

## GLOSSARY

## GLOSSARY

<b>Accessibility Indicators</b>	Explore whether the intended beneficiaries are able to access services or outputs
<b>Accountability documents</b>	Documents used by executive authorities to give “ <i>full and regular</i> ” reports on the matters under their control to Parliament and provincial legislatures as prescribed by the Constitution. This includes plans, budgets, in-year and Annual Reports.
<b>Activities</b>	The processes or actions that use a range of inputs to produce the desired outputs and ultimately outcomes. In essence, activities describe “ <i>what we do</i> ”.
<b>Adequacy indicators</b>	The quantity of input or output relative to the need or demand.
<b>Annual Report</b>	A report to be prepared and submitted annually based on the regulations set out in Section 121 of the Municipal Finance Management Act. Such a report must include annual financial statements as submitted to and approved by the Auditor General.
<b>Approved Budget</b>	The annual financial statements of a municipality as audited by the Auditor General and approved by council or a provincial or national executive.
<b>Baseline</b>	Current level of performance that a municipality aims to improve when setting performance targets. The baseline relates to the level of performance recorded in a year prior to the planning period.
<b>Basic municipal service</b>	A municipal service that is necessary to ensure an acceptable and reasonable quality of life to citizens within those particular areas. If not provided it may endanger the public health and safety or the environment
<b>Budget year</b>	The financial year for which an annual budget is to be approved – means a year ending on 30 June
<b>Cost indicators</b>	The overall cost or expenditure of producing a specified quantity of outputs
<b>Distribution indicators</b>	The distribution of capacity to delivery services.

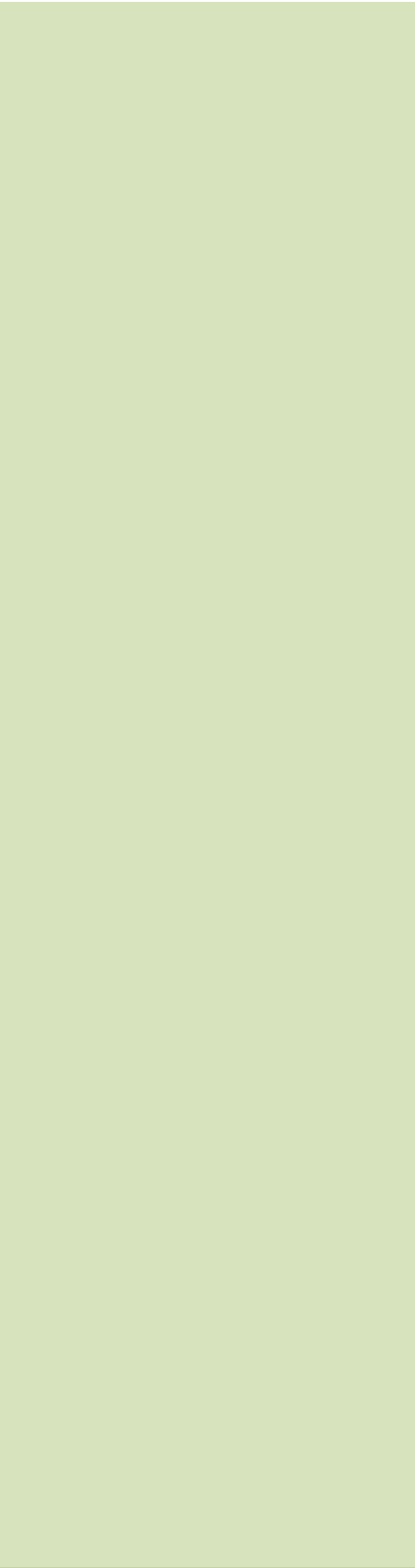
## GLOSSARY (CONT.)

<b>Financial Statements</b>	Includes at least a statement of financial position, statement of financial performance, cash-flow statement, notes to these statements and any other statements that may be prescribed.
<b>General Key Performance Indicators</b>	After consultation with MECs for local government, the Minister may prescribe general key performance indicators that are appropriate and applicable to local government generally
<b>Impact</b>	The results of achieving specific outcomes, such as reducing poverty and reducing jobs
<b>Inputs</b>	All the resources that contribute to the production and delivery of outputs. Inputs are “what we use to do the work”. They include finances, personnel, equipment and buildings.
<b>Integrated Development Plan (IDP)</b>	Sets out municipal goals and development plans
<b>National Key Performance Areas</b>	<ul style="list-style-type: none"> <li>• Service delivery &amp; Infrastructure</li> <li>• Economic development</li> <li>• Municipal transformation and institutional development</li> <li>• Financial viability &amp; management</li> <li>• Good governance &amp; community participation</li> </ul>
<b>Outcomes</b>	The medium-term results for specific beneficiaries that are the consequence of achieving specific outputs. Outcomes should relate clearly to an institution’s strategic goals and objectives set out in its plans. Outcomes are “what we wish to achieve”.
<b>Outputs</b>	The final products, or goods and services produced for delivery. Outputs may be defined as “what we produce or deliver”. An output is a concrete achievement (i.e. a product such as a passport, an action such as a presentation or immunisation, or a service such as processing an application) that contributes to the achievement of a Key Result Area.

## GLOSSARY (CONT.)

<b>Performance Indicator</b>	Indicators should be specified to measure performance in relation to input, activities, outputs, outcomes and impacts. An indicator is a type of information used to gauge the extent to which an output has been achieved (policy developed, presentation delivered, service rendered).
<b>Performance Information</b>	Generic terms for non-financial information about municipal services and activities. Can also be used interchangeably with performance measure.
<b>Performance Standards</b>	The minimum acceptable level of performance or the level of performance that is generally accepted. Standards are informed by legislative requirements and service-level agreements. Performance standards are mutually agreed criteria to describe how well work must be done in terms of quantity and/or quality and timelines, to clarify the outputs and related activities of a job by describing what the required result should be. In this EPMDS performance standards are divided into indicators and the time factor.
<b>Performance Targets</b>	The level of performance that municipalities and its employees strive to achieve. Performance Targets relate to current baselines and express a specific level of performance that a municipality aims to achieve within a given time period.
<b>Service Delivery Budget Implementation Plan</b>	Detailed plan approved by the mayor for implementing the municipality's delivery of services; including projections of the revenue collected and operational and capital expenditure by vote for each month. Service delivery targets and performance indicators must also be included.
<b>Vote</b>	<p>One of the main segments into which a budget of a municipality is divided for appropriation of money for the different departments or functional areas of the municipality. The Vote specifies the total amount that is appropriated for the purpose of a specific department or functional area.</p> <p>Section 1 of the MFMA defines "vote" as</p> <ul style="list-style-type: none"> <li>a) One of the main segments into which a budget of the municipality is divided for the appropriation of money for the different departments or functional areas of the municipality, and</li> <li>b) That which specifies the total amount that is appropriated for the purposes of the department or functional area concerned.</li> </ul>

# APPENDICES



# APPENDIX A

COUNCILLORS, COMMITTEES A& COUNCIL ATTENDANCE					
COUNCIL MEMBERS	FULL TIME/ PART TIME	COMMITTEES ALLOCATED	*WARD AND/OR PARTY REPRESENTED	% COUNCIL MEETINGS ATTENDANCE	% APOLOGIES FOR NON-ATTENDANCE
				%	%
N.Y Mtyali – Mayor	Full Time	EXCO	Party Representative	100%	
M.W. Mpelwane	Part Time	Technical Services & EXCO	Party Representative	80%	20%
A.P. Kwinana	Part Time	MPAC	Party Representative	80%	20%
S.S Tindleni	Part Time	Corporate Services	Party Representative	50%	50%
G.N. Mbonyana	Part Time	Community Services& EXCO	Party Representative	90%	10%
JOB Constable	Part Time	BTO & EXCO	Party Representative	100%	
N.R. Nthako	Part Time	Corporate Services	Party Representative	80%	20%
I.Mosisidi	Part Time	Community Services	Party Representative	100%	
G.S. Mvunyiswa	Part Time	Technical Services	Party Representative	80%	20%
M.A. Mshasha	Part Time	MPAC	Party Representative	80%	20%
I.M. Elia	Part Time	MPAC	Party Representative	90%	10%
M.A. Mangali	Part Time	MPAC	Party Representative	50%	50%
A.H. Sobhuza	Part Time	Community Services	Party Representative	90%	10%
B.S. Majodina	Part Time	BTO	Ward Councillor – Ward 1	100%	
P.G. Key	Part Time	Technical Services	Ward Councillor – Ward 2	100%	
N. Nombula	Part Time	IPME	Ward Councillor – Ward 3	90%	10%
N.M. Kwinana	Part Time	EXCO & Corporate Services	Ward Councillor – Ward 4	100%	
J. Lamani	Part Time	Community Services	Ward Councillor – Ward 5	100%	
N.C Mraji	Part Time	IPME	Ward Councillor – Ward 6	90%	10%

## APPENDIX A (CONT.)

COUNCILLORS, COMMITTEES A& COUNCIL ATTENDANCE					
COUNCIL MEMBERS	FULL TIME/ PART TIME	COMMITTEES ALLOCATED	*WARD AND/OR PARTY REPRESENTED	% COUNCIL MEETINGS ATTENDANCE	% APOLOGIES FOR NON- ATTENDANCE
M. Gojo	Part Time	BTO	Ward Councillor – Ward 7	100%	
M.G. Moeletsi	Part Time	Community Services	Ward Councillor – Ward 8	80%	20%
P.A. April	Part Time	IPME	Ward Councillor – Ward 9	80%	20%
S. Mfisa	Part Time	BTO	Ward Councillor – Ward 10	80%	20%
M.N. Ngendane	Part Time	Community Services	Ward Councillor – Ward 11	100%	
M.P. Bingwa	Part Time	IPME	Ward Councillor – Ward 12	70%	30%
L.M. Tokwe	Part Time	IPME	Ward Councillor – Ward 13	70%	30%
M.J. Mjali	Part Time	Community Services	Ward Councillor – Ward 14	100%	
S.S. Ndzongana	Part Time	MPAC	Ward Councillor – Ward 15	80%	20%
M. Mafilika	Part Time	IPME & EXCO	Ward Councillor – Ward 16	100%	
P.N August - Speaker	Full Time	Speaker	Ward Councillor – Ward 17	100%	
B. Ngogodo	Part Time	Technical Services	Ward Councillor – Ward 18	80%	20%
N.C. Motemekwana	Part Time	Technical Services	Ward Councillor – Ward 19	100%	
R.M Joubert	Part Time	Corporate Services	Party Representative DA	60%	40%
I.H. Van Den Walt	Part Time	BTO	Party Representative DA	100%	
S. Mziki	Part Time	Corporate Services	Party Representative	60%	40%
M.J. Sereba	Part Time	EXCO	Party Representatives	80%	20%
M. Senoamali	Part Time	IPME	Party Representative UDM	70%	30%

## APPENDIX B

### COMMITTEES & COMMITTEE PURPOSES

Committees (other than Mayoral /Executive Committee) and Purpose of Committees	
Municipal Committees	Purpose of Committee
Audit committee	Administrative Oversight
Municipal public accounts committee	Oversight
Remuneration committee	Remuneration Issues
Local Labour Forum	Labour Issues
Training Committee	Training and Employment Equity Issues
Bid Committees	Bid/Specification/Tender Adjudication
Performance Management Evaluation	Assessment of Performance
Mandate Committee	To carryout and discuss all the mandatory issues of the Council
Remuneration Committee	To carryout and discuss all the remuneration issues of the Council
Strategic and Governance Committee	To carryout and discuss all the Strategic issues of the Council
Ethics Committee	To carryout and discuss all the ethical issues of the Council



**APPENDIX B**  
**COMMITTEES & COMMITTEE PURPOSES (CONT)**

<b>Committees (other than Mayoral /Executive Committee) and Purpose of Committees</b>	
<b>Municipal Committees</b>	<b>Purpose of Committee</b>
Corporate & Support Services Committee	To discuss, recommend and dealing with council related business.
Community Services Committee	To discuss, recommend and dealing with council related business.
Technical Services Committee	To discuss, recommend and dealing with council related business.
Budget & Treasury Committee	To discuss, recommend and dealing with council related business.
IPME Committee	To discuss, recommend and dealing with council related business.
Occupation Health & Safety Committee	To carryout and discuss all the OHS issues of the Council
Employment Equity Committee	To carryout and discuss all the EE issues of the Council

# APPENDIX C

## THIRD TIER ADMINISTRATIVE STRUCTURE

THIRD TIER STRUCTURE	
Directorate	Director/Manager (state title and name)
Financial	Chief Financial Officer - Mr C Venter
Technical Services	Director: Mr R Crozier
Integrated Planning, Monitoring & Evaluation	Director: IPED Mr P L Bashula
Community Services	Director: L N Gologolo
Corporate Services	Director: T E Wonga

# APPENDIX D

## FUNCTIONS OF MUNICIPALITY/ ENTITY

MUNICIPAL / ENTITY FUNCTIONS		
Municipal Functions	Function Applicable to Municipality Yes/No	Function applicable to Entity Yes/No
<b>Constitution Schedule 4, Part B functions</b>		
Air Pollution	No	N/A
Building Regulations	Yes	N/A
Child care facilities	No	N/A
Electricity and gas reticulation	Yes	N/A
Fire fighting services	No	N/A
Local tourism	Yes	N/A
Municipal airports	No	N/A
Municipal Planning	Yes	N/A
Municipal Health Services	No	N/A
Municipal Public Transport	No	N/A
Municipal Public Works only in respect of the needs of municipalities to administer functions specifically assigned to them under this Constitution or any other law	Yes	N/A
Pontoons, ferries , jetties, piers & harbours, excluding the regulation of international & national shipping & matters related thereto	No	N/A
Storm water management systems in built-up areas	Yes	N/A
Trading regulations	Yes	N/A
Water and sanitation services limited to potable water supply systems and domestics waste water and sewage disposal systems	Yes	N/A
Beaches and amusement facilities	No	N/A
Billboards and the display of advertisements in public area	Yes	N/A

## APPENDIX D (CONT.)

MUNICIPAL / ENTITY FUNCTIONS		
Municipal Functions	Function Applicable to Municipality Yes/No	Function applicable to Entity Yes/No
<b>Constitution Schedule 4, Part B functions</b>		
Cemeteries, funeral parlours and crematoria	Yes	N/A
Cleansing	Yes	N/A
Control of public nuisances	Yes	N/A
Control of undertakings that sell liquor to the public	Yes	N/A
Facilities for the accommodation, care and burial of animals	Yes	N/A
Fencing and fences	Yes	N/A
Licensing of dogs	Yes	N/A
Licencing and control of undertakings that sell food to the public	Yes	N/A
Local amenities	Yes	N/A
Local sport facilities	Yes	N/A
Markets	Yes	N/A
Municipal abattoirs	No	N/A
Municipal parks and recreation	Yes	N/A
Municipal roads	Yes	N/A
Noise pollution	No	N/A
Pounds	Yes	N/A
Public places	Yes	N/A
Refuse removal, refuse dumps and solid waste disposal	Yes	N/A
Street trading	Yes	N/A
Street lighting	Yes	N/A
Traffic & Parking	Yes	N/A

## APPENDIX E: WARD REPORTING

PUBLIC MEETINGS						
Name and purpose of meeting	Date of meeting	Number of participating councillors /ward members	No. of participating Municipal officials / Administrators	Number of Community attending	Issues addressed (Yes /no )	Dates and manner of feedback given to the community
Mayoral Outreach (Public Consultation)	4/12/13	9 Participants	3 Participants	79	Yes	TBA
	18/03/14	23 Participants	4 Participants	148	Yes	
	16/05/14	10 Participants	10 Participation	140	Yes	
Local Round Table	13/09/13	33 Participants	9 Officials	204	Yes Yes	TBA
Public Participation Forum	04/12/13	9 Participants	3 Officials	79	Yes	TBA
	18/03/14	23 Participants	4 Officials	148		TBA
	16/05/14	10 Participants	10 Officials	140		TBA
Ward Committee meeting	Monthly (for all 19 wards meetings sit on different dates.	All Ward Councillors and Ward Committees	0 Officials	180	Yes	

## APPENDIX F:WARD INFORMATION

PROJECTS APPROVED AND IN PROGRESS			
National Project Reference No.	Project name	Expenditure 2013/2014	Balance Available on MIG Approval
EC0156	Upgrading of Sport Facilities in Sterkspruit	727 161.00	Complete
EC0432	Construction Solid Waste Site Sterkspruit	250 912.07	1 858 448.93
EC2012145	Construction of Ward 5 Bridge	R 352 648.25	997 009.03
EC2013136	Construction of Paved Roads in Wards 19: Fairview PHASE 2	R 3 268 764.86	2 537 277.64
EC2013135	Construction of Paved Roads in Wards 16: Rhodes	R 1 215 940.82	5 696 011.88
EC2013134	Construction of Access Roads in Wards 5: Bebeza, Makhumsha	R 3 004 561.82	178 116.90
EC2013133	Construction of Access Roads in Wards 15: Ezingxengele	R 2 999 032.89	498 149.89
EC2012145	Transwilger Bridge Upgrading	R 17 376.54	1 397 010.41
MIG/EC 4060	Upgrading of Roads in Wards 7, 8, 9 & 12 (Phase IV)	10 218 191.60	4 028 258.79
MIG/EC 5053	Senqu Cemeteries (Phase III)	1 089 511.21	27 417 002.72
EC2013282	Sterkspruit Sport Field Flood Lighting	48 227.12	2 703 339.60
EC2013283	Renovation of the Sport Facilities in Barkly East	47 872.00	8 253 600.00
Ec2013284	Construction of culvert motor-way in Ward 3 - Hohobeng	R 96 385.93	177 956.08
EC2013285	Construction of pedestrian bridge in Ward 4 - Boomplaas	R 228 271.43	51 028.57
EC2012153	Community Hall - Zakhele	66 568.40	complete
EC2012145	Ward 5 Bridge	352 648.25	complete

## APPENDIX F: WARD INFORMATION (CONT.)

PROJECTS APPROVED AND IN PROGRESS			
National Project Reference No.	Project name	Expenditure 2013/2014	Balance Available on MIG Approval
EC2012268	Roads Ward 19	9 475 813.69	3 558 256.31(retention)
	Construction of Community Hall: Makalakaleng	R 1 764 541.72	1 085 458.28
EC2012269	Roads Ward 01	1 969 965.14	252 958.48(retention)
EC2012270	Roads Ward 03	695 499.44	2 442 770.95
EC2012271	Roads Ward 04	425 603.75	1 721 459.12
EC2013288	Sterkspruit Taxi & Hawker Facilities Phase 111	1 218 718.37	complete
	Project Management Unit (PMU) 2013 / 14	1 597 650.00	-
		40 779 218.83	64 854 113.58

# APPENDIX G

## RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE YEAR 2013/2014

Auditor-General Report on Service Delivery: June 2014 (This will only be received after the first draft of the Section 46/Annual Report and Annual Financial Statements are Audited)

APPENDIX G -RECOMMENDATIONS OF THE MUNICIPAL AUDIT COMMITTEE YEAR 2013/2014		
Date of the meeting	Recommendations	Adopted (enter Yes) if not, provide explanation
28 January 2014	Internal audit follow up issues raised by the AGSA on management report and audit report issues.	Yes
16 April 2014	The SCM policy be amended to cover treatment of variation orders circular 62 be considered.	Yes
16 April 2014	Summary report of metre audit be submitted to the committee once electricity metre audit is completed.	Yes
16 April 2014	Requests for consulting engagements to internal audit must be formalised.	Yes
16 April 2014	Internal audit unit to report all consulting requests to the committee	No request made since resolution was passed.
16 April 2014	Preparation of bi annual financial statements in 2014/15 and be audited by the internal audit unit.	To be implemented in 3 <sup>rd</sup> quarter in 2014/15
16 April 2014	High risks with no control be discussed with the Accounting Officer and agreement be reached.	Risk maturity is still work in progress.
16 April 2014	Ethics workshop be undertaken.	Workshop was planned to be conducted in September 2014
16 April 2014	Procedure manuals in critical operational areas be signed by responsible personnel and signed copies be filed with human resources.	Yes
16 April 2014	Notices be placed on notice boards and cashiers' windows cautioning consumers to obtain receipt whenever they make payment.	Yes
16 April 2014	Complaints register be reviewed by internal audit unit to check if problems are followed up and resolved.	No complaints recorded in the complaints register.
12 June 2014	Review responsibility for reported information to be accurate.	Implementation will be checked during 2014/15 audits
12 June 2014	Where annual review of policies is required by Treasury or stipulation in the policy requirement stated on the policy it must be reviewed with related bylaws and be adopted by council.	Process of reviewing by-laws is still in progress.



# APPENDIX H

## LONG-TERM CONTRACTS & PUBLIC PRIVATE PARTNERSHIPS

LONG TERM CONTRACTS (20 LARGEST CONTRACTS ENTERED INTO DURING YEAR 0)					
R'000					
Name of Service Provider (Entity or Municipal Department)	Description of Services Rendered by the Service Provider	Start Date of Contract	Expiry Date of Contract	Project Manager	Contract Value
TELKOM ISDN PRA Rental	Installation and Rental of Telkom ISDN 30 PRA Service	10-Nov-10	10-Nov-13	Director Corporate Service	R 91 610

PUBLIC PRIVATE PARTNERSHIPS ENTERED INTO DURING YEAR 0					
R'000					
Name of and Description of the Project	Name of the Partner(s)	Initiation Date	Expiry Date	Project Manager	Value 20../20..
No PPP were entered into by council					

# APPENDIX I

## MUNICIPAL ENTITY/SERVICE PROVIDER

SUPPLIER PERFORMANCE EVALUATION REPORT 01 July 2013 – 30 June 2014

### NON-INFRASTRUCTURE PROJECTS

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	EXTENTION /VARIATION	COMMENTS
91/2013	Cold Mix Asphalt	Director : Technical	The Business Zone	Once - off	
92/2013	Hiring of Crane	Director : Technical	Diketsahalo Trading	Once - off	
95/2013	Legal Services	Director :Corporate	Greyvenstein & Spence	Rates	
105/2013	Employment Checks	Director :Corporate	EMPS	Rates	
158/2013	Labour Law Legal Services	Director :Corporate	Kirchmanns Incorporated	Rates	
165/2013	ABC Bundle	CFO	Electro Vroomen	Once - off	
96/2013	LDV Vehicle (Community 1)	Director : Community	Williams Hunt	Once - off	
106/2013	Paraffin & Candles		Umalu-C Projects & Supplies	Once - off	Supplied
113/2013	Three Phase 22KV Recloses	Director :Technical	ChantMerc Investments	Once - off	
114/2013	Compactor Truck	Director :Community	Mark Wilson	Once - off	
117/2013	LDV Vehicle (Community 2)	Director :Community	Williams Hunt	Once-off	
118/2013	10 Mini Refuse Skip Bins	Director : Community	Trolley & Bin	Once-off	
119/2013	Vehicle (Audit)	Internal Audit	Dampier Nissan	Once-off	Vehicle delivered
140/2013	Material 22KV Upgrade Sterkspruit	Director :Technical	ARB Electrical Wholesalers	Once-off	Material delivered
149/2013	Branded Diaries	Director :IPME	Intengu Communications	Once-off	Diaries delivered

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	EXTENTION /VARIATION	COMMENTS
150/2013	Bisbox License Renewal	CFO	First Wave Technologies	Once-off	License renewed
151/2013	VPN Line Rental	CFO	First Wave Technologies	Once-off	
165/2013	ABC Bundle	CFO	Electro Vroomen	Once-off	
166/2013	Small Town Development	Director :IPME	Urban-Econ CC	Once-off	
168/2013	Office Furniture	Director: Community	Platinum Budget Office Furn	Once-off	
170/2013	PA System	Director :IPME	Life Junkiez	Once-off	
184/2013	Protective Clothing		J Gross & Co	Rates	
15/2014	Excavator	Director :Technical	Komatsu	Once-off	
22/2014	Purchase of four three phase 22KV Reclosers	Director :Technical	ARB Elec Wholesalers	Once-off	
23/2014	Hiring of Crane BE/LG	Director :Technical	Cohen Advanced	Once-off	
36/2014	Purchase of Hurbicite	Director :Community	Chemicals Extreme Pty Ltd	Once-off	
47/2014	Purchase of HV Tester	Director: Technical	ARB Electrical	Once-off	
50/2014	Sterkspruit Flood Lights	Director :Technical	RAM Electrical	Once-off	
74/2014	File Server	CFO	NRG Office	Once-off	
79/2014	Purchase of ACB Bundles	CFO	Elektro Vroomen	Once-off	

### INFRASTRUCTURE/CAPITAL PROJECTS

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	EXPIRY DATE	EXTENSION /VARIATION	COMMENTS/CURRENT STATUS
120/2012	Upgrading Existing Bridge Ward 5	Director : Technical	Amadwala Trading 363	31 July 2013	Extension till November 2013	The project has been completed. Construction comprised of a gravel layer works, 80mm brick pavers and concrete side drains and portal culverts.
129/2012	Alteration & Additions Sterkspruit Sport Facilities	Director :Community	Abednego Mvelase Construction	30 June 2013	Extension till October 2013	Project has been completed as per project specifications
141/2012	Construction Gravel roads Ward 7,8,9 & 12	Director : Technical	Amadwala Trading 363 Cc	18 October 2013	Extension till November 2013	The project was completed There were delays on their job due to riots that have affected their time schedule. The project is about construction of 4kms in each ward with concrete road crossing, stone pitching channels.
08/2013	Renovations Rossouw Community Hall	Director :Community	Mhatti Architects Cc	30 September 2014	None	The project has been completed. The constructor was doing renovations of Rossouw Community Hall, which was plastering, painting, restoring of wooden floors, electrical reticulation and also building of VIP toilets.

### INFRASTRUCTURE/CAPITAL PROJECTS (cont.)

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	EXPIRY DATE	EXTENSION /VARIATION	COMMENTS/CURRENT STATUS
190/2013	Construction Sports field Naledi	Director: Community	Bobi construction	30 August 2013	The price difference is because Bobi under-priced the tender to such an extent that he could not finish the project. That is when Mzuyanda JV Sixaba was taken.	During the re tender process the new contractor was appointed which is Mzuyanda JV Sixaba. They have commenced on site on the 04/03/2014 for site handover for both Naledi & Gcina.  The new contractor is proceeding satisfactory as per project specification, the progress now is on 40%
191/2013	Construction Sports field Gcina	Director :Community	Bobi construction	30 August 2013	None. The price difference is because Bobi underpriced the tender to such an extent that he could not finish the project. That is when Mzuyanda JV Sixaba was taken.	During the re tender process the new contractor was appointed which is Mzuyanda JV Sixaba. They have commenced on site on the 04/03/2014 for site handover for both Naledi & Gcina.  The new contractor is proceeding satisfactory as per project specification, the progress now is on 48%

### INFRASTRUCTURE/CAPITAL PROJECTS (cont)

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	EXPIRY DATE	EXTENSION /VARIATION	COMMENTS/CURRENT STATUS
1/2013	Refurbishment old age home, Mayoral residence & Construction Vehicle Fleet yard	Director :Technical	Maxi field project consulting		Extension till 22 <sup>nd</sup> April 2014	The site handover has been done then but the variation order is going to be completed the coming by 13/06/2014
33/2013	New ablution block at Bhunga Hall Sterkspruit	Director :Community	Zuki Skills development & projects	30 September 2013	Extension 30 May 2014	The progress of the project is on 75% on completeness The contractor could not finish the project due to cash flow problems. PMU Manager to source another contractor to finish off the work on behalf of Zukie Skills. In March 2014 finance gave go ahead for the procurement process. 3 quotes were sourced but they were above the balance of the project leftover balance – PMU manager has approached community service department to come up with the plan as to how the funds can be topped up.  Okholwayo security services was appointed to finish the work due date is on the 30 <sup>th</sup> June 2014
34/2013	Construction fence Barkley East Cemetery	Director: Community	Tsedimosetso trading	31 October 2013	Extension till November 2013	The project has been completed, They have done palisade fencing and entrance gates.

### INFRASTRUCTURE/CAPITAL PROJECTS (cont.)

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	EXPIRY DATE	EXTENSION /VARIATION	COMMENTS/CURRENT STATUS
35/2013	Construction Fence Barkley East Pound	Director :Community	Tsedimoseetso trading	31 October 2013	None	The project has been completed, They have done palisade fencing and entrance gates.
59/2013	Construction of gravel roads in Ward 3	Director :Technical	Booming projects /Ludumo JV	31 October 2013	None	Booming projects was taken out and the tender was re advertised. The project is waiting for adjudication approval.
60/2013	Construction of gravel roads in Ward 4	Director :Technical	Booming projects /Ludumo JV	31 October 2013	None	Booming projects was taken out and the tender was re advertised. The project is waiting for adjudication approval.
61/2013	Construction of gravel roads in Ward 19	Director :Technical	WDR Earthmoving Enterprises	31 October 2013	None	Awaiting practical completion certificate.  The project is complete
63/2013	Prof services: Box culvert, Pedestrian Bridge & Roads in Ward 5	Director :Technical	SKCM Engineers		None	The meeting was held with the service providers in February 2014, and SKCM informed us that the EIA will be ready by End August 2014.
64/2013	Prof service: Roads in ward 15 & 16	Director :Technical	SKCM Engineers		None	Site handover for ward 16 was done in April 2014, the progress is on 17% and ward 15 is still under construction the progress is on 89%.

65/2013	Prof service: Roads Ward & Sport Fields Ward 19	Director :Technical	SKCM Engineers		None	Adjudication has approved WDR to do the project, on Monday the 9 <sup>th</sup> June 2014 they will have the appointment letter.
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#### **INFRASTRUCTURE/CAPITAL PROJECTS (cont.)**

<b>BID NO</b>	<b>DESCRIPTION OF SERVICE</b>	<b>END-USER/ PROJECT MANAGER</b>	<b>CONTRACTOR/ SERVICE PROVIDER</b>	<b>EXPIRY DATE</b>	<b>EXTENSION /VARIATION</b>	<b>COMMENTS/CURRENT STATUS</b>
88/2012	Weighbridge Barkley East Solid Waste site	Director: Community	Opt East Coat, Uitenhage		None	Technical service department has installed electricity in Barkley East Solid waste site. The municipality is waiting for the contractor that installed the weighbridge to come and install the technical machines for the weigh bridge to fully function.
<b>148/2013</b>	Design, documentation and supervision for establishment of animal pound in Lady Grey.	Director : Community	Zazi & Lizuke		None	The project has been completed.
<b>146/2013</b>	Design, documentation and supervision of renovations at Herschel Community Hall.	Director : Community	Zazi & Lizuke		None	Still under construction and the progress is on 90%
<b>144/2013</b>	Construction of gravel roads in ward 15.	Director :Technical	Milwa Construction		None	The progress of the project is 85%
<b>143/2013</b>	Construction of gravel roads in ward 5.	Director :Technical	Milwa Construction		None	The progress of the project is 95%
<b>141/2013</b>	Construction of brick paving	Director	WDR Earth Moving		None	Construction stage and progress is at 55%



	roads in ward 19.	:Technical	Enterprise cc			
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### INFRASTRUCTURE/CAPITAL PROJECTS (cont.)

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	EXPIRY DATE	EXTENSION /VARIATION	COMMENTS/CURRENT STATUS
140/2013	Supply and delivery of material for 22KV upgrade in Sterkspruit.	Director :Technical	ARB Electrical wholesalers		None	Material supplied
94/2013	Design, documentation site supervision and construction of a new community hall in ward 3.	Director :Community	Van Der Walt & DU Plessis.		None	Still continuing The progress of the project is still continuing satisfactorily and the progress is at 95%
162/2013	Construction Gravel roads Ward 7,8,9 & 12	Director : Technical	Amadwala Trading 363 Cc	18 October 2013	None	Construction still continuing as per project specification
152/2013	Constr Cemeteries (Khiba)	Director : Technical	Sinakho Makhosikazi		None	The construction is still progressing as per project specification.
	Constr Cemeteries (Jozana Nek)		QQN Trading			
	Constr Cemeteries (Bikizana)		QQN Trading			
	Constr Cemeteries (Mfini)		Sinakho Makhosikazi			
	Constr Cemeteries (Macacuma)		Breakfast Trading Enterprise			

153/2013	Fencing Lady Grey Cemetery	Director :Community	Jelele (Pty) Ltd		None	The construction is still progressing as per project specification.
179/2013	Extension Lady Grey Offices	Director : Technical	Sakhasizwe Architects cc		None	The construction is still progressing as per project specification.

#### INFRASTRUCTURE/CAPITAL PROJECTS (cont.)

BID NO	DESCRIPTION OF SERVICE	END-USER/ PROJECT MANAGER	CONTRACTOR/ SERVICE PROVIDER	EXPIRY DATE	EXTENSION /VARIATION	COMMENTS/CURRENT STATUS
183/2013	Park Nkululeko	Director : Technical	Nuru Multi Traders		None	The construction is still progressing as per project specification.
13/2014	Barkly East Traffic Offices	Director : Technical	V/D Walt & du Plessis		None	The construction is still progressing as per project specification.
94/2014	Repair & Renovation Sterkspruit Office	Director : Technical	SKCM		None	The construction is still progressing as per project specification.
115/2013	Weigh Bridge Lady Grey	Director: Technical	ChantMerc Investments		None	

# APPENDIX J

## DISCLOSURES OF FINANCIAL INTERESTS

DISCLOSURES OF FINANCIAL INTEREST (Disclosed in the AFS )		
PERIOD 1 July 2013 to 30 June 2014		
Position	Name	Description of financial interest Nil or provide details
<b>Mayor</b>	Cllr NY Mtyali	Nil
<b>Member/s of Exco</b>	M.W. Mpelwane	Nil
	G.N. Mbonyana	Nil
	J Konstabel	Nil
	N.M. Kwinana	Nil
	M. Mafilika	Nil
<b>Councillors</b>	A.P. Kwinana	Nil
	S.S Tindleni	Zinwe Training Subsistence farming
	N.R. Nthako	Nil
	I.Mosisidi	Nil
	G.S. Mvunyiswa	Nil
	M.A. Mshasha	Nil
	I.M. Elia	Nil
	M.A. Mangali	Nil
	A.H. Sobhuza	Nil
	B.S. Majodina	Nil
	P.G. Key	Amagcina in Business
	N. Nombula	Nil
	J. Lamani	Sinawo Amandla Catering
	N.C Mraji	Nil
	M. Gojo	Nil

## APPENDIX J

### DISCLOSURES OF FINANCIAL INTERESTS (CONT.)

DISCLOSURES OF FINANCIAL INTEREST (Disclosed in the AFS)		
PERIOD 1 July 2012 to 30 June 2013		
Position	Name	Description of financial interest Nil or provide details
<b>Councillors</b>	M.G. Moeletsi	Nil
	P.A. April	Nil
	S. Mfisa	Mfisa Consulting
	M.N. Ngendane	Nil
	M.P. Bingwa	Nil
	L.M. Tokwe	Nil
	M.J. Mjali	Nil
	S.S. Ndzongana	Nil
	P.N August - SPEAKER	Nil
	B. Ngogodo	Nil
	N.C. Motemekwane	Nil
	R.M Joubert	Nil
	I.H. Van Der Walt	Nil
	S. Mziki	Nil
	M.J. Sereba	Herschel People Co-operation limited
	M. Senoamali	Nil
Municipal Manager	MM Yawa	Nil
CFO	CR Venter	Nil
Directors	PL Bushula	Nil
	TE Wonga	Nil
	RN Crozier	Nil
	LNC Gologolo	Nil

# APPENDIX K

## REVENUE COLLECTION PERFORMANCE BY VOTE

The Table below shows the comparisons between actual and budgeted revenue for the financial year 2013/14 and previous financial years with the Original and Adjusted Budget

2013/2014					
R thousand	Original Budget	Budget Adjustments (i.t.o. MFMA s28)	Final adjustments budget	Actual Outcome	Variance of Actual Outcome against Adjustments Budget
<b>Revenue - Standard</b>					
<b>Governance and administration</b>	<b>101 729 595</b>	<b>-314 000</b>	<b>101 415 595</b>	<b>106 904 808</b>	<b>5 489 213</b>
Executive and council	5 571 000	-	5 571 000	5 571 000	-
Budget and treasury office	96 102 415	-314 000	95 788 415	98 705 169	2 916 754
Corporate services	56 180	-	56 180	2 628 639	2 572 459
<b>Community and public safety</b>	<b>11 229 429</b>	<b>73 256</b>	<b>11 302 685</b>	<b>7 241 236</b>	<b>-4 061 449</b>
Community and social services	5 382 383	-585 418	4 796 965	4 692 863	-104 102
Sport and recreation	4 792 950	573 050	5 366 000	2 221 294	-3 144 706
Public safety	1 032 895	-308 176	724 719	74 394	-650 325
Housing	21 200	393 800	415 000	252 685	-162 315
Health	-	-	-	-	-
<b>Economic and environmental services</b>	<b>26 498 874</b>	<b>14 519 244</b>	<b>41 018 118</b>	<b>41 996 372</b>	<b>978 254</b>
Planning and development	1 287 000	1 745 000	3 032 000	878 088	-2 153 912
Road transport	25 211 874	12 774 244	37 986 118	41 118 285	3 132 167
Environmental protection	-	-	-	-	-
<b>Trading services</b>	<b>35 657 140</b>	<b>-261 000</b>	<b>35 396 140</b>	<b>39 649 999</b>	<b>4 253 859</b>
Electricity	27 753 108	159 000	27 912 108	32 204 784	4 292 675
Water	-	-	-	-	-
Waste water management	-	-	-	-	-
Waste management	7 904 032	-420 000	7 484 032	7 445 216	-38 817
<b>Other</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>Total Revenue - Standard</b>	<b>175 115 038</b>	<b>14 017 500</b>	<b>189 132 538</b>	<b>195 792 415</b>	<b>6 659 878</b>

# APPENDIX K (I)

## REVENUE COLLECTION BY SOURCE

A Revenue by Source Analysis with explanations regarding material variances can be seen on the table below.

<b>SENQU MUNICIPALITY</b> <b>STATEMENT OF COMPARISON OF BUDGET AND ACTUAL AMOUNTS</b> <b>STATEMENT OF FINANCIAL PERFORMANCE FOR THE YEAR ENDED 30 JUNE 2014</b> <b>COMPARISON OF ACTUAL FIGURES TO FINAL BUDGET</b>				
	2014 R	2014 R	2014 R	Explanations for material variances (10% of line- item with a minimum of R1m)
	(Actual)	(Final Budget)	(Variance)	
<b>REVENUE BY SOURCE</b>				
Property rates	4 492 262	4 297 773	194 489	5%
Property rates - penalties & collection charges	-	-	-	
Service charges	26 051 651	21 880 496	4 171 154	19%
Rental of facilities and equipment	500 938	277 996	222 942	80%
Interest earned - external investments	8 881 444	7 000 000	1 881 444	27%
Interest earned - outstanding debtors	1 544 494	843 394	701 100	83%
Dividends received	-	-	-	
Fines	34 000	60 000	(26 000)	-43%
Licences and permits	1 548 437	1 140 000	408 437	36%
Agency services	1 956 462	2 102 037	(145 575)	-7%
Government Grants and Subsidies - Operating	111 526 897	109 077 150	2 449 747	2%
Other revenue	3 569 659	364 642	3 205 018	879%
Gains on disposal of PPE	-	-	-	
<b>Total Operating Revenue</b>	<b>160 106 243</b>	<b>147 043 488</b>	<b>13 062 756</b>	
<b>EXPENDITURE BY TYPE</b>				
Employee related costs	48 400 117	49 405 125	(1 005 008)	-2%
Remuneration of councillors	9 580 309	9 842 706	(262 397)	-3%
Debt impairment	5 092 904	4 269 726	823 178	19%
Depreciation & asset impairment	11 766 313	15 550 107	(3 783 794)	-24%
Finance charges	1 280 551	1 638 890	(358 339)	-22%
Bulk purchases	19 424 456	26 677 328	(7 252 872)	-27%
Other materials	-	-	-	
Contracted services	-	-	-	
Grants and subsidies paid	110 773	334 000	(223 227)	-67%
Other expenditure	51 225 067	48 306 362	2 918 705	6%
Loss on disposal of PPE	1 925 704	-	1 925 704	100%
<b>Total Operating Expenditure</b>	<b>148 806 194</b>	<b>156 024 245</b>	<b>(7 218 051)</b>	
<b>Operating Surplus/(Deficit) for the year</b>	<b>11 300 049</b>	<b>(8 980 757)</b>	<b>20 280 806</b>	
Government Grants and Subsidies - Capital	35 686 172	42 089 050	(6 402 878)	-15%
<b>Net Surplus for the year</b>	<b>46 986 221</b>	<b>33 108 293</b>	<b>13 877 928</b>	

# APPENDIX L

## CONDITIONAL GRANTS RECEIVED: EXCLUDING MIG

Conditional GRANTS 2013/2014	2014 R	2013 R
National: Municipal Finance Management (MFMA)	1550000	1 500 000
National: Municipal Systems Improvement Grant	890000	800 000
National: Neighbourhood Development Partnership Grant		10 154 769
National: Expanded Public Works Program	2160000	1 857 000
National: Dept Sport (Youth Development - Sport Fields)	1398033	175 203
Peach & Vegetable Processing		-
Holo Hlahatsi Agricultural Project		103 897
Co-op's Development		-
Prov Gov - Housing (Lady Grey)		-
Prov Gov - Housing (Hillside)		507 727
Implementation Ownership		53 216
Rossouw Agricultural Project		49 582
Alien Vegetation	1523000	-
Plastic Products		90 167
Provincial Roads (Musong Road)		626 675
Greenest Municipality		500 000
Second Economy Regeneration (LED)		109 862
Clean Audit		95 000
Vuna Awards	470000	
Commonage Management Plan		46 056
Municipal Support Programme		-
Joe Gqabi DM - District Call Centre		-
Libraries	1200000	1 200 000
<b>Total Government Grants and Subsidies</b>	<b>9 191 033</b>	<b>17 869 153</b>

Conditional Grants for the financial year are listed above and shows amounts for conditions met transferred to revenue.

# APPENDIX M - M (I) M (II)

## CAPITAL EXPENDITURE – NEW ASSETS PROGRAMME / CAPITAL EXPENDITURE – UPGRADE/RENEWAL PROGRAMME

	Actuals 2013_14	Budget year 2014_15		Budget year 2015_16		Budget year 2016_17	
		New	Renew	New	Renew	New	Renew
<b>Infrastructure</b>	<b>34 169 011</b>	<b>22 408 244</b>	-	<b>38 973 030</b>	-	<b>29 474 910</b>	-
Infrastructure - Road transport		14 405 994	-	21 052 743	-	25 974 910	-
<i>Roads, Pavements &amp; Bridges &amp; taxi Ranks</i>	29 144 549	14 405 994	-	21 052 743	-	25 974 910	-
<i>Storm water</i>	4 013 053	-	-	-	-	-	-
<b>Infrastructure - Electricity</b>		<b>3 450 000</b>	-	<b>13 238 105</b>	-	<b>3 500 000</b>	-
<i>Generation</i>		-	-	-	-	-	-
<i>Transmission &amp; Reticulation</i>	791 311	2 350 000	-	11 700 000	-	-	-
<i>Street Lighting</i>		1 100 000	-	1 538 105	-	3 500 000	-
<b>Infrastructure - Water</b>		-	-	-	-	-	-
<i>Dams &amp; Reservoirs</i>		-	-	-	-	-	-
<i>Water purification</i>		-	-	-	-	-	-
<i>Reticulation</i>		-	-	-	-	-	-
<b>Infrastructure - Sanitation</b>		-	-	-	-	-	-
<i>Reticulation</i>		-	-	-	-	-	-
<i>Sewerage purification</i>		-	-	-	-	-	-
<b>Infrastructure - Other</b>		<b>4 552 250</b>	-	<b>4 682 183</b>	-	-	-
<i>Waste Management</i>	220 098	4 552 250	-	4 682 183	-	-	-
<i>Transportation</i>		-	-	-	-	-	-
<i>Gas</i>		-	-	-	-	-	-
<i>Other</i>		-	-	-	-	-	-
<b>Community</b>	<b>4 754 143</b>	<b>15 787 856</b>	<b>1 200 000</b>	<b>13 034 969</b>	<b>1 500 000</b>	<b>9 235 640</b>	<b>1 500 000</b>
Parks & gardens	944 813	-	-	500 000	-	-	-
Sportsfields & stadia	2 120 192	8 817 856	-	2 324 594	-	5 875 350	-
Swimming pools		-	-	-	-	-	-
Community halls		3 170 000	-	6 900 000	1 500 000	-	1 500 000
Libraries		-	-	-	-	-	-
Recreational facilities		-	-	-	-	-	-
Fire, safety & emergency		-	-	-	-	-	-
Security and policing		-	-	-	-	-	-
Buses		-	-	-	-	-	-
Clinics		-	-	-	-	-	-
Museums & Art Galleries		-	-	-	-	-	-
Cemeteries	1 689 138	3 800 000	1 200 000	3 310 375	-	3 360 290	-
Social rental housing		-	-	-	-	-	-
Other		-	-	-	-	-	-



	Actuals 2013_14	Budget year 2014_15		Budget year 2015_16		Budget year 2016_17	
		New	Renew	New	Renew	New	Renew
<b><u>Heritage assets</u></b>		-	-	-	-	-	-
Buildings		-	-	-	-	-	-
Other		-	-	-	-	-	-
<b><u>Investment properties</u></b>		-	-	-	-	-	-
Housing development		-	-	-	-	-	-
Other		-	-	-	-	-	-
<b><u>Other assets</u></b>	<b>13 747 875</b>	<b>16 210 000</b>	<b>600 000</b>	<b>17 231 000</b>	<b>-</b>	<b>11 070 400</b>	<b>-</b>
General vehicles	3 114 272	6 290 000	-	12 405 000	-	8 810 000	-
Specialised vehicles		-	-	-	-	-	-
Plant & equipment	2 629 374	1 455 000	-	2 564 000	-	1 610 400	-
Computers - hardware/equipment	419 198	350 000	-	-	-	-	-
Furniture and other office equipment	1 218 640	1 465 000	-	320 000	-	400 000	-
Abattoirs		-	-	-	-	-	-
Markets		-	-	-	-	-	-
Civic Land and Buildings		-	-	-	-	-	-
Other Buildings	6 366 392	6 650 000	600 000	1 942 000	-	250 000	-
Other Land		-	-	-	-	-	-
Surplus Assets - (Investment or Inventory)		-	-	-	-	-	-
Other		-	-	-	-	-	-
<b><u>Agricultural assets</u></b>		-	-	-	-	-	-
<i>List sub-class</i>		-	-	-	-	-	-
<b><u>Biological assets</u></b>		-	-	-	-	-	-
<i>List sub-class</i>		-	-	-	-	-	-
<b><u>Intangibles</u></b>		-	-	-	-	-	-
Computers - software & programming		-	-	-	-	-	-
Other (list sub-class)		-	-	-	-	-	-
<b>Total Capital Expenditure on new assets</b>	<b>52 671 029</b>	<b>54 406 100</b>	<b>1 800 000</b>	<b>69 238 999</b>	<b>1 500 000</b>	<b>49 780 950</b>	<b>1 500 000</b>

This table contains a complete Capital Programme for all Municipal Capital Acquisitions including both New and Renewal assets. Sources of funding for each asset are also shown and this funding is cash backed and provision is being made for these types of capital purchases in the municipalities Capital Replacement Reserve.

# APPENDIX N

## CAPITAL PROGRAMME BY PROJECT YEAR 2013/2014

Capital Additions for the financial year 2013/2014 amounted to R 52 671 029 The following tables show these additions per category and per vote and are being classified as Infrastructure Assets, Loose Assets and Land & Buildings.

Infrastructure Additions 2013/2014	
Project	Amount
Constr Access Roads 4,5 & 6;	423 356.44
Project:Constr Road Ward 1,2	685 069.28
Project:Surfaced Road;	2 842 944.66
Project: Musong Road;	84 549.90
Constr Access Road Ward 7,8,	9 419 984.70
Access Roads Ward 15;	2 836 555.51
Transwilger Bridge;	15 242.58
Constr Access Road Ward 7,8,	9 202 697.02
Constr Access Road Ward 7,8,	176 098.63
Roads & Street Paving Ward 1	3 163 941.48
Gravel Road Ward 1;	1 920 044.00
Project: Sterkspruit Taxi Ra	1 026 640.80
Project: Moghesi Bus Route;	97 622.08
Parks;	230 353.00
Renovations: Community Halls	1 220 640.95
Project: Community Halls;	1 547 843.61
Cemeteries (Phase 2);	1 014 618.54
Fencing: Cemeteries;	674 519.23
Project: Pounds;	714 460.21
Sport Facilities ;	722 158.68
Sport Facilities ;	220 098.30
Project: Sport Field Lighting	716 760.00
Project: Sport Field Lighting	681 273.00

# APPENDIX O

## CAPITAL PROGRAMME BY PROJECT BY WARD YEAR 2013/2014

<b>PROPERTY, PLANT AND EQUIPMENT 2013_2014</b>	
<b>Land and Buildings</b>	<b>6 366 392</b>
Land	-
Buildings	6 366 392
<b>Infrastructure</b>	<b>34 169 011</b>
Main: Roads	28 988 934
Main: Storm Water	4 013 053
Main: Waste Management	220 098
Main: Electricity	791 311
Taxi Ranks	155 616
<b>Community Assets</b>	<b>4 754 143</b>
Sports Fields	2 120 192
Node Development	-
Parks & Gardens	944 813
Cemetery	1 689 138
Clinics	-
<b>Leased Assets</b>	<b>-</b>
Office Equipment	-
<b>Other Assets</b>	<b>7 381 484</b>
Motor Vehicles	1 381 816
Plant & Equipment	2 304 553
Office Equipment	132 499
Furniture & Fittings	1 086 140
Loose Equipment	324 821
Computer Equipment	419 198
Specialised Vehicles	1 732 456
Security Items	-
<b>Total</b>	<b>52 671 029</b>

# APPENDIX P

## SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

WARD 1	
Mbobo J.S.S	Cracks on walls Water Supply Administration Block Poor Playing Fields Damaged Toilets No Hall
BIKIZANA J.S.S.	Toilets, Water, Sports Ground One block is a mud Structure and Access Roads
WALAZA J.S.S.	Admin Block not in good condition Toilets are falling apart No Sport Grounds, No Furniture
NDOFELA J.S.S.	Mud structure Toilets, Access Roads, Fencing Water Supply, Playing Ground, Admin block
NXASANA S.P.S.	Admin block, Sanitation, Grade R class is falling apart, Sports field. Erection of Security fence Renovations of all classes, Furniture
GOVERNORS DRIFT	Mud structure, Admin block, Fencing Water Supply, Access Roads,
WARD 2	
QHOBOSHANE, QHEMERHA, TELLE JUNCTION, Kwa GCINA, STOROMO, ST TERESA,	Access Roads, Water Supply, Sanitation, Admin Block, Furniture, Fencing, Laboratory, Library

Ward 3 cont....

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

WARD 3	
NDINGISHE J.S.S.	5 Additional Classrooms, Access Roads, Water Supply, Admin Block, Library, Laboratories, School Grounds, Fencing
TLOKWENG S.S.S.	Toilets for Teachers, Admin Block, Library, Laboratory.
Mahedi J.S.S.	4 Additional classrooms, Administration Block,
HOHOBENG J.S.S. AND MMUSONG	Cracked walls, roof blown away, major renovations, water supply, Toilets, Network Coverage.
TLHAKONG S.P.S.	Water Supply, Sanitation, Administration Block, Sport Grounds, 3 classrooms blown away.
EKRA J.S.S	5 Additional Classrooms, Administration Block, Water Supply, Toilets, Sports field.
MUSONG J.S.S	Major Renovations, Water Supply, Sanitation, Administration Block, An access Road, Network Coverage.
MPOKI S.P.S	Water Supply, Access Roads, No Network Coverage.
WARD 4	
Bongiwe, Buyani, Cebano, Blikana, Jonas Goduka, Hillside, Lufefe, Mkunyazo, Mthabisa, Ndungunya, Ntlangano, Mxokozeli, Penhoek, Vusisizwe.	Water, 1 2 Schools 8 Schools needs Toilets 8 schools needs access roads All 14 needs sports fields 5 schools needs to be upgraded in terms of electricity 11 schools needs fencing

Ward 5 cont.....

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

WARD 5	
Makhumsha, Mabele, Kwabo, Sivumelene, Bebeza, Nomlengana, Dangershoek.	Mud Structures Water Supply Toilets Fencing Sports fields Network Coverage No compliance Certificate issued to those schools with electricity
WARD 6	
HOITA, Majuba, MALGAS, MAPOLO, THEMBALETHU, UMLAMLI, ZINGXENGELE, BONGOLETHU, MONWABISI, PHELANDABA.	Renovations of existing buildings. Playgrounds Water Supply Fencing Access Roads Libraries Laboratories Administration Block
WARD 7	
Nyathela S.S.S	Mud Structure Fencing Sanitation Shortage of Classrooms
TSAKANA S.P.S.	5 Classrooms needs Renovations Sanitation Water Supply Sports fields Fencing
THABA LESOBA	Access Roads Fencing Renovations of 5 Classes Sanitation Water Supply Sports fields

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

St Michaels	Mud Structures Weak Electricity Fencing, Toilets, Water Supply Sports Fields
MBOLEKWA S.P.S	Mud Structures Administration Block Sanitation, Water Supply Sports Fields
EGUGWINI J.S.S.	Toilets and Fencing
MACACUMA S.P.S.	Sports Fields Fencing and Toilets Minor Renovations Water Supply
<b>WARD 8 DID NOT SUBMIT</b>	
<b>WARD 9</b>	
AMAQWATHU JSS	Administration Block
LUVUMELWANO S.S.	Administration Block 10 Classrooms
VOYIZANA SPS	Renovations of 13 Classrooms Administration Block
NGQUBA JSS	Admin Block 4 Classrooms to be added Renovations of 5 Classrooms
JOVELENI S.P.S	Addition of 3 Classrooms
SUNDUZA J.S.S	Addition of 3 Toilets
	<b>Common Challenges For Ward 9</b> <ul style="list-style-type: none"> <li>- Water Supply</li> <li>- Sanitation</li> <li>- Fencing</li> <li>- Access Roads</li> <li>- Sports Fields</li> <li>- Library, Laboratory</li> <li>- Upgrading of Electricity</li> </ul>

Ward 10 cont.

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

WARD 10	
BENSONVAILE JSS	Major Renovations Admin Block Library Laboratory Sanitation Fence Sporting Facilities Access Road
EKUZOLENI JSS	6 New Classrooms Minor Renovations Admin Block Library Laboratory Sanitation Fence Sporting Facilities Access Road
NGONGODOVILLE SPS	3 New Classrooms Major Renovations (building in the stat of collapsing) Admin Block Library Laboratory Sanitation Fence Sporting Facilities Access Road
NKULULEKO SSS	6 New Classrooms Major Renovations Admin Block Library Laboratory Sanitation Fence Sporting Facilities Access Road



## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

NOMZAMO (Sterkspruit) JSS	15 New Classrooms Minor Renovations Admin Block Library Laboratory Sanitation Fence Sporting Facilities
STERKSPRUIT COMMUNITY	10 New Classrooms Minor Renovations Admin Block Library Laboratory Sanitation Fence Sporting Facilities Access Road
STERKSPRUIT SSS	25 New Classrooms (Declared that the building cannot be renovated) Admin Block Library Laboratory Sanitation Fence Sporting Facilities Access Road
TAPOLENG JSS	6 New Classrooms Minor Renovations Admin Block Library Laboratory Sanitation Fence Sporting Facilities Access Road

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

TIENBANK JSS	5 New Classrooms Major Renovations Admin Block Library Laboratory Sanitation Fence Sporting Facilities Access Road
<b>WARD 11</b>	
SCHOOL	CHALLENGES
HERSCHEL VILLAGE JSS	Danger Zone School Electricity wires fallen out of ceiling Renovation Struck by disaster & nothing has happened since No fence Trees damaging school with roots
EZINTATYANENI SP	Administration Block Sanitation Fence Electricity (upgrade) Mud Structure (2) No play grounds
DIBINKONZO JSS	Sanitation Fence Administration Block and Renovations Mud Structure Sport field
MEHLOMAKHULU SSS	Fence Water & Sanitation Renovations & Administration Block Sports Field Furniture for Learners
ST MARYS	Water & Sanitation Access Road Sport Ground School Hall

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

HLANJWA SPS	Administration Block Sport Ground Sanitation Access Roads Mud Structure (2) Fence
MEYI JSS	Mud Structure Sanitation Fence Weak & Faulty Electricity – disaster
MAGUMBU SPS	Sanitation Fence 5 Classrooms cracked all sides Administration Block Weak & Faulty Electricity – disaster Sport Grounds Access road
EBENEZER NYATHI SSS	Sanitation –State of collapse Fencing 2 block (community built) one strongly needs renovation Water Admin Block 3 classroom 1 lab
BAMBOESSPRUIT JSS	Renovations (Whole school) Fencing Sanitation Admin Block Cracked Walls to be fixed Access Roads Sport Grounds Furniture Leaking Roof 2 Classrooms Paving Staffing Erection of a Stoep

Ward 12 cont.

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

WARD 12	
ENTSIMEKWENI JSS	Minor Renovations Flooring Fencing Access Road Sanitation
NYANISO SPS	Flooring Fencing Water School Grounds
MANXEBA JSS	3 Classrooms Water Fence School Grounds to be constructed Furniture
MNCUNUBENI JSS	5 Classrooms Sanitation & Water Fence Access Road Sport Ground
JOZANA'S NEK JSS	Water Playground Access Road Renovation of Ceiling in 4 classrooms Furniture
JOZANA'S HOEK	Major renovations in 8 classrooms & office Security Fence Play Grounds Access Road Sanitations
MAGWIJI JSS	6 Classrooms Water & Sanitation Playgrounds Fencing Access Road Furniture
MROBONGWANA SPS	Water & Sanitation Playground Access Road Admin Block Furniture

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

HLOMENDLINI JSS	Water & Sanitation Fence Play ground Furniture
MZOMHLE SSS	Water & Sanitation Access Roads Furniture Playgrounds Administration Block
<b>WARD 13</b>	
KHIBA JSS	6 Prefect classes 4 Mud Structures Flooring Water & Sanitation Fencing Furniture Electricity Admin Block
SKISAZANA JSS	Major renovations Flooring Water & Sanitation Roofing Admin Block Fencing Access Road
LUNGISANI SPS	Access Road Water Fencing Sport Ground
MBONISWENI SPS	Fencing Access Road
WITTERBERGEN SPS	Sport Ground Fencing Access Road Attention to be paid to a query next to school
DIPHANA SPS	Mud Structure Sanitation Fence Admin Block Access Road

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

WITTERBERGEN JSS	Principal's Office Fencing Sanitation Access Roads Sport Field Roofing
ZAVA SPS	Flooring Sanitation Prevention of soil erosion
NKOPANE JSS	Fencing Major Renovations Water & Sanitation Sport Field
NOMPUMELELO SSS	Fencing Mud Structure Water & Sanitation Sport Ground Access Road
MDLOKOVANA JSS	Mud Structures Sporting Facilities Sanitation Fencing
<b>WARD 14: Rossouw was promised a school 3 years ago</b>	
<b>Farm schools need attention</b>	
<b>WARD 15</b>	
MZONDEKI SPS	No Buildings Water & Sanitation Access Road Play Grounds Fence
SIZAMULWAZI SPS	Sport Grounds 5 Classrooms
SIJORHA SPS	No Buildings Water & Sanitation Access Road Play Grounds Fence

## APPENDIX P (CONT.)

### SERVICE CONNECTION BACKLOGS AT SCHOOLS & CLINICS

LUYOLO SPS	No Proper Buildings Water & Sanitation Admin Block Access Road Play Grounds
SAKAKUDE JSS	No Buildings Water & Sanitation Access Road Electricity Ceiling Fence
IMPUMELELO SSS	No Buildings Water & Sanitation Access Road Play Grounds Fence Electricity
WARTRAIL	Water & Sanitation Play Grounds
<b>WARD 16</b>	
MALIKHANYE SSS	Sport Grounds Furniture Minor Renovations Fencing
RHODES PS	School is Prefab Structure Toilets
<b>FARM SCHOOLS</b>	
MOSHOESHOE's FORD	Structure falling apart School on Private Property
BARKLY EAST DRC P.S	2 Classrooms Science Class Admin Block Grader R Classroom Toilets Kitchen Office Plot Ground to build school in Fairview

# APPENDIX R

## DECLARATION OF LOANS & GRANTS MADE BY THE MUNICIPALITY

DECLARATION OF LOANS AND GRANTS MADE BY THE MUNICIPALITY: YEAR 0				
All Organisation or Person in receipt of Loans*/Grants* provided	Nature of Project	Conditions attached to funding	Value Year 0 R'000	Total Amount committed over previous and future years
GRANTS PAID	Grants in Aid		R 110 773	



# APPENDIX T

## SECTION 46 REPORT (ATTACHED AS AN ANNEXURE)

**NOTE:** Performance auditing may sometimes prove challenging in that it is most common to adopt a “black or white” type analysis (which is relevant in many instances). “Performance” and the manner in which “performance is assessed” can be challenging all on its own. In this regard there is a need for “grey” on occasion and indeed both the Performance Regulations and the PMS Policy make provision to entertain and to assess a situation based on the “grey” i.e. making allowances for extenuating circumstances/circumstances beyond ones control.

Under these “grey” circumstances it would be possible for an employee to score favourably notwithstanding the fact that a target was not met in the strictest sense. As an example: If the target could not be met due to an external factor beyond ones control, the question would be – what did the employee do to make the best of this situation/how did they turn it around/did something else positive come about as a result? In this instance the focus changes from **what they could not achieve** (through no fault of his/her own), to **what he/she did achieve notwithstanding** and/or what efforts/innovative action was taken (successful or not)?

When rating performance according to the currently approved PMS Policy, the table below (as per the policy and the regulations) illustrates the “grey factors” that are considered and which will have impact (**and which must be considered** in terms of this policy and the Regulations – **in order to ensure compliance**). In particular, “innovation” and “complexity” are noted. In other words, even when circumstances prevent a target from being achieved 100%, consideration and recognition is required to be made when the incumbent shows that they have used their initiative/innovation to achieve positive outcomes nonetheless. On this basis they then meet the target in “other ways” – **justifiable of course**. This must be considered and evaluated as a matter of compliance.

### Factors Considered When Rating

<b>Duration of task</b>	<ul style="list-style-type: none"><li>- Was the target achieved within the projected time frame?</li></ul>
<b>Level of complexity</b>	<ul style="list-style-type: none"><li>- Required problem solving</li><li>- Reconciling different perceptions</li><li>- Innovative /creative alternatives used</li></ul>
<b>Cost</b>	<ul style="list-style-type: none"><li>- Within budget</li><li>- Saving</li><li>- Overspending</li></ul>
<b>Constraints</b>	<ul style="list-style-type: none"><li>- Did envisaged constraints materialise?</li><li>- If so, were steps taken to manage/reduce the effect of the constraint?</li><li>- If not, did it beneficially affect the completion of the target?</li><li>- Any innovative/pro-active steps to manage the constraint</li></ul>

# **VOLUME II**

## **ANNUAL FINANCIAL STATEMENTS**