

## SENQU MUNICIPALITY



### NOTICE NO: 125/2013

Notice is hereby given that Senqu Municipality has adopted its IDP & Budget process plan for the financial year 2014/15. In terms of the Municipal Systems Act 32 of 2000 and the Municipal Finance Management Act 56 of 2003 the schedule of key deadlines to be followed in the review of the Senqu IDP and the drafting of the budget is hereby published.

All organisations, community representatives and advocates for unorganised groups interested in participating in the process are invited to register with the IDP Manager, Mz. B.Viedge Tel: 051 6031317 or email [viedgeb@senqu.gov.za](mailto:viedgeb@senqu.gov.za) or with the Manager Budget & Treasury, Mr.K.Fourie Tel: 051 6031320 or email [fouriek@senqu.gov.za](mailto:fouriek@senqu.gov.za) during office hours.

### 2014/15 IDP & BUDGET PROCESS KEY DEADLINES SCHEDULE

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| <b>Preparation Phase (1<sup>st</sup> August – 31 August 2013)</b>   |
| <ul style="list-style-type: none"><li>• Adopt process plan by 31 August</li></ul>   |
| <b>Analysis ( 1<sup>st</sup> September – 30 November 2013)</b>  |
| <ul style="list-style-type: none"><li>• IDP process plan with schedule of key deadlines advertised 6 September</li><li>• Public participation programme from 1 September – 30 October</li><li>• IDP Rep Forum 18 September</li><li>• IDP Rep Forum 26 November</li></ul>  |
| <b>Strategies &amp; Projects (1 December- 31 December 2013)</b>   |
| <ul style="list-style-type: none"><li>• Departments to meet to discuss adjustment budget, projects and strategies for next year 2-6 December</li><li>• IDP &amp; Budget Steering Committee 11-13 December</li></ul>   |
| <b>Integration (1 January – 1 March 2014)</b>   |
| <ul style="list-style-type: none"><li>• Municipal Strategic session 14-17 January</li><li>• Meetings with sector departments 13 February</li></ul>  |
| <b>Approval (1 March – 27 May 2014)</b>   |
| <ul style="list-style-type: none"><li>• IDP Rep Forum 5 March (draft IDP &amp; budget)</li><li>• Advertise for comments and Council interacts with public 17 April – 5 May</li><li>• Mayor tables draft budget, draft IDP, draft resolutions, draft service delivery agreements and draft budget related policies and tariff increases by 31 March</li><li>• Council approve draft IDP &amp; Budget 30 March</li><li>• IDP Rep Forum (PMS) 8 May</li><li>• Council approves final budget, system of delegations &amp; IDP 31 May</li><li>• Final IDP Submitted to MEC for Local Government 10 June</li><li>• Summaries of the adopted IDP and Budget published 10 June</li><li>• SDBIP and draft performance agreements of section 56 Managers approved by Exco 26 June</li></ul> |

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| <ul style="list-style-type: none"> <li>• SDBIP made public 14 July</li> </ul>  |
| <b>Monitoring &amp; evaluation (ongoing)</b>   |
| <ul style="list-style-type: none"> <li>• IDP &amp; Budget Steering Committee receive and discuss quarterly SDBIP reports quarterly</li> <li>• IDP &amp; Budget Steering Committee receive and discuss mid-year performance report</li> </ul> |

Date: 6 September 2013

**Mr. M.M. Yawa**

**Municipal Manager**