligned to infrastructure /implementation of IDP Projects / CFO to Issue PM 13 / input reports quarterly from all s56 Directors / report consolidated by CFO / 23.75% Expenditure /Reporting on implementation of funding plan	Inputs received quarterly from all managers and report consolidated by Budget & Treasury	CFO to Issue PM 13 / input reports quarterly from all s56 Directors / report consolidated by CFO / 47.50% Expenditure /Reporting on implementation of funding plan	Act YTD Capt EXP = R 2659 / Budg YTD Capt Exp R 9831 = 27.05%	Target must be responded to appropriately The actual % achievement must be reflected within the SDBIP reporting

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
12	Financial Viability: creating an environment of effective, accountable & viable financial management with reliable & accurate database/enhancing Urban efficiency / Enhance & develop economic potential/expand & protect municipal revenue base by ensuring that council collect all revenue due to council	Interim Valuation & Process objections to the outcomes of property valuations	Complete Interim Valuation & Process objections to the outcomes of property valuations /Complete Interim Valuation x1	General Valuation /Chief Financial Officer /SP /Property & valuations Officer R 250 000.00	Done annually / in progress /challenges with implementation / disputes raised	Sustain a healthy financial position & Expand & protect municipal revenue base by ensuring that council collect all revenue due to council	Quarterly progress report on General valuation /report on performance of service providers (Project implemented)	Monthly reporting submitted to Finance Standing Committee	General valuation completed (R 250 000.00 spent by Q2) /report on performance of service providers	Valuation completed , consultation period started community members / Actual Expenditure up to Dec 2012 R450 300, 00	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1,5 & 12	Financial Viability : Compliance with prescribed legislative framework and accounting standard (legislative requirements of the MFMA) :Risk Management To implement the risk action plan and to indicate what % of identified risks has been addressed to mitigate the risks of the occurring	**Electricity infrastructure losses :** Reduce electricity losses over 3 years to be at loss of 10%	Effort made by the TSD to Manage and implement a strategy to reduce electricity losses over 3 years / concerted efforts being made to reduce losses. A formal implementation plan with heightened controls and monitoring developed & implemented accordingly. / Reduce electricity losses to 20% by June 2013 / Report statistically on electricity losses and Implementation strategy / reduce electricity losses by 20% by Q 4	MM / TS Director /Electro Technical Controller Electricity : Allocated Budget (CAPEX allocated to infrastructural projects) R 700 000.00	Ageing electrical infrastructure/ Electricity losses higher than the norm 2011 /losses account for R 23 279 166 (Fruitless and wasteful expenditure (due to losses);As disclosed in note 43.4 to the financial statements, the municipality suffered an electricity loss of 5.6 million kilowatts in the current year (2010: 9.5 million kilowatts)	Reduction in losses will result in curbing Fruitless and wasteful expenditure & audit queries (Improved infrastructure (electrical network)/heightened controls	Strategic oversight over effort made by the TSD to Facilitate the Implementation strategy/ formal implementation plan with heightened controls and monitoring to curb electricity losses over 3 years /report on progress with implementation strategy / curb electricity losses & reduce losses to in Q1 by 5%	Electricity losses to date are at 22%. The budget is depleted for the year.	Strategic oversight over effort made by the TSD to Facilitate the Implementation strategy/ formal implementation plan with heightened controls and monitoring to curb electricity losses over 3 years /report on progress with implementation strategy / curb electricity losses & reduce losses to in Q2 by 5%	Effort are being made by the TSD to Manage and implement a strategy to reduce electricity losses (over 3 years) and whilst concerted efforts are being made to reduce losses. Electricity losses remain to climb contributing to this is the Sterkspruit unrest as meters cannot be read . The current data indicates losses to be pitched at 33.6%.	Noted in the AG audit report 11/12 FY it was reported that in note 45.4 to the financial statements, the municipality suffered an electricity loss of 3,7 million kilowatts in the 11/12 Financial year (2011: 5,6 million kilowatts) amounting to R2,2 million (2011: R3 million).

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from previous page											
					amounting to R3 million (2010: R4.1 million), respectively /emphasis of Audit / Limited funding / poor electrical infrastructure /staff shortages/electricity losses in 2010/2011 FY were at 23,89%					The capital budget is depleted for the financial year.	

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Effective Usage of Telephone											
1 & 13	Financial Viability :Achieve & Sustain a healthy financial position/expand & protect municipal revenue base /Ensure efficient, effective and economical monetary management for a healthy financial position	Manage, control and maintain all municipal assets by managing; controlling & monitoring cost effective usage of telephone	Improving and effectively monitoring telephone management system to ensure cost effective usage of telephone/s// Manager Corporate Services	Monitoring telephone management system to ensure cost effective usage of telephone & reducing the telephone bill by 25% Allocated Budget R 953,788.00 (20% reduction = R 190,757.60 - R 763060.40)	The Telephone bill has not been contained at acceptable levels; it is still comparatively high.(As at June 11 the costs stood at R 509 369.00) As at April 2012 cost are standing at R 759 585 --- represents a increase of R 250 216 - 49.1% increase (Telephone expenditure continues and currently exceeds 25% / effective monitoring of telephone Expenditure	Increase internal control /improve governance	Reduce telephone bill by 5% verify calls against Telephone register /analyse Monthly reports on telephone expenditure to determine trends /telephone printouts issued to staff /ensure Staff pay for private calls /spot checking to be done /Call limits (5 minutes to placed on identified phones /bar identified phone form calling cellphone numbers	Budget telephone system has been implemented	Reduce telephone bill by 10 % verify calls against Telephone register /analyse Monthly reports on telephone expenditure to determine trends /telephone printouts issued to staff /ensure Staff pay for private calls /spot checking to be done /	No reporting information provided Unable to assess	CSD has not reported appropriately on this target – detail is to be provided to support the target of reducing the telephone bill as per set quarterly milestones. Detail on the percentage and financial implications to be provided.

National KPA 4: Financial management and viability (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Effective Usage of Telephone (Continued from previous page)											
					/expenditure to be controlled within norms /recovery for private calls not consistently done					Call limits (5 minutes to be placed on identified phones /bar identified phone form calling cellphone numbers	

National KPA 5: Good governance and Public participation											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Institutional meetings : Council & Special Council meetings** held in manner required in terms of legislative compliance	Attendance at 4 Council Meetings & Special Council Meetings as scheduled / Attendance at 4 Council Meetings & Special Council Meetings arranged	IPME Director Directorates /MM s56 Directors/ Councillor / reports /minutes /agendas	All council meetings are attended as scheduled/In the preceding year 4 council and 4 special council meetings held	Effective governance /legislatively compliant organization /Improved standards of communication	Attendance at 1 Council Meeting per quarter / report on special council meetings attended & held	Achieved : 1 Council Meeting attended	Attendance at 1 Council Meeting per quarter / report on special council meetings attended & held	2 Council meeting was attended on 25th of October 2012 (special council meeting) and 12 December 2012 ordinary council meeting (Council in recess during December 2013 to mid January 2013)	Report on any additional special council meetings attendance

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Council resolutions** taken by council are managed & implemented	Management & implementation council resolutions /all Directorates receive & implement resolutions taken by council/Council resolutions to issue through CSD timeously to Directors & Directors to effect same within 30 days or appropriate action taken to remedy situation / 100% Resolutions implemented within 30 days or appropriate action /reporting on variance	Municipal Manager/all s56 Directors /CSD	Area of historical weakness - not been achieved in an effective manner. Whilst Council minutes are produced they are not produced in the required standard ,timeous submissions of resolutions are not being received from CSD (Secretarial & Committee division) ,and Interventions put in place to monitor implementation of Council Resolutions.	Good governance /enhance decision making & service delivery (internally & externally) Implementation of internal control environment	100% Resolutions implemented within 30 days or appropriate action / reporting variance (late /non implementation to reported on and reflected in resolution register)	The Corporate Services Director has delegated responsibility to manage & monitor this process by means of a resolution tracking register /(Directorates not co operating will have compliance memo`s issued monthly) /CSD would be required within 10 days after a council meeting to provide respective Directorates with resolutions for implementation/	100% Resolutions implemente d within 30 days or appropriate action / reporting variance (late /non implementat ion to reported on and reflected in resolution register)	Compliance memo`s issued as required CSD required within 10 days after a council meeting to provide respective Directorates with resolutions for implementation/all Directorates required within 30 days to have implemented such resolutions and or report on variances (a tracking register in place and is managed and resolution implementation is KIV for follow up	

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
					CSD required to refine new templates & refine same/ lack of capacity within this area .A tracking register in place but to be managed and KIV to be to effectively monitor implementation			Directorates are required within 30 days to have implemented such resolutions and or report on variances (a tracking register in place but to be managed and KIV to be to effectively monitor implementation			

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Council Agendas** (provision of agendas & qualitative effective & efficient institutional support to council and other committee structure of Council)	Strategic oversight over effective functioning of Council & various structures of Council Committees /Meetings held according to schedule/ Provision of meeting Agendas within 7 working days of Council Meeting to council /Provision of qualitative effective & efficient institutional support to council & other committee structures /monitor timeous submission of items /	Municipal Manager/ CSD/ All s56 Directors (Timeous & Quality submissions to CSD) / IA / compliance Officer	Improvement in the preceding year notwithstanding this area still requires to receive priority / a lack of co - operation from municipal officials re - quality control of items submitted & implementation of resolutions timeously /Agendas timeframes to be adhered to (delivered within 7 working days to councillors prior to meetings)	Decrease in complaints from the political arm /Enhance efficiency /Effective governance /legislatively compliant organization /Improved standards of communication	Oversight & monitoring :Agendas delivered to councillors within 7 working days /Qualitative effective & efficient institutional support to various structures of council ,timeous submission of items /good quality reports, minute taking and agendas & correct capturing of resolutions /report	Measures have been put in place to manage timeous submission items & agendas /Items submitted are by the CSD checked for quality control, there is a resolution chart developed and maintained . Minute taking by committee clerks to capture resolutions taken and report. Monitoring mechanism put in place to track resolution implementation	Oversight & monitoring :Agendas delivered to councillors within 7 working days /Qualitative effective & efficient institutional support to various structures of council ,timeous submission of items /good quality reports, minute taking and agendas & correct capturing of resolutions /report	The CSD Directorate provides institutional support to council and other structures , and measures have been put in place to manage timeous submission items & agendas /Items submitted are by the CSD checked for quality control, there is a resolution chart developed & maintained . Minute taking by committee clerks to capture resolutions taken & report.	Noted the CSD has failed to provide specific reporting detail on this target / Agendas are not always delivered /provided to councillors within 7 working days of Council Meeting - This an area to managed & to receive priority from the CSD therefore unable to assess

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
			CSD to implement quality control measures in terms of items submitted ;ensure good quality reports, minute taking and agendas & correct capturing of resolutions /report					(all Directors are held accountable to ensure items submitted are of a qualitative standard)		Monitoring mechanism put in place to track resolution implementation. CSD attempts to distributes Agendas within 7 working days of Council/Exco Meetings there are the exceptions and these will be monitored	

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Directorates Standing Committee Meetings** held according to schedule	Functional SC - s56 Directors Attendance at Standing Committee Meetings as scheduled /Report from standing committees / Oversight of all s56 Directors Attendance at Standing Committee Meetings as scheduled /Report from standing committees / Planned Attendance at 10 Standing Committee Meetings for respective Depts.	Municipal Manager / all s56 Directors /Chairpersons/portfolio Head of SC /SC Members	Not always achieved as planned /SC attendance by all Directors did not occur as planned during preceding FY /beset by absence of quorum & postponements	Effective governance /legislatively compliant organization /Improved standards of communication	Oversight of all s56 Directors Attendance at Standing Committee Meetings as scheduled (Attendance at 3 Standing Committee Meetings) SC Reports	Achieved in Q1	Oversight of all s56 Directors Attendance at Standing Committee Meetings as scheduled (Attendance at 2 Standing Committee Meetings per quarter)	SC Committee meetings are scheduled as per planned annual calendar /where variances occur the Director reports on same meetings held in Q2 : SC Meetings held 15 October 2012 and , 12 November 2012	Evidence required from each Director on attendance at SC Meetings

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Functional Ward Committees / Meetings** held according to schedule	Functioning Ward committees & monitoring Attendance of ward committees meetings as scheduled/Report from Ward committees / Report from ward committees (managed through the support structures of IPME)	Municipal Manager/IPME Director/ Manager Integrated planning/ Manager Communications/Administrator co ordinator ward committees/ Ward Committee members / Agendas / report Allocated Budget R 1,440,000.00	WC in place & functional /Improvement in meetings, notwithstanding not all Ward Committees meet as regularly as required/ planned ; due to are postponements and or absence of quorum/WC members travel huge distances to service the needs of their wards /Ward Committee members paid "out of pocket expense" which were commensurate with the amount of work required to be done by the Ward Committee members	Promotes engagements between Council and the community/ Improved standards of communication, transparency and openness	Oversight over functioning of ward committees / Attendance at Ward Committee Meetings as scheduled /Report from ward committees	Ward Committees established in all 19 Wards.. During Q1 meetings were held 4 July, 3 August and 4 September	Monitors that ward committees are functional & meeting attendance at ward committees as scheduled /Report from ward committees (managed through the support structures of IPME)	No Ward Committees took place in Q2 due to unrest in Sterkspruit	This area to managed & receive priority i.e. measures to be put in place to schedule WC Meetings and Plan accordingly /Ward Committees are established as required and in terms of Gazette No. 1405, Notice no. 209 of 9/12/2005. Additionally the Municipality published its By-Laws relating to Ward Committees in terms of s13 of the Local Government Municipal Systems Act, 2000 (Act 32 of 2000) read with s162 of the Constitution of the Republic of South Africa Act 1996 (Act 108 of 1996).

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
					. Each Ward Committee member paid a stipend of R 500 .						

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 9	Promote effective and inspiring governance	**Strategized IDP & Budget processes /Mayoral Outreaches (Public Participation) /Consolidation of IDP outreach reports**	Strategized IDP & Budget processes /Mayoral Public outreaches /Oversight over Mayoral outreaches, IDP, Budget programmes in wards of Senqu LM /furnished with the agenda of the Council to enable them to prepare themselves for the meetings. /provision of administrative (committee & secretarial support) / Consolidate IDP outreach reports	MM/Mayor /Councillors /IDP Co -ordinator /IPME Director /Manager Communications /Administrator /co -ordinator wards/CDW's	Mayoral Imbizo's were held in all wards except ward 10 (cancelled) . It has been the intention of these outreaches to provide the public with the required feedback on progress in respect of the IDP and Budget. All feedback received was then forwarded to the relevant standing committees for appropriate action.	Public participation :Increased community participation /Promotion of effective and inspiring governance at ward and community level/information sharing to the community about the services rendered by Senqu LM	Oversight over the establishment & development of a public participation plan & schedule /publish plan to community & implement by 31 August 2012/ monitor implementation	A schedule and draft public participation plan have been developed and adopted by Council. They will be presented to the public on the 9th October as the meeting for the 18th September was postponed due to unrest in Sterkspruit	Implementation (outreaches) /Support provision (administrative and the like) in Organizing of the Mayoral outreaches, IDP, Budget programmes in 19 wards of Senqu LM / report /Public participation /outreach / Consolidated outreach reports (19) wards	A schedule and draft public participation plan have been developed and adopted by Council. This was presented to the public on the 25th November 2012 as the meetings scheduled for the 9th October and the 18th September were postponed due to unrest in Sterkspruit. Ward priorities were also identified apart from ward 8.	19 Planned Mayoral outreaches, IDP, Budget programmes wards of Senqu LM /Action plans drawn to address matters raised by the community. Implementation plan is monitored by the Mayor & Chairpersons of standing committees/ quarterly basis a report is presented to the Council. Community's feedback meetings on the progress of addressing action plans.

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 9	Promote effective and inspiring governance	**Customer Care** :Implementation of communications /customer care Strategy to promote customer care ethic & communication	Strategic oversight & monitor the process of Promotion of **Customer Care** /customer care ethic & communication through planning efforts made by IPME /implementation of customer satisfaction surveys to determine Level of community satisfaction with service delivery /monitor Planned distribution of Customer satisfaction surveys (2)/ creating awareness by marketing /promotion of customer satisfaction surveys /report	IPME Director /MM/Communications Manager /Customer Care Staff / customer care surveys /reports	There was a customer satisfaction community surveys conducted (commissioned by province and performed by Senqu LM /consolidation and analysis survey results are in progress and being done by Province	Service Excellence /Good governance / Instill a culture of customer care & Create awareness in communities/improve interaction between the Senqu LM & Community	No Target	In progress notwithstanding that there is no dedicated funding allocated to customer care a Communication Manager has been appointed in a temporary capacity to fulfill critical functions related to Customer and communications	Customer satisfaction surveys (1 customer care survey developed and approved) progress report from IPME	The in house Customer Care Survey will be done once staff are work shopped . The workshop for staff will be organised by 28 February 2013 and Councillors and Ward Community Lobbying will follow once the staff have been work shopped.	No dedicated funding /Dependent on funding & human capital (effort to develop & manage internally)/ This is 'newly" established functional section within IPME and No funding allocated to customer care and achievement of target/s may be hampered by financial constraints

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 9	Promote effective and inspiring governance	**Review LED strategy**	Strategic oversight over the review & implementation of the LED Strategy	MM/IPME Director /Manager Planning & economic Development	LED Strategy adopted in LED is unco-ordinated and underfunded (MTAS) review as not able to be completed due to funding constraints/More focused efforts are to be made	Improved governance / Ability to harness functional business structures to promote & attract investment/ Infrastructure development/ attract & maintain investment	Report from IPME with progress in Facilitating resources to complete the review process of the LED Strategy	The final draft of the LED strategy is near completion and will be adopted by December 2012. 3 workshops have been held with stakeholders. No dedicated funds.	Monitors that IPME Table LED Strategy (SC/Exco/Council /Approval of LED Strategy) by 31 December 2012	The final draft of the LED strategy is near completion but the December 2012 adoption will not be met due to unrest in Sterkspruit. 3 workshops have been held with stakeholders to date.	No dedicated funds

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1 ,3,2,4,5,6,7,9,10,11,12,13& 14	Promote effective and inspiring governance	**Organizational Policy Reviews** (across all Directorates)	Strategic Management & oversight of all Identified organizational policies are reviewed and updated as required and planned / Identified Policies reviewed annually (across all Directorates)	IPME /IA /Manager Governance & compliance /Compliance Officer /MM/Als56 Directors/LLF /Council Corporate Services Budget : Professional Fees R 300 000.00 - utilized for all organizational policies and by laws)	Identified Policies reviewed annually	Enhance of internal control environment / Compliance/Good governance /Ensuring greater operational efficiency/Enforceable policy & procedure	Directorates assess identified Policies (progress report & schedule of policies identified to be submitted to MM - facilitated & co - ordinated by CSD)	All Budget and Treasury policies (applicable during the budget process)were reviewed .In progress - Corporate Service and Community Services are required to assess and identify policies & procedures for review	Directorates Review / Development of policies in house and or / Appointment of service provider (if required)/report on progress from Directorates co - ordinated by CSD	CSD has submitted Proposal for review of four policies (Relocation, Telephone, Cellphone and recruitment and selection) have been requested from various departments including labour. IPME : The LED unit assessed the IDP and budget policy. This was redrafted and sent to Council for adoption. A new public participation policy was developed and sent to Council for adoption.	Identified policies (Organization wide) that were reviewed to be listed in Q4 (motivation provided)it is to be noted that CSSD claims that policies and bylaws were reviewed in Q1 it must be noted that no reporting information was supplied to verify this and as such in Q1 the target could not be assessed

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
										The Council resolution has yet to be received. Tech Serv : have not identified any policies for review: Community Serv : reported no policies /bylaws reviewed in Q2 : Budget & Treasury review all budget process related policies annually	

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Anti-fraud and corruption strategy /Declarations register maintenance**	Manages compliance with the Implement anti-fraud and corruption strategy	MM/All s56 Directors s / IPME Director /compliance Officer /IA /Manager governance & Compliance Anti-fraud and corruption strategy /declarations register / quarterly reporting on compliance	The anti-fraud corruption strategy and policy has been adopted by the council / declarations register & policy requires implementation	Legal Compliance/ Good governance/ Public confidence- Senqu Municipality/systems, policies & processes to promote good governance & manage corruption	Implementation of an anti-fraud and corruption strategy	No reporting information provided	Quarterly reporting on compliance with implemented of an anti-fraud and corruption strategy & maintenance of the declarations register	An approved Anti-Corruption Strategy and Policy is in place and well marketed and applied. Staff and Councillors have all been issued with a booklet and training on Fraud Prevention which clearly spells out a zero percent tolerance for any aspect of corruption or fraud.	More proactive approach in managing and maintaining the declarations register .Protection for "Whistle-blowers" is assured and it is noted that the anti-corruption hotline in this regard has been both well-received and well utilized 98 % of Presidential hotline queries have been attended to.

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
										Specific reference is made to a Code of Conduct for both Councillors and Staff and this provides detail on the consequences of anyone found to transgress where this is concerned. The declarations register is maintained	

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Delegation Framework**	Reviewal of Delegation Framework - Management : Delegation of authority to promote effective and efficient decision making) / Reviewal of Delegation Framework - Management / Manager Corporate Services	Delegations framework /register /letter of delegations /quarterly reporting on compliance /MM/All s56 Directors s / IPME Director /compliance Officer /IA /Manager governance & Compliance	Compliance with delegations framework/ register	Promotion of effective and efficient decision making /compliance with delegations	Compliance with delegations register / record & issue letters of delegation & monitor implementation	Achieved : Compliance with delegations register / record & issue letters of delegation & monitored and implementation	Monitor Compliance with delegations	Delegation Framework was reviewed -Compliance with Delegations is done through quarterly performance monitoring and evaluation.	

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	Budget & Treasury Input contributions & Submissions of 1 st draft of **Annual Report performance report** (MFMA s127 (2) MFMA no 56 of 2003 - s13 (3) , s21(a) /NT circular 11 MSA S46 (1) (b) , (c) /Public Audit Act no 25 of 2004 notice no 1111 of 2010 gazette no 33872 15 Dec 2010)	Compilation & development of the **Annual report (11/12 FY)** (1st draft inclusive of s46 report 31 October 2012 (AG)/1st draft tabled to council by 31 January 2013 and final draft & oversight report tabled to council by 31 March 2013	Municipal Manager/ CFO /CSM/ IPME /All s57 Directors s/ IA / compliance Officer /SP	Compliance achieved in preceding FY/Annual 11/12 falls due in the following FY	Good governance /enhance decision making & service delivery (internally & externally) / Legal compliance (MFMA s127 (2) MFMA no 56 of 2003 - s13 (3) , s21(a) /NT circular 11 MSA S46 (1) (b) , (c) /Public Audit Act no 25 of 2004 notice no 1111)	Effort made by the IPME Director in Facilitating and consolidating Input contributions & Submissions from Directorates for Annual report (11/12 FY) /development of annual performance report/ consolidated of inputs into overall Annual report (1st draft inclusive of s46 report to MM by 30 Sept 2012) submission of draft to be provide to the AG in the second quarter i.e. by 31/10/12	Achieved	Processing of amendment s as required by AG by 30 Sept 2012 /1st draft of s46 to be included in overall Annual report to be available to AG by 31 October 2012	Achieved submission of draft AR provided to the AG 31 October 2012. 1st draft AR is being tabled to council on the 31 January 2013 (The final AR & oversight report will tabled to council by 31 March 2013)	

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**S46 performance report** (1 st draft of section 46 performance report (performance & financial component)(s46 of MSA) incl. co - ordinated service providers performance report.(MSA S46 (1) (b) , (c) /Public Audit Act no 25 of 2004 notice no 1111 of 2010 gazette no 33872 15 Dec 2010)	Compilation & develop of a consolidated **s46 performance report** from input Submissions received from Directors submitted to IPME Director to consolidate the 1 st draft of s46 performance report inclusive. of a co - ordinated service providers performance report (progress per service provider per tender award plus service providers performance / per tender awarded /)	Municipal Manager/ IPME Director /All s56 Directors s /PMS Co ordinator / IA / compliance Officer /SP /IA /Manager governance & Compliance	s46 annual performance report did not contain a comparison of the performance of the municipality and of each external service provider with development priorities, objectives and performance indicators set out in its IDP as required by section 46 of the Municipal Systems Act, 2000 (Act No. 32 of 2000) (MSA).	Good governance /enhance decision making & service delivery (internally & externally) /Legal compliance (MSA S46 (1) (b) , (c) /Public Audit Act no 25 of 2004 notice no 1111)	Oversight over IPME Director & other Directorates Input contributions & Submissions for 1 st draft of s46 performance report inclusive consolidated service providers performance report by 31 July 2012 (to MM & IPME) /consolidated draft (IPME Director) Submitted to AG by 31 August 2012.	The s46 performance reporting information was facilitated ,co - ordination ,complied and Consolidating by the IPME Directorate. The report was submitted to the AG at a meeting held on the 30 August 2012 (one day ahead of schedule)	Processing of amendments as required by AG by 30 Sept 2012 /1st draft of s46 to be included in overall Annual report to be available to AG by 31 October 2012	Achieved	

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
			Project payment progress inclusive)submitted to MM by 31/07/12/ consolidated by IPME Director and submitted to AG by 31 August 2012 (Report to form part of overall Annual Report to be tabled to council by 31/01/13								

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1,2,4,5,6,7,9,10,11,12,13 & 14	Promote effective and inspiring governance	Compliance with prescribed legislative framework (legislative requirements of the MFMA) :**Risk Management**	Audit Unit to achieve clean audits received/Audit reports/Development of Risk Management Reports/ Audit committee meetings /Audit committee reports /Performance Audits x4 , Internal audit Programmes implemented , 1 meetings per quarter / Risk based Audit Plan & Audit Reports in place	Municipal Manager/COO / IA/AC /All s56 Directors/Audit reports /Risk Plan	Risks action plan reviewed in 2011/2012 FY /Internal Auditing and Audit Committee established & functional /performance auditing requires more focus (PWC perform external audits)	Good governance / legislative requirements of the MFMA / Investor confidence improved	Audit committee meetings /Audit committee reports x 1 Internal audit Programme, All Directors to attend 1 meetings per quarter / Risk based Audit Plan & Audit Reports	Audit committee meetings held quarterly /Audit committee report	Audit committee meetings /Audit committee reports x 1 /Audit Reports & meetings & external auditor liaison (All managers to attend 1 meetings per quarter)	Achieved : x 1 Audit committee meetings held /Audit committee reports x 1 in Q2 /there has been external auditor liaison (PWC) (All managers attended 1 meetings in same quarter) /Ongoing monthly Monitoring of Risk Action Plan and Reporting on Risk is done on a quarterly basis to the Audit Committee	

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1,2,4,5,6,7,9,10,11,12,13 & 14	Promote effective and inspiring governance	Compliance with prescribed legislative framework (legislative requirements of the MFMA) :**Risk Management**	Management & Implementation of all Directorates Risk Management action plans & indication of the % of identified risks addressed to mitigate the risks of the occurring	All Directorates Risk Plan (reviewed annually) /Risk reporting /IPME /Snr Staff in the Directorate	Risks action plan reviewed in 2011/2012 FY	Compliance with prescribed legislative framework and accounting standard (legislative requirements of the MFMA) :Risk Management	Monitor Directorates risk Implementation & reporting (across all Directorates) (Identification of risks to reduce the impact of risk /implementation of risk action plans reporting on % of identified risks addressed to mitigate the risks occurring/ All managers to attend 1 meeting per quarter Quarterly Reporting	The risk action plan has been identified . A meeting has been held with all directors through the Audit Committee meeting. The risk manageme nt intern is sending the QR to the Audit Committee	Monitor risks action plan & the introduce additional measures where required /identified to mitigate risks /Quarterly Reporting /attend 1 meeting per quarter Quarterly Reporting	Monitoring of Risk Action Plan is done a monthly basis and Reporting on Risk is done on a quarterly basis to the Audit Committee	All managers to attend 1 meeting per quarter Quarterly Reporting (audit committee date

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1,2,4,5,6,7,9,10,11,12,13 & 14	Promote effective and inspiring governance	**Audit Action plan**	Strategic management over the Development and implementation of an action plan to address all findings emanating from the A G 's report as to avoid a reoccurrence of such findings to improve the audit opinion /Implement projects to address Audit Report	MM/AC/IA/s56 Directors /external auditors /AG Audit report /AG /Audit Action Plan	Unqualified audit opinion with emphasis of matter	Achieve & Sustain a healthy financial position/expand & protect municipal revenue base /Maintain Clean Audit / Unqualified audit opinion	Report on progress of ACP of audit issues raised in previous FY (2011/2012) AG Audit to MPAC /attending meetings (as scheduled) to report on progress of Audit Action Plan	In progress : All Directors to attend 1 meeting per quarter (Audit Action Plan & Audit Reports) /progress on the implementation of Audit action plans is being submitted for monitoring quarterly to the Audit Committee, also submitted monthly on MPAC.	Audit report received by AG for 2011 / 2012 / Quarterly reporting on progress of qualifications addressed and resolved/attending meetings (as scheduled) to report on progress of Audit Action Plan	The Audit report was received form the AG for 2011 / 2012 The Audit Action Plan/s have been developed and are planned to be presented to the Exco in the Strategic Session 18 January 2013.Progress report will available by Q3	All Directors to attend 1 meeting per quarter (Audit Action Plan & Audit Reports)

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Performance Audit MPPR regulation 14**	Performance Auditing : Audit the Performance Management system & Policy & audit & monitor the compliance with the related policy /review performance reporting confirm accuracy ,completeness & validity of information relating to predetermined objectives/evaluating the performance and effectiveness & make recommendations in this regard to council	MM/AC/IA/s56 Directors /external auditors /AG Audit report /performance management system & policy /performance reports /AG /Audit Action Plan	The performance audit committee or another committee functioning as the performance audit committee did not review the municipality's performance management system and make recommendations in this regard to the council as required /PWC appointed to manage the performance auditing	Oversight of performance /enhance the accuracy, completeness and validity of performance information	AC performs quarterly Audits on PMS system & Policy / auditing of compliance (confirming accuracy ,completeness & validity of information relating to predetermined objectives/evaluating performance & effectiveness /make recommendations in this regard to council /reports from AC/Auditors	PWC appointed to perform quarterly Audits on PMS /AC to performs quarterly Audits on PMS system & Policy / auditing of compliance (confirming accuracy, complete-ness & validity of information relating to pre-determined objectives/ evaluating performance & effectiveness	AC performs quarterly Audits on the PMS system & Policy / auditing of compliance (confirming accuracy ,completeness & validity of information relating to predetermined objectives/evaluating the performance and effectiveness & make recommendations in this regard to council /reports from AC/Auditors	PWC was appointed to perform the internal audit function within the Municipality. These functions included the auditing of the Performance Management System and the Audit of Performance Information and reporting. The Auditor General's Report highlighted certain deficiencies that were required to be resolved .Noted	Satisfactory audit procedures must be put in place /conducted to validate the accuracy and the completeness of performance information especially information reported as against predetermined objectives.

National KPA 5: Good governance and Public participation (Cont.)											
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							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
								/make recommendations in this regard to council /reports from AC/Auditors		Notwithstanding it was acknowledged that improvement would always be necessary and that challenges will exist going forward	

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 2	Provision of adequate cost effective sustainable basic services	**Land Administration & spatial Development : Annual review of the SDF**	Efforts made by TSD over the Review of the spatial development framework	MM/ Director TS / Head TP & Land use management/SP	SDF requires review /lack of infrastructure impede infrastructure growth settlement assistance	Well-co-ordinated development / Efficient an effective co-coherent development	Not Target	No dedicated funding allocated for this target and effort will be made to review the SDF in house /No dedicated funding allocated (Allocated budget of R 126 670.00 which will be utilized for land audit , SDF and the Housing sector Plan)	Desk top review of SDF/Review of Strategies & objectives (in house)	No dedicated funding allocated for this target and effort will be made to review the SDF in house.	

National KPA 5: Good governance and Public participation (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
12 & 1	A transparent and performance driven institution capable of effective service delivery with sound administration & Financial Viability	**Compliance with Mid Year (s72) performance report inclusive of financial performance /NT schedule C reporting**	Mid year (s72) performance report (11/12) & (12/13 FY) by Directorates submissions inclusive of **financial** performance report (narratives incorporated) & NT schedule C reporting template (submitted to the IPME for consolidation /provision to MM by 31 December /tabled to council by 25 January 2012 (12/12 FY) / 12/13 FY tabled by 25/01/13 /submission to NT/Province	S72 financial performance narrative report & Schedule C /CFO/Municipal Manager / All s56 Directors	Compliance with s72 report/ non compliance with legislated timeframes	Legal Compliance with MFMA (NT (schedule C) & (s72) / performance driven institution capable of effective service delivery with sound administration	No Target	Not a Target in Q1	Input Subm. From Directorates perf. targets (Q1 & Q2 performance) (targets vs. actual performance + variances) + financial performance report + schedule C (submitted to MM by 31 Dec 12 /IPME consolidate into overall report & tabled to council by 25 Jan 2013 (11/12 FY)submission to NT/Province	In progress : Input Subm. from Directorates in respect perf. targets (Q1 & Q2 performance) (targets vs. actual performance + variances) were submitted by 31 Dec 2012 - late submissions / IPME in the process of consolidating performance information into overall report which will be tabled to council by 25 Jan 2013 - submission to NT/Province in February 2013	Note :Submission to NT/Province Submission dates for s72 performance reports (midyear reports) fall into the following FY i.e. 12/13 FY`s report falls into 2014 (25 Jan 2014) s72 report for 11 /12 FY submission dates fall into the 2013 FY i.e. by 25 Jan 2013

CMC 1: Financial Management

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1,2,3,4,5,6,7,9,10,11,12,13	Creating conducive conditions /environment that stimulate the growth conditions of local economic development	Compliance: (MFMA legislative framework) **MTREF :NT Circular No. 58**	MTERF:Capital plan for next MTERF period Alignment of Council's priorities for sustainable development /MTERF Plan approved / Oversight & monitoring of the Capital MTERF : Capital plan for next MTREF period. Aligned to Council's priorities for sustainable development /MTERF Plan approved/Progress Reports on Implementation of project/s milestone & expenditure /progress report as per plan for SD Projects	Municipal Manager, CFO/Director Technical Services /MTREF Plan and Monthly reports Progress Reports/ quarterly reports	MTERF Infra-structure Plan in place /approved	Good governance /Creates opportunities to mainstream labour intensive approaches to delivering services/Enhances stability(lends to credible & accurate planning) /Encourages investment/Improves transparency - Outlining future spending on programmes / priorities & how programmes are intended to be implemented & evaluated	Oversight & monitoring ensuring Reporting on progress with Implementation of project/s milestone & expenditure progress report form SD Depts.	The MTEF budget for the current financial year was completed by the Budget Steering Committee. There is a possibility of MIG underspending due to some projects not yet started due to no approval letters yet been received from MIG. This is due to the project changes made by the BSC. The annual MIG expenditure is currently 3.5%	Oversight & monitoring of MTERF Plan and 3 Monthly reports Progress Reports/1 quarterly report (Report on progress with Implementation of project/ s milestone & expenditure progress report as per plan)	The MTEF budget for the current financial year was completed by the Budget Steering Committee. There remains a possibility of MIG underspending due to some projects having started late. This was due to the project changes made by the BSC. Another approved MIG project is now in process of implementation and it is expected that this will increase the MIG expenditure. The annual MIG allocation expenditure is currently 16.96 %.	

CMC 1: Financial Management (Cont)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	Strategic oversight & monitoring effort by all Directorates to manage all **Service providers performance reporting /Operational contracts and SLA's**	Efforts of Directorates in Managing all Operational contracts and SLA are entered into/signed as required & monitors that Directors manages performance reporting of all respective SP/ Contractors appointed within their Directorates (forwarded to SCM to consolidate SP performance report by August 2012/December 2012 & January 2013	Municipal Manager / CSSD/Compliance Officer/All s56 Managers/SLA's /Monthly departmental SP reporting - project progress reports /Invoices/SP reports & Payments	Audit opinion identified this as an area of Deficiencies where intervention and management is required in respect of contract management / unauthorised expenditure (R1.9m), fruitless and wasteful expenditure (R2,8m) and irregular expenditure (R1.6m), due to the failure to effectively monitor and apply internal controls and the Supply Chain Management Policy and Procedures.	Improved accountability and governance /management of risks related to Supply chain management processes /Implementation of internal control environment	Monitor & Ensure Operational contracts (Inclusive of employee contracts) & SLA's are established , signed /Monitor Operational contracts and SLA's /Ensure all contract performance is monitored & reported on before payment is made (SP progress /performance reports /close out reports	No reporting information provided - CSD to perform an analysis of all SLA and leases and provide consolidate a list to the MM as evidence that Directors are Managing all their Directorates Operational contracts and SLA /SLA's and leases be checked for compliance by the compliance Officer.	Monitor & Ensure Operational contracts (Inclusive of employee contracts) & SLA's are established , signed /Monitor Operational contracts and SLA's /Ensure all contract performance is monitored & reported on before payment is made (SP progress /performance reports /close out reports	Operational contracts & SLA's are established , signed - there are occasions that a Directorate may not attend to this timeously. There is no system in place to manage and monitor the performance of each external service provider/ Directorates are not managing SP performance formally and providing input to the SCM official ,	Facilitation of updating /concluding Directorates operational contracts & SLA's resides with the relevant Director . Management ,monitoring ,oversight of same also resides with the relevant Director . The Corporate Service Director role is simply to safekeep and record Directorates submissions of operational leases and contracts in a centralized record system (CSD keeps a schedule of leases and SLA's submission from the various Directorates) .

CMC 1: Financial Management (Cont)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
										SCM official has not made an effort to facilitate the input and present a consolidated report other than reporting on tender awards/tender minutes - contract performance measures and methods whereby SP are monitored are insufficient to ensure effective contract management as per section 116(2) (c) of the MFMA.	

CMC 1: Financial Management (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Financial Viability :Achieve & Sustain a healthy financial position/expand & protect municipal revenue base	Procurement of Mayoral Vehicle	Facilitate the procurement of Vehicles (Mayoral Vehicle)	OPEX / expenditure reporting / Reporting Compliance / CFO/all s56 Directors /Budget & Treasury Officer :Allocated budget R 800 000.00	Need for a Mayoral vehicle (new council)	Enhanced Service delivery /Expansion of operational activities - improve operational efficiency & effectiveness /Improved Assets & Resources	SCM processes : develop specifications /TOR/advertise /bid approval/Procure/ Purchase Vehicle R 800 000.00 spent by Q1 31 Sept 2012	No reporting information provided	Update assets register	SCM processes : advert placed on the 5 July 2012 Aliwal weekblad and Barkly East Reporter : Bid processes and awarded to Sovereing 769 641.00 utilized to purchase a mayoral SUV /assets register updated	

CMC 1: Financial Management (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Financial Viability :Achieve & Sustain a healthy financial position/expand & protect municipal revenue base	Purchase office furniture & equipment	Furniture and equipment purchased and received as required	OPEX / expenditure reporting / Reporting Compliance / CFO/all s56 Directors /Budget & Treasury Officer Allocated budget R 50 000.00	Furniture and equipment purchased and received as required	Improved Resources - improved operational effectiveness	Assess & identify Office requirements /Develop TOR / Procure quotations /and place TOR on website /Purchase office furniture & equipment required /report & detail office furniture and equipment purchased R 50 000.00 sent by Q1 30 Sept 2012	No reporting information provided	Update assets register		To detail office furniture and equipment purchased inclusive of expenditure

CMC 1: Financial Management (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Promote effective and inspiring governance & Financial Viability	Effective management & oversight of **financial resources /Capital / grant expenditure & related legislated reporting** (NT & the like)	Effective management of financial resources /Capital / grant expenditure and no over expenditure / Monitor expenditure : 95% Capital / grant expenditure and no over expenditure /reconcile /reports submitted to NT not later than the 10th working day/ x 12 reports in accordance with NT reporting requirements	MM/s56 Directors /COO/CFO/ reports	Annually ongoing	Compliance with prescribed legislative framework and accounting standard (legislative requirements of the MFMA)	Ongoing measurement/progress reporting /reporting to NT/Province	Achieved through monitoring monthly reporting submissions / monthly management meetings and compliance memo's	Ongoing measurement/progress reporting /reporting to NT/Province	Achieved reports submitted to NT not later than the 10th working day/ x 12 reports in accordance with NT reporting requirements	

CMC 1: Financial Management (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	Financial Viability: creating an environment of effective, accountable and viable financial management with reliable and accurate database/improving service delivery quality (cost ,effectiveness and efficiency	**Indigent Management :Free Basic Services** : Maintained & Fully functional Indigent Policy and register.	Strategic Management over implementation of FBS / Monthly updated Indigent Register / Quarterly Reports . Statically report on number of indigents applications approved & with access to free basic services.	FBS Policy/database /applications /validation of applications /FBS register /CFO /TSD (statistics provisions assistance with related support) /Senior Billings Officer /Debtors Officer /Ward members /councillors/	Implementation of FBS Services done on demand /FBS Strategy to be formulated & implemented. Challenges with maintenance & monthly update of register & in ensuring data captured remains current. Verification & reliance placed on householder to advise the municipality of changes to qualifying status. Water & Sanitation issues forwarded to JGDM	Promote an integrated approach to FBS /Effective indigent Management /Access to free basic services Access to fair portion of Equitable share to indigents	Monitor effort by Budget & Treasury in conjunction with Technical Services to manage & Update Indigent Register monthly / Monthly & Quarterly Reports (Statically report on number of indigents applications approved & with access to free basic services).	Strategic Management over implementation of FBS at the time of reporting the Budget and Treasury Directorate had not reported on as required i.e. no required detail provided .This is a compliance reporting target MPPR - (The reporting is required to include Statistical information -	Effort by Budget & Treasury in conjunction with Technical Services be made to manage & Update Indigent Register monthly / Monthly & Quarterly Reports (Statically report on number of indigents applications approved & with access to free basic services).	FBS services committee approved by Council but not yet functional due to Sterkspruit unrest.36% of allocated budget spent to date (R 1 654 486) Approx. 8500 h/h receiving FBE.	FBS Water : 3670 : FBS Electricity: Mum jurisdiction 571 FBS Electricity: Eskom jurisdiction 11 000 FBS Sanitation: 3776 :FBS:" Refuse: 3483 FBS: Alternative Energy : 65 - Free basic energy reaching rural households is estimated to be at 35% / free basic energy in Rossouw with 65 households receiving 20 L of paraffin and x 12 candles a month

CMC 1: Financial Management (Cont)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
Continued from Previous Page											
					Held up by transfer agreement finalization focus on enforcement of supervisory oversight ,including authorization of indigent support subsidy allocations in line with policy			on number of indigents applications approved & with access to free basic services).			reporting information to be validated and effort must be made by Budget & Treasury in conjunction with Technical Services to manage & Update Indigent Register monthly / Monthly & Quarterly Reports (Statically report on number of indigents applications approved & with access to free basic services must be provided

CMC 2: People Management and Empowerment											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	**Institutional meetings held as scheduled for s56 Directors**	Institutional meetings held as scheduled for s56 Directors in the broadest context (inclusive of budget & strategic sessions and the like) at least twice per quarter) / Convene & chair monthly meetings	Managements meetings /reports / Municipal Manager/ All s56 Directors /COO	Meetings held as scheduled/ Minutes /	Improved accountability and governance	Convene & chair Attendance at least 2 (planned institutional meetings per quarter - inclusive of strategic sessions /budget meetings and the like)/Proof in POE	Achieved meetings are held monthly	Convene & chair Attendance at least 2 (planned institutional meetings per quarter - inclusive of strategic sessions /budget meetings and the like)/Proof in POE	Achieved 2 planned meetings held with s56 Director (dates the meetings were held not provided)	Evidence of supporting evidence to validate achievement the Tech Serv Director attended meetings attended except 2 (as result of a medical issue & not informed of date change) no dates provided in this regard in respect of all Directors

CMC 2: People Management and Empowerment (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 12	A transparent and performance driven institution capable of effective service delivery with sound administration	Oversight over monitoring implementation & progress with **Competency levels** /Compliance with prescribed legislative framework : MFMA CIRCULAR 47 / 14,2	MFMA : Progress with Implementation of minimum Competency levels / training MFMA CIRCULAR 47 / 14,2 / Implementation & progress of assessments for minimum Competency levels (finance) / training MFMA CIRCULAR 47 / 14,2 a & reporting on progress to National /Provincial Treasury every 6 months	CFO / Accredited Institution /Competency report /results /identified Finance Staff /NT Reporting	In progress staff are been trained in accordance with the planned training and development plans as per the WSP. 6 staff members on CPMD Training. Finance competency training currently in progress in order that all required staff conforms in respect of compliance issues. Reporting is done to NT every 6 months	MFMA requirement / Compliance / capacitated Finance staff component /contribute to enhancing service delivery	Quarterly Progress on implementation (in house) / reporting on progress to National /Provincial in Dec - every 6 months	In progress - extension has been applied for	Progress on implementation / reporting on progress to National /Provincial Treasury every 6 months	Reporting on progress to National /Provincial Treasury every 6 months	

CMC 2: People Management and Empowerment (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1 & 13	A transparent and performance driven institution capable of effective service delivery with sound administration	**Capacitation of Councillors & ward members /functional ward committees**	Implementation of capacity building programmes for councillors & Ward Committee Structures functional & operating as scheduled/Induction & Training of councillors/ ward committee members /attendance of ward meetings/out of pocket expenses for ward members	MM/CSD/SDF/IPME Director /Manager Communications/Administrator co ordinator ward committees/ Councillors/ Ward Committees /Allocated Budget ward committees R 1,440,000.00 (out of pocket expenses) /WSP Budget R 663,504.00 mandatory grants / Skills development levies R 334,229 + R 84,165.00) Executive council Budget Training R 120 000.00	Ongoing training of ward committees & councillors/ Councillors have been capacitated on all related operational issues, new polices. Financial resources and geographical location remain an ongoing challenge.	Capacitated political arm /Improved accountability and governance	Quarterly Reports on implementation /training conducted & workshop attendance details of training & expenditure on Ward Committee Structures & councillors	No reporting information provided it acknowledged that all new Councillors were trained /exposed to the applicable Code of Conduct, which incorporates the Code of Ethics. Similarly all staff has access to this code and the manner in which it applies to them.	Quarterly Reports on implementation /training conducted & workshop attendance details of training & expenditure on Ward Committee Structures & councillors	Notwithstanding WSP implementation reporting it is not possible to assess if the target was achieved , Notwithstanding that councillors received training in terms of WSP - there is no detailed reporting information on ward committee/ members training (inclusive on the type of training /no participants and expenditure) there only broad reference to WSP implementation	(include number of training sessions ;type of training conducted; % of budget /costs of the training; no of participants and report on outcome result of the training conducted)

CMC 3: Client orientation and Customer Focus											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Improved standards of communication, transparency and openness: Publishing of IDP	**Strategized IDP Processes**	Effort made by IPME (Communications Division) in Managing the Publishing of the approved IDP process plan / Publish & make known the approved IDP process plan / Advert Placed to local newspapers x1	MM /CFO /IPME Director / Communications Manager /Communications & Marketing Officer /IDP Co - ordinator /Manager Integrated Planning & Economic Development	Advert Published	Improving integrated Planning processes and outcomes	No Target	Not a target in Q1	Publish & make known the approved IDP process plan / Advert Placed to local newspapers x1	Achieved advert /notice was Publish to make the IDP process plan / Advert Placed on the website /local newspapers x1	

CMC 3: Client orientation and Customer Focus (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance & legislative compliance	**Credible IDP**	Effort made by IPME to Engage provincial & national sector departments on needs/priorities already received and consider further inputs / Convene meetings x 2 & Engage provincial & national sector departments on needs/priorities already received and consider further inputs	IPME Director /MM/Mayor /Councillors /All s56 Directors s/IDP Co - ordinator	Meetings Convened & Engagement of provincial & national sector departments	credible IDP/ Increased stakeholder participation : IDP	No Target	Not a target in Q1	Monitors that x 1 meeting is Convened to Engage provincial & national sector departments on needs/ priorities already received and consider further inputs	One IDP Representative Forum Held on 25 November 2012	

CMC 3: Client orientation and Customer Focus (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	A transparent and performance driven institution capable of effective service delivery with sound administration	**Website** is maintained and all council's documents, as legislated are published timely on council's website/redesign /review of website by 31 August 2012	Maintenance of the Website ensuring legislated documentation is placed on Website. i.t.o. section 21 a Municipal Systems Act) / Oversight & monitoring that Website updated /maintained & legislated documentation placed on website i.t.o. section 21 a Municipal Systems Act)	IPME Director /Manager Communications/ Communications Officer /Compliance Officer Allocated Budget Website R 100 000.00	Lack of co operation form other Directorates /Website requires to be updated & compliance achieved with placement of all required legislated documentation on website i.t.o. section 21 a Municipal Systems Act	Fully integrated website / Instill a culture of customer care /substantive and strategic engagements with community / residents/Community participation in the affairs of the municipality	Oversight & monitoring that Website updated /maintained & legislated documentation placed on website /Monthly /quarterly reports	In progress the Website is under construction but the budget, IDP and Directors scorecards and SDBIP have been displayed on it	Oversight & monitoring that Website /website fully operational and updated /maintained & legislated documentation placed on website by 31 December 2012 / quarterly reports	IPME report that all documents that are legislated have been uploaded to the website & the website is fully operational except when there are technical problems which are fixed immediately as they arise. Noted It has been previously claimed that the website was fully compliant & it was raised that in fact the website required to be update with the required legislated documentation - evidence to validate achievement of the target is required	Legislated doc`s website annual/adjust budgets ,budget-related docs; budget-related policies; PMS agreements ,SLA`s; long term borrowing contracts; SCM contracts above a prescribed value; statement containing a list of assets over a prescribed value, contracts to which subsection (1) of section 33 apply, subject to sub S(3) ;long-term borrowing contracts; public-private partnership agreements s 120; quarterly reports tabled to council s52(d); & (l) any other docs that must be placed on the website in terms of Act

CMC 3: Client orientation and Customer Focus (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Increased community participation / Promote periodic engagements between Council and the community / Attendance of other Council's initiative programmes	**IGR & other Council's initiative programme s**	Local IGR interaction activities /Attendance of IGR Meetings & other Council's initiative programmes / report on Number of meetings attended	JGDM/MM/ stakeholders /Communication s Manager	Ongoing Attendance at other Council's initiative programmes /IGR functions at a District level	Local IGR interaction activities /Public Participation & consultation /establish and maintain effective intergovernment al relations	Report Attendance at District arranged IGR meetings & other Council's initiative programmes	DIMAFO meetings held regularly, Munimec meetings attended and discussions with District in progress re framework as the District (JQDM) is utilized as a platform for IGR.	Report Attendance at District arranged IGR meetings & other Council's initiative programme s	Unable to assess notwithstanding that DIMAFO meetings held regularly, Munimec meetings attended (no detail has been provided regarded dates of these meetings - evidence is required to validate to what degree the target has been met : Noted the District (JQDM) is utilized as a platform for IGR.	IGR functions at a District level / JGDM co – ordinate the meetings and should these not occur as required it is beyond the control of Senqu Municipality.

CMC 3: Client orientation and Customer Focus (Cont.)

IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	A transparent and performance driven institution capable of effective service delivery with sound administration	Oversight over the management & implementation of **Customer Care /Presidential hotline**: Improved standards of communication, transparency and openness : Creating awareness in communities & responding timeously to all complaints raised by communities	Oversight over the Presidential hotline & a Functional customer complaints management system established/Create community awareness / Oversight over a Customer satisfaction surveys	IPME Director /MM/Communications Manager /Customer Care Staff / customer care surveys /reports	Customer care officer / Presidential hotline /customer care register /fraud prevention plan to be established /ongoing reporting	Service Excellence /Good governance/ Instill a culture of customer care /Public confidence in Elundini Municipality	Reports from IPME (customer Care) on the Establishment of a Complaints Management System	The presidential hotline system is utilized for a dual purpose for managing & monitoring customer queries & complaints /98 % of Presidential hotline queries have been attended to. A customer care policy and customer service statement has been developed & sent to Council for adoption / Sebata are in the processes of developing a system module that will be utilized to manage customer complaints amongst other issues	Reports from IPME (customer Care) on Complaints received from the community / presidential hot line formally registered in customer care register/ complaints re - directed where relevant & dealt with daily and reported on Monthly	The presidential hotline system is utilized for a dual purpose for managing and monitoring customer queries and complaints /98 % of Presidential hotline queries have been attended to. A customer care policy and customer service statement has been developed and sent to Council for adoption / Sebata are in the processes of developing a system module that will be utilized to manage customer complaints amongst other issues / progress reporting is submitted quarterly	No funding allocated to customer care and achievement of target/s may be hampered by financial constraints

CMC 3: Client orientation and Customer Focus (Cont.)											
IDP Goal Code	IDP Strategy / Objective	IDP Focus Area	KPA Indicator of performance/ Annual Target/ Output	Input Indicators	Baseline	Outcome/ Impact/ Quality	Targets				Remedial Action/ General Comment
							Q1	Q1 Actual	Q2	Q2 Actual	
1	Promote effective and inspiring governance	Functional **MPAC Committee /MPAC Reporting**	Oversight of the Establishment of a Functional MPAC established /workshop committee (if deemed necessary) meet as scheduled / Deliberation on AG outcomes & AR by MPAC / MPAC/ Oversight Committee/table & adoption of Oversight report to council by 31 March 2013/	IPME (facilitator) /MPAC Committee members/ MPAC Report /Audit report	AR adopted / Oversight /MPAC Committee established /report completed annually/ adopted	MFMA compliance reporting/Good governance & oversight processes/Adopted Oversight Report	MPAC Oversight Committee established /work shopped if deemed necessary / MPAC Committee to deliberate on Audit findings & AR	MPAC Oversight Committee established /ongoing meetings and monthly reporting to MPAC	MPAC Committee work shopped if deemed necessary / MPAC Committee to deliberate on Audit findings	The MPAC Committee was workshopped in the First Quarter and deliberations on Audit Findings was moved for the January 2013 meeting as the committee wanted the plan to first be discussed in the Institutional Strategic Session which would take place as from 14 January 2013 to 18 January 2013	

ANNEXURE A

IN YEAR BUDGET REPORT AND SUPPORTING TABLES

Schedule C
(Excel version)

Whilst the attached schedules were incorporated into the s72 report in word format are for ease of reference **the electronic excel version of the National Treasury Schedule C is attached as per National Treasury requirements and submitted herewith.**